

**Mehr Chand Mahajan DAV College for Women, Sector – 36A, Chandigarh**  
**Monthly Teaching Plans (Semester - V)**  
**Session – (2019-2020)**

**Name of the Teacher/s -**      **Ms. Jyoti Arora**              **(Section A)**  
    **Dr. Gurvinder Kaur**        **(Section B)**  
    **Dr. Vibha Sharma**         **(Section C)**  
    **Dr. Shaveta Begra**         **(Section D)**

**Department :**      **Public Administration**  
**Class: B.A. III**      **Subject/Paper : Local Government**

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	July 23, 2019 to August 30, 2019		Meaning and Significance of Local Government, Evolution of Local Government since 1882	Lecture/ Discussion/ E-Content/ Case studies
			Role of Deputy Commissioner, Divisional Commissioner	Lecture/ Discussion/ E-Content/ Case studies
			Rural and Urban Development: Dimensions and Issues	Lecture/ Discussion/ E-Content/ Case studies
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>				
2.	September 1, 2019 to September 30, 2019		The 73rd Constitutional Amendment : Provisions and its Impact, Gram Sabha-Composition, Functions and Powers	Lecture/ Discussion/ E-Content/ Case studies
			Panchayati Raj Institutions in Punjab-	Lecture/ Discussion/ E-Content/ Case

		Structure, Functions, Sources of Finances and Personnel	studies
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>			
3.	October 1, 2019 to October 31, 2019	The 74th Constitutional Amendment- Provisions and its Impact, Urban Local Bodies-Structure, Functions and Sources of Finance	Lecture/ Discussion/ E-Content/ Case studies
		Mayor-Position, Functions and Powers, Municipal Commissioner- Position, Functions and Powers	Lecture/ Discussion/ E-Content/ Case studies
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>			
4.	November 1, 2019 to November 30, 2019	State Control over Local bodies, State Finance Commission: Composition, Functions and Role	Lecture/ Discussion/ E-Content/ Case studies
		Provincialisation of Municipal Services, Rural-Urban Relationship- Challenges and Remedies	Lecture/ Discussion/ E-Content/ Case studies
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>			
<b>December - Revision / Remedial Classes before Semester Exams</b>			

\*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.  
Other Methods adopted by the teacher – Please write the specific teaching method

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    **Dr. Shaveta Begra**         **(Section D)**

**Department :**      **Public Administration**

**Class:** **B.A. III**

**Subject/Paper :** **Development Administration**

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	January 9, 2020 to February 8, 2020		Development: Meaning, Features and Aspects	Lecture/ Discussion/ E-Content/ Case studies
			Development Administration: Meaning, Nature, Scope and Significance	Lecture/ Discussion/ E-Content/ Case studies
			Features of Developed and Developing Countries	Lecture/ Discussion/ E-Content/ Case studies
2	February 9, 2020 to March 8, 2020		India as a Welfare State, Planning: Meaning, Objectives and Significance	Lecture/ Discussion/ E-Content/ Case studies
			Planning Machinery in India at National, State and Local	Lecture/ Discussion/ E-Content/ Case studies
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>				
			Public Enterprises: Concept and Forms, Role of Public	Lecture/ Discussion/ E-Content/ Case studies

3	March 9, 2020 to April 10, 2020	Enterprises in Economic Development,	
		Managerial problems of Public enterprises, Reforms since 1991: Concept of Privatisation	Lecture/ Discussion/ E-Content/ Case studies
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>			
4	April 11, 2020 to April 30, 2020	Administration of Rural Development at the Local level, Education and Development: Role of State Administration in Primary and Secondary Education	Lecture/ Discussion/ E-Content/ Case studies
		Health and Development: Role of the Ministry of Health and Family Welfare, Role of Voluntary Sector in Development	Lecture/ Discussion/ E-Content/ Case studies
<b>Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans</b>			
<b>December - Revision / Remedial Classes before Semester Exams</b>			

\*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.  
Other Methods adopted by the teacher – Please write the specific teaching method