

**Mehr Chand Mahajan DAV College for Women, Sector – 36A, Chandigarh**  
**Monthly Teaching Plans (Odd Semester/Even Semester)**  
**Session – (2019-20)**

**Name of the Teacher/s - Dr. Shailja Beniwal**

**Department - Police Administration**

**Class – B.A. II, Semester-III, Subject – Police Personnel Administration**

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	23 <sup>rd</sup> July, 2019	31 <sup>st</sup> July, 2019	Meaning, Nature and Scope of Police Personnel Administration; Significance of Police Personnel Administration in India.	Lecture Method and Group Discussion.
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>				
2.	1 <sup>st</sup> August	31 <sup>st</sup> August	Career System in Police Administration. Job Analysis and Job Description of Police Personnel- Concept and Significance.	Lecture Method, Group Discussion and Case Studies.
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>				
3.	1 <sup>st</sup> September	30 <sup>th</sup> September	Pay Policy, Compensation and Fringe Benefits. Recruitment: Meaning and Methods. Recruitment of Police Personnel in India; Training: Meaning and Types of Training of IPS Officers and State Police Services in India.	Lecture Method, Online Sources, Group Discussion and Case Studies.

<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>				
4.	1 <sup>st</sup> October	31 <sup>st</sup> October	Promotion: Meaning and Principles; Promotion of Police Personnel in India. Performance Appraisal; Police Ethics and Code of Conduct.	Lecture Method, Group Discussion and Case Studies.
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>				
5.	1 <sup>st</sup> November	20 <sup>th</sup> November	Corruption- Meaning and Causes; Corruption in Police Force; Disciplinary Actions; Doctrine of Pleasure- Safeguards against Arbitrary Punishment.	Lecture Method, Group Discussion and Case Studies.
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>				
6.	December, 2019	December, 2019	<b>Final Examination</b>	
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>				

\*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.  
Other Methods adopted by the teacher – Please write the specific teaching method

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**Session – (2019-2020)**

**Name of the Teacher/s - Dr. Shailja Beniwal**

**Department - Police Administration**

**Class – B.A. II, Semester- IV, Subject – Law and Order Administration**

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	9 <sup>th</sup> January 2019	31 <sup>st</sup> January, 2019	Meaning, Nature and Scope of Law and Order Administration; Significance of Law and Order Administration in India; Law and Order Administration – Some basic Issues and Emerging Patterns	Lecture Method and Group Discussion.
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>				
2.	1 <sup>st</sup> February, 2020	28 <sup>th</sup> February, 2020	Role, Significance and interrelationships of Law and Order Administration Agencies at the District level: The Police; Civil Administration; Court of Law; Prisons; and Health.	Lecture Method, Group Discussion and Case Studies.
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>				

3.	1 <sup>st</sup> March, 2020	26 <sup>th</sup> March, 2020	Role of Law and Order Administration in Crowd Management, Communal Riots and Industrial & Agrarian Conflicts. Challenges before Law and Order Administration	Lecture Method, Group Discussion and Case Studies.
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>				
4.	27 <sup>th</sup> March, 2020	30 <sup>th</sup> April, 2020	National Security: Concept and Significance. Challenges to National Security in India – Contemporary Issues.	Lecture Method, Group Discussion and Case Studies.
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>				
5.	May, 2020	May, 2020	<b>Final Examination</b>	

**\*Any of these** – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.  
Other Methods adopted by the teacher – Please write the specific teaching method