Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MEHR CHAND MAHAJAN DAV COLLEGE FOR WOMEN**
Name of the head of the Institution	**Dr. (Mrs.) Nisha Bhargava**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**911722603355**
Mobile no.	**9815758400**
Registered Email	**principal_mcmdavcollege@yahoo.com**
Alternate Email	**devesher_nisha@yahoo.co.in**
Address	**Sector 36-A**
City/Town	**Chandigarh**
State/UT	**Chandigarh**
Pincode	**160036**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. (Mrs.) Vibha Sharma**
Phone no/Alternate Phone no.	**911722734558**
Mobile no.	**9815908427**
Registered Email	**iqacmcmdav@gmail.com**
Alternate Email	**mcmnaac2018@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://mcmdavcwchd.edu.in/wp-content/uploads/2019/05/PBCOGN12690-Mehr-Chand-Mahajan-DAV-College-for-Women-Chandigarh-AQAR-2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://mcmdavcwchd.edu.in/wp-content/uploads/2019/12/Academic-Calendar-2018-2019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**85.40**	**2006**	**02-Feb-2006**	**01-Feb-2011**
2	**A**	**3.29**	**2016**	**02-Dec-2016**	**01-Dec-2021**

6. Date of Establishment of IQAC	**01-Nov-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop for Faculty on Curriculum Development	30-May-2019 1	40
Panel Discussion for Students on Social Media vis a vis Societal Harmony	07-Aug-2018 1	200
Workshop for Faculty on Stress Management	19-Nov-2018 1	28
Inter-active Session for Faculty & Administrative Staff on New NAAC Methodology - Addressing New Metrics	20-Nov-2018 1	150
Inter-active Session for Faculty & Administrative Staff on Challenges of NAAC - Quality parameters of NAAC	24-Nov-2018 1	60
Workshop for Faculty on MOOCs	23-Dec-2018 2	26
Workshop for Support Staff on Success in the Institutional Framework	04-Jan-2019 1	57
Workshop for Group D employees on Financial Management	04-Jan-2019 1	73
Workshop for Students on Role of Media and Emergence of Social/Online and Media Related Jobs	31-Jan-2019 1	58
Workshop for Faculty & Administrative Staff on Emotional Freedom Technique	05-Feb-2019 1	27
Workshop for Students on Neuro-linguistic Programming	15-Feb-2019 1	53
Seminar for Students on Emerging Trends in Teaching and Research in Marketing Operations, Supply Chain Management and Accounting	19-Feb-2019 1	200
Workshop for Faculty on Filling up information in IQAC designed Google Sheets	13-Mar-2019 1	65
Workshop for Faculty on Innovative Pedagogical	29-May-2019 1	12

Techniques for Effective Class room Teaching	
	[View File](#)

8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Geeta Mehra	Fold Scope Grant for Science Based Activities	Biotech Consortium India Ltd.	2018 518	300000
Departments of Physics, Chemistry, Zoology, Botany and Computer Science	Science Based Activities	DST, Chandigarh	2018 30	86000
Dr. Vandana Sharma (PI) & Dr. Sandeep Kaur (CI)	MRP DST Renewal Energy	DST	2018 300	75000
Mehr Chand Mahajan DAV College for Women, Chandigarh	DBT Star College Scheme	DBT	2018 365	1337013
Mehr Chand Mahajan DAV College for Women, Chandigarh	Preparatory Grant for Capacity Building	RUSA	2018 365	250000
Mehr Chand Mahajan DAV College for Women, Chandigarh	Grant	DHE	2018 365	65787255
Department of Philosophy	Periodic Lecture Scheme	ICPR	2018 115	10000
Department of Philosophy	World Philosophers Day	ICPR	2018 244	20000
PG Department of Commerce	National Seminar	ICSSR	2018 365	135000
Department of Punjabi	National Seminar	Chandigarh Sahitya Akademy	2019 1	80000
Dr. Mridula Sharma	Travel Grant	UGC	2019 9	103360
Mehr Chand Mahajan DAV	National Science Day	Punjab State Council for	2019 1	10000

College for Women, Chandigarh	celebration	Science and Technology		
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Skill enhancement activities for the students, teaching faculty and non teaching staff.

Strengthening the Feedback Mechanism through Structured Feedback of the stakeholders (Employers, Students, Parents, Teachers)

Bridging Industry-Academia Gap through Industrial visits / Career Counselling

Encouraging Undergraduate Research, Innovation and Mentoring.

Making Structured Policies for setting benchmarks and improvement in quality

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Promotion of Skill Development	**Skill Development Workshops, Extension Lectures, Inter active Sessions, Industrial Visits and Field Trips were undertaken.**
Promotion of Research at the	**Students were encouraged to present**

Undergraduate level	Research Papers and undertake research projects.
Bridging Industry-Academia Gap	Workshops, Industrial visits and On the Job training undertaken .
Promotion of Innovation	Institutional Innovation Cell was set up.
Utilization of RUSA Grants	Construction, Repair and Augmentation of Infrastructure undertaken
Designing and Online Collection of Self-Appraisal Forms for Teaching Faculty and Non-teaching Staff; Monthly Teaching Plans and Uploading of Code of Conduct	Self-Appraisal Forms for the Teaching and Non-Teaching Staff of the College were designed and uploaded on the College Website
Formulation of policies	i.Research Policy ii.Placement Policy iii.Sports Policy and iv. Maintenance Policy for Infrastructure.
Collection and management of Staff related Data	Google Sheets were prepared and shared to collect data.
Strengthening the Feedback Mechanism	Online Feedback forms regarding Curriculum were designed and collected from teachers, students, parents, and employers and analysed.
Organising Faculty Development Programmes	Faculty Development Programmes were conducted for both, the Teaching Faculty and Non Teaching staff members
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body of the College	23-Aug-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**15-Sep-2018**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**08-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1. Examinations • Online entry of marks secured by students in the Mid Semester Tests • Compilation of Result • Seating Plans for Semester and Mid Semester Tests. 2. Admissions: • College and Hostel admission forms are filled online • Students pay their admission and hostel fee online • Issuance of Smart/ID/Library Cards 3. Accounts: Management of accounts, Student Fee Collection and payment to the vendors through PFMS 4. Library: Data base in Web Centric LSEase. Sharing of Student/Faculty data with the Administration and Departments 5. Administration: Inventory Data. Data base of Teaching Faculty and Non Teaching Staff 6. Student Satisfaction Survey: Data collected online 7. Alumni: Registration of Alumni and dissemination of information regarding Alumni Meet/Meetings

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Mehr Chand Mahajan DAV College for Women, Chandigarh is affiliated to Panjab University, Chandigarh and subscribes to the syllabus stipulated by it. A significant role is played by some of our staff members who are also the members of Board of Studies and other important bodies of PU in designing and development of the curriculum of their respective subjects. The Principal of the college is also a member of the Senate, Academic Council, PG Board of Studies in MSc Environment Science and Solid Waste Management, UG Board of Studies in Women Studies, Economics and Environment Education. She is also a member of the Faculty of Arts, Medical, Commerce and Education apart from CBCS Committee of PU, State Level Quality Assurance Cell under RUSA and State Legal Services Authority, UT Chandigarh. • All the Departments of the College prepare Monthly Teaching Plans for each course, semester-wise. These are available on the website. • Meetings are held by the departments to monitor the progress of the curriculum delivery. • Mid-Semester Tests (MSTs) are held in order to measure the formative learning of the students. Assignments, Projects, Power point presentations and class tests are the other tools of assessment and evaluation. At the end of each semester, internal assessment of the students is calculated on the basis of their assignments/ projects, results of mid-semester exams, presentations and class performance. • To enhance efficacy and standard of academic delivery, research-based pedagogical tools like seminars, workshops, field visits, laboratory practicals, quizzes, debates, hands-on training sessions, group discussions, surveys, excursions, summer internships, skill-development workshops, etc. are organized. • Faculty Development Programmes to enhance/update their pedagogical skills are also held regularly. • Class room teaching comprises diverse components viz. lectures, role plays, tests, assignments, interactive sessions, PowerPoint presentations and usage of other ICT tools. • The library is well stocked with reference books, journals,

magazines, news papers, and e-sources like INFLIBNET and DELNET research portal facility. Library resources are regularly updated by all the departments of the college. • Duty leave is given to the faculty to attend Meetings/Workshops for curriculum planning and development.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Hindi II	09/07/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Interior Designing and Decoration (Certificate)	09/07/2018	24
Interior Designing and Decoration (Diploma)	09/07/2018	5
Interior Designing and Decoration (Advanced Diploma)	09/07/2018	13
French Add On (Certificate)	09/07/2018	38
Video Reporting (Certificate)	09/07/2018	24
Video Reporting (Diploma)	09/07/2018	9
Video Reporting (Advanced Diploma)	09/07/2018	9
Communicative English (Certificate)	09/07/2018	37
Cosmetology (Certificate)	09/07/2018	33
Cosmetology (Diploma)	09/07/2018	23
Cosmetology (Advanced	09/07/2018	13

Diploma)		
PGDCA	09/07/2018	7
PGDMC	09/07/2018	12
	[View File](#)	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Research Project Semester VI	54
BCA	Project and Seminar on real life problems Semester VI	54
BSc	Summer Internship for Microbial Food Technology	123
BA	On the Job Training Programme of B.A. Office Management	20
BA	On the Job Training Programme of B. A. (Functional English) 4th Semester	27
MA	Training and Internship Programme of M.A (Psychology)	8
PGDCA	Development of Business Application/Website by PGDCA 2nd Semester	13
MCom	Summer training in various Industrial undertakings, banking and financial services, institutions and retail sector organizations (6-8 weeks) by M.Com 2nd Semester	39
BA	Awareness and Action Orientation of Students towards Organic Farming - A Case Study of MCM DAV College for Women, Chandigarh	11
	[View File](#)	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

• A structured Students Feedback is one of the most important quality check systems as students evaluate the institution on various parameters like curriculum, teaching, learning and evaluation, governance and management, infrastructure etc. The feedback obtained is analysed and suggestions as well as grievances of the students are considered while framing future policies.Suitable amendments are made as and when possible. Student Feedback is sought by the Feedback Committee of the College for the following: 1. Overall functioning of the College in the form of Student Satisfaction Survey 2. Curriculum 3. Activity based • Teachers' Feedback: Periodic feedback on various parameters including curriculum is taken individually from the teachers, which helps in curriculum development and redressing other issues, if any. • Employers' Feedback: The institution not only provides opportunities for complete academic growth of the students but also paves way for enhancing their employability quotient . The Placement Cell holds Placement Drives regularly to help students find suitable jobs and a platform to bring together different employers seeking deserving students as interns or employees. A comprehensive feedback is also taken from the employers during the placement drives. • Alumni Feedback: AMDA (The Association of MCM DAV Alumni) serves as a connecting link between the alumni and college. AMDA uses an annual comprehensive feedback system which strengthens the alma mater and alumni bond even more. Alumni feedback is taken during the Alumni Meet held every year. Further, college website invites alumni to provide feedback through online portal. The feedback data is analysed, and steps are taken to ensure that alumni continue to have a meaningful association with the college. • Parents' Feedback: The Parent Teacher Association holds its annual meeting and interaction with parents, and a well structured feedback is also sought on issues like career oriented programmes, teaching learning environment in the College, competence and commitment of faculty, infrastructure, and support services like bank, canteen, student center, career counselling cell etc.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General & Honours	1000	1000	953
BSc	Medical, Non-Med, Vocational	250	250	214
BCom	General & Honours	306	306	284
BBA	General	52	54	46
BCA	General	80	80	67
BSc	MFT	70	390	68
MSc	Chemistry	54	191	44
MSc	Maths	45	140	39
MA	English	65	86	41

MA	Economics	65	120	42
MA	Psychology	45	90	42
MA	Sociology	65	90	46
MA	Hindi	65	20	10
MCom	General	45	50	43
PGDCA	General	30	11	11
PG Diploma	Mass Communication	30	17	17

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4708	631	119	0	69

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
188	116	8	28	7	8

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a valuable strategy to provide students with the emotional and psychological support they need to achieve their academic as well as extracurricular goals during their college degree. The Mentorship Programme is a well organized Institutional programme for which one hour is accommodated once a month for each class (UG and PG) during the college hours. In the academic session, mentors are assigned new mentees in addition to the previous ones. The mentors and mentees are known to each other as the students have already been taught by these teachers at some level. Their allotment is done in the larger interest of the students so that they can have a better level of comfort and ease with the mentor. This approach has witnessed students shedding off their inhibitions and sharing their personal as well as academic problems with the mentor unencumbered by any psychological constraint. The issues discussed during various mentorship sessions included – focusing on stress management, handling exam fear and anxiety, dealing with career challenges and dilemmas, boosting self confidence, ethics and values, time management, coping with mood swings, realizing the exigency of sustainable development, and the need for self discipline.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5339	188	1:28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

113	107	6	7	73

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Prasoon Prasad	Associate Professor	Award of Recognition for outstanding contribution to Hindi Literature and Language presented by the Chandigarh Sahitya Akademi (Cash prize of Rs 51000/)
2019	Dr. Vandana Sharma and Dr. Sandeep Kaur	Assistant Professor	Honoured with a National Award on 6th March,2019 for Best Citizen -led Initiative by Ministry of Housing and Urban Affairs, Government of India, New Delhi.
2019	Dr. Vandana Sharma	Assistant Professor	Honored with an award on 26th January, 2019 for implementing Best Solid Waste Management Practices in the College by Municipal Corporation, Chandigarh Administration.
2018	Dr. Neha Soi	Assistant Professor	Awarded a Grant of Rs.15,000/ by Chandigarh Sahitya Akademi for the publication of an anthology 'Tissue Paper Poems'
2019	Dr. Komil Tyagi	Assistant Professor	State Level Award from Chandigarh Administration for Special Contribution to Social Work
2019	Dr. Manjit Sidhu	Assistant Professor	Awarded Prof. Manju Thakur Memorial Award for

			Innovative Contribution in Research by Indian Academy of Applied Psychology, NITTR Chennai, MHRD GOI

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	Gen	III	22/12/2018	04/04/2019
MCom	Gen	IV	30/05/2019	01/08/2019
MA	English	I	22/12/2018	19/03/2019
MA	English	II	30/05/2019	14/08/2019
MA	English	III	14/12/2018	14/03/2019
MA	English	IV	31/05/2019	08/08/2019
MA	Hindi	I	24/12/2018	07/03/2019
MA	Hindi	II	27/05/2019	01/08/2019
MA	Hindi	III	27/12/2018	01/03/2019
MA	Hindi	IV	29/05/2019	02/08/2019
MA	Economics	I	22/12/2018	08/03/2019
MA	Economics	II	27/05/2019	13/08/2019
MA	Economics	III	24/12/2018	13/03/2019
MA	Economics	IV	31/05/2019	02/08/2019
MA	Psychology	I	17/12/2018	29/03/2019
MA	Psychology	II	28/05/2019	24/09/2019
MA	Psychology	III	24/12/2018	22/04/2019
MA	Psychology	IV	31/05/2019	19/08/2019
MA	Sociology	I	24/12/2018	13/03/2019
MA	Sociology	II	31/05/2019	20/08/2019
BSc	Physics	VI Hons	31/05/2019	05/07/2019
BSc	Med	I	24/12/2018	03/04/2019
BSc	Med	II	30/05/2019	29/07/2019
BSc	Med	III	26/12/2018	22/02/2019
BSc	Med	IV	25/05/2019	18/07/2019
BSc	Med	V	26/12/2018	14/02/2019
BSc	Med	VI	31/05/2019	28/06/2019
BSc	MFT	I	22/12/2018	01/04/2019
BSc	MFT	II	30/05/2019	02/08/2019

BSc	MFT	III	26/12/2018	25/03/2019
BSc	MFT	IV	31/05/2019	16/07/2019
BSc	MFT	V	20/12/2018	22/02/2019
BSc	MFT	VI	29/05/2019	28/06/2019
BSc	Computer Application	I	26/12/2018	03/04/2019
BSc	Computer Application	II	01/06/2019	29/07/2019
BSc	Computer Application	III	22/12/2018	22/02/2019
BSc	Computer Applicatcation	IV	01/06/2019	18/07/2019
BSc	Computer Application	V	26/12/2018	14/02/2019
BSc	Computer Application	VI	01/06/2019	28/06/2019
BA	Gen	I	26/12/2018	29/03/2019
BA	Gen	II	01/06/2019	30/07/2019
BA	Gen	III	15/12/2018	05/10/2019
BA	Gen	IV	01/06/2019	20/07/2019
BA	Gen	V	22/12/2018	20/02/2019
BA	Gen	VI	31/05/2019	30/06/2019
BA	Hons	III	26/12/2018	17/06/2019
BA	Hons	V	22/12/2018	17/06/2019
BA	Hons	VI	01/06/2019	14/08/2019
MSc	Chemistry	I	22/12/2018	29/03/2019
MSc	Chemistry	II	27/05/2019	06/08/2019
MSc	Chemistry	III	24/12/2018	01/03/2019
MSc	Chemistry	IV	29/05/2019	02/08/2019
MSc	Maths	I	24/12/2018	28/03/2019
MSc	Maths	II	31/05/2019	05/08/2019
MSc	Maths	III	22/12/2018	20/03/2019
MSc	Maths	IV	30/05/2019	06/08/2019
PG Diploma	Mass Communitcation	I	20/12/2018	14/05/2019
PG Diploma	Mass Communication	II	31/05/2019	04/09/2019
PG Diploma	Computer Application	I	16/12/2018	03/04/2019
PG Diploma	Computer Application	II	25/05/2019	14/08/2019
MA	Sociology	III	24/12/2018	15/03/2019
MA	Sociology	IV	31/05/2019	27/08/2019

BCom	Gen	I	26/12/2018	05/02/2019
BCom	Gen	II	30/05/2019	12/07/2019
BCom	Gen	III	22/12/2018	01/02/2019
BCom	Gen	IV	27/05/2019	17/07/2019
BCom	Gen	V	20/12/2018	04/02/2019
BCom	Gen	VI	25/05/2019	17/06/2019
BCom	Hons	III	26/12/2018	02/05/2019
BCom	Hons	IV	31/05/2018	12/09/2019
BCom	Hons	V	26/12/2018	02/05/2019
BCom	Hons	VI	29/05/2019	13/07/2019
BBA	Gen	I	26/12/2018	31/01/2019
BBA	Gen	II	27/05/2019	12/07/2019
BBA	Gen	III	24/12/2018	30/01/2019
BBA	Gen	IV	25/05/2019	13/07/2019
BBA	Gen	V	22/12/2018	28/01/2019
BBA	Gen	VI	20/05/2019	10/06/2019
BCA	Gen	I	19/12/2018	22/01/2019
BCA	Gen	II	22/05/2019	10/07/2019
BCA	Gen	III	18/12/2018	23/01/2019
BCA	Gen	IV	17/05/2019	06/07/2019
BCA	Gen	V	15/12/2018	18/01/2019
BCA	Gen	VI	11/05/2019	03/06/2019
BSc	Non Med	I	24/12/2018	03/04/2019
BSc	Non Med	II	01/06/2019	29/07/2019
BSc	Non Med	III	26/12/2018	22/02/2019
BSc	Non Med	IV	01/06/2019	18/07/2019
BSc	Non Med	V	26/12/2018	14/02/2019
BSc	Non Med	VI	31/05/2019	28/06/2019
BSc	Physics	III Hons	26/12/2018	11/06/2019
BSc	Physics	V Hons	26/12/2018	11/06/2019
MCom	Gen	I	18/12/2018	12/03/2019
MCom	Gen	II	29/05/2019	06/09/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- House Exam/Snap tests/ surprise tests are regularly conducted to evaluate the performance of the students. • Students are allotted topics for oral/written assignments and power point presentations which not only improve their communication skills but also facilitate the evaluation process. • Practical work is assigned to students to ensure conceptual understanding of the subject. Term papers are assigned in Postgraduate courses. • The departments of MFT/ BBA/Functional English allot projects which are evaluated during Viva Voce at the end of the session, and the selected ones are sent for publication. • Mid

term exams are conducted in each semester and internal assessment is given to students based on their assignment, performance in exams, class interaction and attendance. • The Faculty members tabulate the result of their classes and assess the same, comparing it with university results. • Special tests are also conducted for the students who cannot appear in the scheduled mid semester exams due to some compelling reason. • Remedial classes are held for the weak students and they are re evaluated on the basis of syllabus covered in remedial classes. • Advanced Learners are provided need based additional support/guidance to help them bag merit positions in the University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The Academic Calendar of Panjab University is adhered to in the matters related to admission, vacation and conduct of examinations. • The Academic Calendar of Panjab University, Chandigarh is made available to the stakeholders in the College Prospectus and online through the college website • At the beginning of every session, all the departments frame term wise syllabus which includes topics to be taught and other classroom activities to be conducted during the year. • MSTs/ Final Examinations/Practical Examinations are conducted strictly as per the Panjab University Academic Calendar and the guidelines. • Monthly lesson plans are prepared by the departments and are available on the College Website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://mcmdavcwchd.edu.in/wp-content/uploads/2019/11/Programme-and-Course-Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
General	BA	General	819	758	92.5
General	BSc	General	284	272	95.7
General	BSc	MFT	56	56	100
General	BCom	General	261	247	94.6
General	BBA	General	57	57	100
General	BCA	General	54	53	98.1
General	MCom	General	34	34	100
General	MA	Hindi	3	2	66.6
General	MA	Psychology	37	37	100
General	MA	English	53	50	94.3
General	MA	Economics	47	45	95.7
General	MA	Sociology	36	35	97.2
General	MSc	Chemistry	38	38	100
General	MSc	Maths	38	35	92.1
General	PGDCA	Computer	7	7	100

| | | Applications | | | |
| General | PG Diploma | Mass Communi cation | 12 | 10 | 83.3 |

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center">http://mcmdavcwchd.edu.in/wp-content/uploads/2019/11/Student-Satisfaction-Survey-2018-2019-Analysis.pdf</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	540	Biotech Consortium India Ltd.	4	3
Minor Projects	300	DST Renewal Energy Chandigarh Administration	0.75	0.75
Students Research Projects (Other than compulsory by the University)	365	Mehr Chand Mahajan DAV College for Women, Chandigarh	1	0.68

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
E Waste Management	Department of Computer Science and Applications	19/11/2018
Workshop on Skill Enhancement Computational Mathematics (MATLAB)	Department of Mathematics	01/11/2018
Intellectual Property Rights	Institute Innovation Cell under MHRD, Innovation Cell, Govt. of India	22/01/2019
Webinar on Planning for Career Future Industry Trends and Start Ups	Institute Innovation Cell under MHRD, Innovation Cell, Govt. of India	24/01/2019
Industry Academia Interface series	Department of Food Science	02/03/2019
Pharmaceutical Chemistry: Contribution to Society	Department of Chemistry	25/02/2019

Intellectual Property Rights	Department of Chemistry	05/03/2019
Critical Thinking, Cognitive Skills and Design Thinking	Institute Innovation Cell under MHRD, Innovation Cell, Govt. of India	04/04/2019
Webinar: Future of Technical Education in India	Institute Innovation Cell under MHRD, Innovation Cell, Govt. of India	24/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Cultivation of Oyster Mushrooms from agricultural and kitchen waste in used plastic bottles	Dr. Vandana Sharma and Dr. Sandeep Kaur	Ministry of Housing and Urban Affairs, Government of india New Delhi	06/03/2019	National level Best Citizen -Led Initiative
Solid Waste Management Practices in The College	Dr. Vandana Sharma	Municipal Corporation, Chandigarh, U.T	26/01/2019	State Level Best Citizen -Led Initiative
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
3600	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Psychology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	All Departments (List Attached)	21	0
National	All Departments(List Attached)	7	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Books	17
Book Chapters	40
Conference Proceedings	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
An Efficient and Scalable Synthesis of Potent TLR2 Agonistic PAM2CSK4	Madhuri Tanaji Patil	RSC Advances	2018	3	3	PG Department of Chemistry, MCM DAV College for Women, Sector 36, Chandigarh 160036, India.
Enantio and Chemos elective Oxidation of Omeprazole Sulfide to Enantiopure (S)Omeprazole with wholecells of Aspergillus Carbonarius	Shefali Dhiman	Biocatalysis and Agricultural Biotechnology	2018	1	0	PG Department of Chemistry, MCM DAV College for Women, Sector 36, Chandigarh 160036, India.
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	23	22	13	135
Presented	22	18	6	2

papers				
Resource persons	**0**	**3**	**1**	**10**

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
List Attached	**List Attached**	**117**	**3473**

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
List Attached	**List Attached**	**List Attached**	**225**

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
List Attached	**List Attached**	**List Attached**	**122**	**3273**

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
List Attached	**List Attached**	**List Attached**	**28**

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
List Attached	**List Attached**	**List Attached**	**01/07/2018**	**30/06/2019**	**List Attached**

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of

			students/teachers participated under MoUs
Ramky Enviro Engineers Ltd., Derabassi, Mohali.	25/08/2018	Agreement for purchase of Ewaste	23
List Attached	01/07/2018	List Attached	1703
[View File](#)			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
115	99

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Others	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Web Centric LSEase	Fully	LMS	2005
Web Centric LSEase	Fully	LMS Upgraded	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36324	6271233	1290	656824	37614	6928057
Reference Books	845	800000	85	173288	930	973288
Journals	36	89793	9	18784	45	108577
Weeding (hard & soft)	9472	953200	101	11254	9573	964454

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	270	118	270	17	3	32	88	0	12
Added	44	6	44	0	0	1	33	155	4
Total	314	124	314	17	3	33	121	155	16

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

155 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
10	0.92	105	0.9

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college management believes in imparting quality education and aims at providing necessary infrastructure and learning resources for the overall development of the learners. • The campus has many classrooms and labs equipped with ICT facility including projectors to enhance effective teaching. All the computers and intercom system are maintained through an Annual Maintenance Contract. • Cash Incentives/prizes are given to academic achievers during the prize distribution function and convocation. Merit cum need based scholarships are given to meritorious/deserving students belonging to economically weaker sections. Free books are provided to these students if sought. • Sports students who make a mark at National and International levels and bring laurels to the institution are provided with financial support. The college has a well defined Sports Policy, which is available on the website. • The institution has a fully automated library with Inflibnet/ Delnet and wi-fi internet facility.

Library has a rich collection of books, journals and magazines. An Annual Maintenance Contract of library software is with LIBSYS. • The facility of a lift is available in the campus and it is maintained through an annual contract. • The college has a technologically advanced multimedia hall, a gymnasium/multipurpose hall and a conference room for conducting international and national seminars, conferences, workshops, cultural activities etc. • The college boasts of well equipped modern laboratories, English lab, Interior Designing studio, Fine Arts and Video Reporting Lab, and the equipments are upgraded /added periodically. • Safe drinking water facility is available through water coolers placed at various places in the campus. Water filters, coolers and tanks are maintained through an Annual Maintenance Contract. • Medical and dental facilities are provided in the campus. A well equipped Gym facility in the hostel is available to the students and teachers. Students have been provided with value added services such as a book shop cum daily needs shop, juice shop, cyber café, Nescafe, Photostat Shop, and Canteen. Also, Cafeteria and Laundry services are provided in the hostel. • The institute has Rain Water Harvesting System, Water Boosting System, Solar Power Grid Installation, and Compost Pits to make the campus green and eco friendly. • The whole campus is under CCTV surveillance and security staff works in shifts to ensure safety and security. These are also maintained under AMC. The procedure adopted for the enhancement, upgradation and maintenance of academic and physical facilities is available on the institutional website.

http://mcmdavcwchd.edu.in/wp-content/uploads/2019/12/Procedures-and-Policies-for-Maintaining-and-Utilizing-Physical-Academic-and-Support-Facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit cum Means scholarship, Cash Prizes in Academics, Cultural Activities and Sports	353	1601250
Financial Support from Other Sources			
a) National	Postmatric Scholarship to Minorities Communities on National Scholarship Portal	11	113200
b)International	Sponsorship	23	1237305
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Capability Enhancement in Football	23/09/2018	20	Southend Football Club

One week Remedial Classes	12/11/2018	868	Equal Opportunity Cell
One week Remedial Classes	08/04/2019	405	Equal Opportunity Cell
Two day Skill Enhancement Computational Mathematics Workshop on MATLAB	01/11/2018	74	RUSA
Workshop on Research Methodology	17/08/2018	41	RUSA
Web Development with Word Press	06/10/2018	58	RUSA
Basics of Research Methodology with particular emphasis on SPSS	05/10/2018	21	RUSA
Workshop on Sustainable Urban Farming	23/10/2018	21	RUSA
Workshop on Summer Crops	27/02/2019	60	RUSA
Two Day Workshop on Power Sector Sustainability	22/10/2018	70	RUSA
Workshop on Possible Plant Diseases	21/11/2018	21	RUSA
Training Programme for students of Police Administration	20/11/2018	60	RUSA
One week Skill Based workshop on Fabric Ornamentation "Hastkala"	28/05/2019	40	IQAC and Department of Home Science
Workshop on Curriculum Development for Educators	30/05/2019	40	Skill Development Committee
One week Workshop on Nutrition and Diet skills for life	30/05/2019	19	Department of Food Science
One week Skill Development Workshop on Event Management	01/06/2019	34	Department of Mass Communication
Nine day Summer	03/06/2019	9	Department of

Course in French				French
One week Comprehensive Training Course on Developing Sense of Space with Style "Aesthetic Living"	01/06/2019	32		Department of Interior Design and Decoration and Skill Development Committee
One week Workshop on Digital Literacy	20/05/2019	19		Department of Computer Science and Applications
Four day Workshop on English Language and Communication Skills	10/06/2019	25		Post Graduate Department of English
Bridge Course	24/06/2019	14		Post Graduate Department of Economics
Mentorship Programme1: Introduction to College Committees and Clubs	12/09/2018	1881		Mentorship Committee
Mentorship Programme2: Introduction to College Committees and Clubs	19/09/2018	1733		Mentorship Committee
Mentorship Programme 3:Women Safety and Self Defence	12/10/2018	1881		Mentorship Committee
Mentorship Programme 4:Women Safety and Self Defence	30/10/2018	1733		Mentorship Committee
Mentorship Programme 5:Techniques for better Time Management	23/01/2019	1881		Mentorship Committee
Mentorship Programme 6:Techniques for better Time Management	30/01/2019	1733		Mentorship Committee
Mentorship Programme 7:Student Conduct Rules	27/02/2019	1881		Mentorship Committee
Mentorship Programme 8:Student Conduct Rules	28/02/2019	1733		Mentorship Committee
Mentorship	19/03/2019	1881		Mentorship

Programme 9: Importance of Healthy Food			Committee
Mentorship Programme 10: Importance of Healthy Food	20/03/2019	1733	Mentorship Committee
Mentorship Programme 11:Stress Management	11/04/2019	1881	Mentorship Committee
Mentorship Programme 12:Stress Management	12/04/2019	1733	Mentorship Committee
Personal Counselling	24/07/2018	45	Geetanjali Counselling Helpline
Group Counselling Activity on Exam Anxiety	01/04/2019	100	Geetanjali Counselling Helpline
Two month Yoga Class	23/10/2018	90	Department of Physical Education
Workshop on Legislative Practices and Procedures	29/10/2018	47	Department of Political Science
[View File](#)			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Session on Preparation for Interviews	90	90	0	0
2018	Aptitude Test	170	0	23	0
2018	Careers in Digital Marketing	0	122	0	0
2018	Career in Hospitality Industry	0	70	0	0
2018	Session on Filing of GST Forms	0	39	8	1
[View File](#)					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
List Attached	720	267	List Attached	290	100

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	804	UG	UG	List attached	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	26
GATE	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	University	1492
Sports	University	20

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	List Attached	International	6	0	List Attached	List Attached
2018	List Attached	National	58	4	List Attached	List Attached

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council which comprises President, Vice President and Secretary was constituted after Student Elections which were held as per the rules and date specified by Panjab University. More than sixty Class Representatives were elected from all streams. All the members were felicitated during an Installation Ceremony. The Council contributes significantly in conducting cultural events, awareness rallies and collecting data for Lok Sabha Elections, 2019. Many students including members of the Council are also members of various committees: IQAC, RUSA, PTA, AMDA, Feedback Committee and Skill Development committee. The Student Council manages the general discipline in the college campus and performs duties during various functions organized in the college. The Student Council caters to the needs and concerns of the student community and works as a bridge between the students, teachers and college administration.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Association of Mehr Chand Mahajan DAV Alumni (AMDA) was registered in November 2018 as a Trust under the Indian Trust Act 1882 (as amended from time to time), vide Certificate Registration Serial Number 4976 , Book 1 , Volume Number 266, Page number 59, on November 16, 2018 in the office of Sub Registrar, Chandigarh. The Registered Office of the Association is at Mehr Chand Mahajan DAV College for Women, Sector 36 A, Chandigarh. With the incumbent Principal as the Patron, AMDA aims to foster the spirit of camaraderie amongst the Alumnae of the College, and to initiate and carry out activities in education and social sectors. The Trust Deed enumerates rules regarding membership, meetings, books and accounts. The Executive Council comprises the posts of President, Vice President, Adviser, Secretary, Joint Secretary and Treasurer. All Alumnae are eligible to join the Association.

5.4.2 – No. of enrolled Alumni:

6855

5.4.3 – Alumni contribution during the year (in Rupees) :

180300

5.4.4 – Meetings/activities organized by Alumni Association :

Number of Meetings: 20 Alumni Meet/events organized: 01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Admissions: The College admits students to various classes under the Centralised and College Admission Systems. The Centralized Admission System is as per the Chandigarh Administration norms and the College admissions are as per the Panjab University norms. The College has separate and specific Admission Committees for conducting admissions under the supervision of Dean, Centralised Online Admissions and Dean, College Admissions. The College follows a decentralized process for its admissions in July every year. The authority flows from the Principal to the Deans, from Deans to Conveners and Coordinators of Class Specific Admission Committees and from the Conveners and Coordinators

to individual members of each committee conducting admissions. The individual members scrutinize the application forms and testimonials to give admissions to the students as per specified norms. The activities right from college admission to hostel admission consisting of scrutinizing online and offline documents, fee collection, resolving discrepancies, migration issues, admission of foreign students, late admissions, preparing and giving time table and handling other issues like discipline and hospitality are delegated from the central authority to different committees for effective completion of admission process. 2. Management of Hostel: The management of the Hostel is handled under the supervision of the Principal by three committees namely Hostel Committee, Mess Committee and Wardens. The Hostel Committee headed by a Dean includes members of the Teaching Faculty and hostel wardens. This Committee looks after the Admission and Allotment process of the hostel. The hostel wardens who function under the supervision of the Dean manage all issues of the hostel residents. Student Incharges such as floor incharges, entertainment incharges, mess incharges, discipline incharges and library incharges who function under the supervision of the wardens, act as a link between the residents of the hostel and the authorities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Quality improvement of the examination and evaluation process is ensured through • MIS for the examination module to ensure error free effectiveness and speed. • Online entry of in house examinations results. • The evaluation process is carried out on the basis of Mid Semester Tests, class tests, assignments, projects, presentations as well as attendance. • On the basis of evaluation, Internal Assessment calculated and displayed on the College notice boards before final submission to the University. • Remedial classes are also conducted for weak students and are followed by a retest.
Curriculum Development	The College being affiliated to Panjab University, follows the curriculum developed by the University. The teachers enrich the curriculum by planning the teaching strategy, adopting different pedagogical techniques and allocating research projects to students to promote undergraduate and postgraduate research. Members of the faculty who are members of different bodies at the State and PU level give their inputs as well as the inputs of the students, their parents and employers regarding

		curriculum in the their respective meetings. The inputs of the students, parents and the employers are taken through structured feedback forms designed by the IQAC. The Principal is a member of Senate, Academic Council, PG Board of Studies in Environment Science and Solid Waste Management, UG BOS in Women Studies, Economics and Environment Education, member of the Faculty of Arts, Medical, Commerce and Education, CBCS Committee of PU, Member of the State Legal Services Authority, UT Chandigarh and State Level Quality Assurance Cell under RUSA.
	Teaching and Learning	Teachers upgrade/update their knowledge to impart quality education by attending Faculty Development Programmes, Short Term Courses, Orientation and Refresher courses organised by the university and other institutions. The IQAC and other Departments/Committees also organised activities that help in imparting quality education in the College on topics including: • Curriculum Development • Skill enhancement in Computational Mathematics • Stress management • New NAAC Methodology Addressing New Metrics under IQAC • Workshop on MOOCs Massive Open Online Courses
	Research and Development	• The Panjab University, Chandigarh has sanctioned a Research Centre to the PG Department of English.7 PhD research scholars have been enrolled under 4 faculty members of the Department • 07 Student Research projects under the guidance of teachers have been sanctioned with the Seed money of Rs 20 Lakh, earmarked by the College Management to promote research • A one day workshop on 'Basics of Research Methodology' sponsored by RUSA organised by the department of Economics was held on 5th October, 2018. • A one day workshop on 'Research and Ethics' organized by P.G. Dept. of English on 12th February, 2019 • Under graduate and post graduate research is stressed upon (81 students presented and published papers in journals this year). • The College publishes a double blind peer reviewed, multidisciplinary research journal "New Horizons" with ISSN NO 2277 5218. The journal is in the UGC CARE list of journals. • Duty

	leave and reimbursement of registration fee for paper presentations are available to staff members and students. • INFLIBNET and DELNET services are available. • British Library membership has been taken by the College.
Library, ICT and Physical Infrastructure / Instrumentation	The upgraded infrastructural facilities of the College are as follows: (1) Purchase of new text books and reference books in the Library (2) Teaching related infrastructure was augmented by adding 44 Computers, 119 Windows Software and 39 Dotnet software for computers, 7 Benq projectors and MIS software for online admissions. (3) Furniture and other infrastructural facilities including Aquaguard water purifiers, office steel almirahs, LED floodlights, Refrigerators 200 Ltrs and Solar Power Grids were added. (4) Construction and installation undertaken for: New Washrooms including for the disabled, Wooden Mesh Doors for hostel, Sintax doors with frames, refilling of fire extinguishers, Rain Water Harvesting System and Water Boosting System. Laundry Room and Child Care Centre are under construction.
Human Resource Management	The College recruits additional teaching and non teaching staff as per requirement, within the parameters provided by UGC, Panjab University, and the DAV College Managing Committee. Advertisements are given in major national dailies of the region to attract and recruit the best talent. • Performance Appraisal Performas have been designed to appraise the performance of teaching and non teaching staff. • The college organises and encourages the teachers to participate in Orientation/Refresher Courses and Faculty Development Programmes for their Professional Development. • Faculty members attend FDPs/Short term Courses/ Orientation/ Refresher courses /Seminars/conferences/congress at both national and international level.
Industry Interaction / Collaboration	To promote industry interaction and collaboration the college is an institutional member of the CII. Students are taken for industrial visits for firsthand experience and skill enhancement. Some of the MOUs signed by the College include: •

	Cremica, Bonn Nutrients Pvt. Ltd. and MDRL (for MFT Students) • M/s. Jonjua Overseas Pvt. Limited for the training, placement and skill enhancement. (for students of Office Management) • Mai Bhago Armed Forces Preparatory Institute • Arjun Educational for UPSC Preparation • Ramky Enviro Engineers Ltd. a unit of Panjab Based management project Mohali for E-waste Management.
Admission of Students	• Panjab University guidelines are followed for admitting students to different courses with regard to minimum eligibility criteria, compartment cases etc. • Chandigarh Administration/UGC Norms/ PU norms are followed for reserving seats for SC, ST, OBC, disabled students and other quotas. • Online Centralized Admission is undertaken for M.Com., B.Com., B.B.A., BSc.(Medical, Non Medical, Computer Applications and MFT) and BCA. • Online fee payment gateway for cashless financial transaction is available. • Admission is done on the basis of merit and academic record of students. • During the session 2018 2019, 5339 students were admitted to various courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	• All the staff members have been allotted institutional email IDs • The profile of the faculty members, Policies (Research, Sports, Placement and Maintenance Policy for Infrastructure), Monthly Teaching Plans, and Self Appraisal Performas for the Teaching faculty and Non Teaching staff are uploaded on the college website regularly. • Code of Conduct is also available on the College website.
Administration	• The reports of various committees are sent online • Updated information of the students is available in MIS. • The staff members can send their casual leave in case of emergency on the official e mail id of the Principal.
Finance and Accounts	• Public Finance Management System (PFMS) has been implemented in the institution. Payment to vendors is made through PFMS. • College fee from the students is collected through e payment methods.

Student Admission and Support	• The College website provides links to the Prospectus, Admission Schedule, Timetable, University Positions, Student related Committees, details of activities and Achievements of the Students among other links. • Upcoming events are also posted on the college website.
Examination	• The date sheet of the Mid Semester Tests is uploaded on the college website. • The marks of the students are also entered online through the MIS system.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Leetika	National Seminar on Emerging Trends and Innovation in Mathematics on 9th Feb.	Mehr Chand Mahajan DAV College for Women, Chandigarh	800
2019	Swati Sidana	National Seminar on Emerging Trends and Innovation in Mathematics on 9th Feb.	Mehr Chand Mahajan DAV College for Women, Chandigarh	800
2019	Taranjot Kaur	National Seminar on Emerging Trends and Innovation in Mathematics on 9th Feb.	Mehr Chand Mahajan DAV College for Women, Chandigarh	800
2019	Richa Gupta	National seminar on Empowering India through Innovations in Banking Sector on 9th March.	SD College, Ambala	500
2019	Aarzoo Katyal	National seminar on Empowering India through Innovations in Banking Sector on 9th March.	SD College, Ambala	500
2019	Sunaina Jain	18th MELOW	Melow,	2995

		International Conference from 15th to 17th March.	JamiaMillia, New Delhi	
2018	Dr. Nisha Bhargava Principal	101 Annual Conference of IEA (Indian Economic Association) from 14th to 16th Dec.	Institute for Studies in Industrial Development , New Delhi	2000
2018	Purnima Bhandari	Sixth International Conference on Plants and amp Environmental Pollution from 26th to 30thNovember.	CSIR National Botanical Research Institute, Lucknow	5000
2018	Madhvi Bajaj	101 Annual Conference of IEA (Indian Economic Association) from 14th to 16th Dec.	Institute for Studies in Industrial Development , New Delhi	2000
2018	Simran Kaur Kular	101 Annual Conference of IEA (Indian Economic Association) from 14th to 16th Dec.	Institute for Studies in Industrial Development , New Delhi	2000
2018	Vandana Saini	101 Annual Conference of IEA (Indian Economic Association) from 14th to 16th Dec.	Institute for Studies in Industrial Development , New Delhi	2000
2018	Manika Kohli	International India Finance Conference 2018 from 20th 22nd Dec.	IIM, Calcutta	5000
2019	Nisha Sharma	International Conference on Recent Developments in Theory and Computation and Application of Differential Equations from 21st to 23rd	South Asian University, New Delhi	2500

		Jan. 2019		
2019	Jasmine Anand	UGC sponsored workshop on MOOCS from 14th Jan to 19th Jan.	Panjabi University, Patiala	1000
2019	Neha Pandeya	UGC sponsored workshop on MOOCS from 14th Jan to 19th Jan.	Panjabi University, Patiala	1000
2019	Sugandha Sapru	National Seminar on Emerging Trends and Innovation in Mathematics on 9th Feb.	Mehr Chand Mahajan DAV College for Women, Chandigarh	800
2019	Sarita Chauhan	Chandigarh Sahitya Academy sponsored National Seminar on The Contribution of Guru Nanak Dev Ji to Indian Culture, Literature and Humanity on 28th March.	Mehr Chand Mahajan DAV College for Women, Chandigarh.	500
2019	Deepti Sharda	International Conference of Data Sciences, Machine Learning and Applications from 29th to 30th March.	ICDSMLA, Hyderabad	5000
2018	Vandana Sharma	International Seminar on Futuristic Approach towards Employability and Entrepreneurship and Industrial Summit from 27th 28th Oct, 2018	GNIM and T, Ludhiana	1600
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants

	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2018	Workshop on Stress Management	Workshop on Stress Management	19/11/2018	19/11/2018	25	3
2018	Interactive session on New NAAC Methodology – Addressing New Metrics	Interactive session on New NAAC Methodology – Addressing New Metrics	20/11/2018	20/11/2018	100	50
2018	Quality Parameters of NAAC	Quality Parameters of NAAC	24/11/2018	24/11/2018	54	6
2018	Workshop on MOOCs	Not Applicable	23/12/2018	24/12/2018	26	0
2019	Workshop on Emotional Freedom Technique	Workshop on Emotional Freedom Technique	05/02/2019	05/02/2019	24	3
2019	Workshop on Innovative Pedagogical Techniques for effective Classroom Teaching	Not Applicable	29/05/2019	29/05/2019	12	0
2019	Workshop on Curriculum Development	Not Applicable	30/05/2019	30/05/2019	40	0
2019	Workshop on Filling up information in IQAC designed Google Sheets	Not Applicable	13/03/2019	13/03/2019	65	0
2019	Not Applicable	Workshop on Success in Institutional Framework	04/01/2019	04/01/2019	0	57

2019	Not Applicable	Workshop on Financial Management for Group D employees of College	04/01/2019	04/01/2019	0	73

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	13/03/2019	19/03/2019	7
Short Term Course	8	27/05/2019	01/06/2019	6
Short Term Course	2	14/06/2019	20/06/2019	7
ICT Course	1	18/06/2018	07/07/2018	20
Orientation Course	1	11/12/2018	07/01/2019	28
Refresher Course	2	30/08/2018	19/09/2018	21
Refresher Course	1	12/11/2018	01/12/2018	21
Refresher Course	3	07/12/2018	27/12/2018	21
Refresher Course	3	28/12/2018	17/01/2019	21
Short Term Course	1	25/09/2018	01/10/2018	7
Short Term Course	1	18/12/2018	24/12/2018	7
Short Term Course	2	14/01/2019	19/01/2019	6
Short Term Course	2	18/01/2019	24/01/2019	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	83	0	41

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

• Fee concessions are given to the wards of all permanent employees. • Rs 3,04,540/ was contributed towards premium of Group Insurance Scheme for teaching and non teaching staff. • Loans from the Employee Provident Fund for marriage, higher education of children, purchase of vehicle, and construction of house are available. A total of Rs 14,50,000 loan was provided to teaching staff members during 2018 19. • 1 teaching staff member availed loan facility during 2018 19. Medical and Dental Care facility is provided to the Staff in the College Campus, at subsidized rates..	• Fee concessions are given to the wards of all permanent employees. • Group Insurance Scheme is provided. Rs 3,04,540/ was contributed towards premium of Group Insurance Scheme for teaching and non teaching staff. • Staff accommodation has been provided to 13 employees (5 office staff members, 1 maid, 1 gatekeeper and 6 hostel wardens). • Loans from the Employee Provident Fund for marriage, higher education of children and purchase of vehicle, and construction of house are available. A total of Rs 8,71,000 loan was provided to non teaching staff members during 2018 19. • 4 Non teaching staff members availed loan facility during 2018 19. • Uniforms were provided to Class IV employees 24 summer uniforms and 6 winter uniforms worth Rs 37,020 were given during the session. • Subsidized medical and dental facility is provided to them and their wards in the College Campus.	• Cash Prizes worth of 1492150 were given to 322 meritorious students in Academics, Sports and Cultural Activities during Annual Prize Distribution and Convocation during 2018 19. • Merit cum need based scholarships are given the Management and Individual to meritorious/deserving students belonging to economically weaker sections. Free books are provided to these students if sought for. A total of Rs 110300 as scholarship amount was given to 32 students on merit cum need bases during the session. • Medical and Dental care facilities at subsidized rates is provided on the campus. Group Insurance for students is also available.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. Audit is conducted annually. In this financial year audit was done on 20th July, 2019, by Mr Vishal Sharma (CA no – 503245). As the College is a Government Aided institution, Cash Basis of Accounting is adopted in the preparation of final accounts. During the year the institution has not earned any foreign exchange from foreign students or Indian nationals abroad. Fixed assets are stated at their written down value, all direct expenses attributable to acquisition of assets have been capitalized.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management and Individuals	110300	Merit cum Means Scholarship

6.4.3 – Total corpus fund generated

421209075.91

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Academic Audit Committee
Administrative	No		Yes	Administrative Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Annual Parent Teacher Meeting was held on 28th November, 2018. • The meet was attended by over 150 Parents of students from various classes including BCA, BA, B.Com, MA, B.Sc. and BBA. • Feedback forms were given to the parents for their views regarding college. • Interaction session was conducted between parents and faculty members. • Cultural program was organised for Parents.

6.5.3 – Development programmes for support staff (at least three)

1. • RUSA sponsored workshop for Support Staff on Success in Institutional Framework was held on January 4, 2019 in which 57 members participated. • RUSA sponsored workshop for Group D employees on Financial Management was held on January 4, 2019 in which 73 members participated. • An Interactive session on "New NAAC Methodology – Addressing New Metrics" was organised on Nov 20, 2018. The resource person was Principal V R Shirburkar (Retd.), Education Consultant. 50 Members of the Support Staff and Group D employees attended. • A session on Quality Parameters of NAAC was held on Nov 24, 2018. The resource person Dr. Shirish Chindhade, NAAC Assessor. • Workshop on Emotional Freedom Technique was conducted by Dr Vijay Girdhar, Head of the Department of Psychiatry, Govt Hospital 16, Chandigarh on Feb 5, 2019.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Environment related initiatives have been rigorously undertaken and the college was awarded the first prize for being the 'Cleanest Residential College' in the National Swachh Campus Ranking, 2018 by the Ministry of Human Resource Development, Government of India. • The College has undertaken Waste Management initiative by Setting up a Bio Gas Plant, Compost Pits and an STP (under construction). It has also signed an MOU for E Waste Management. The College has been felicitated for Best Management/Maintenance of Wet Waste on the occasion of 70th Republic day celebration in 2019 by Municipal Corporation, Chandigarh Administration. • Modules of the Management Information System have been installed in the college. • One of the quality initiative undertaken by the IQAC is the introduction of a structured Feedback System of the Curriculum as well as the activities conducted by various Committees. • Research centre in the PG Department of English was established. • More PG courses were introduced.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Panel Discussion for students on Social Media vis à vis Societal Harmony	07/08/2018	07/08/2018	07/08/2018	200
2018	Workshop for Faculty on Stress Management	19/11/2018	19/11/2018	19/11/2018	28
2018	Interactive session for Faculty and Administrative Staff on Challenges of NAAC Quality Parameters of NAAC	24/11/2018	24/11/2018	24/11/2019	60
2018	Workshop for Faculty on MOOCs	23/12/2018	23/12/2018	24/12/2018	26
2019	Workshop for Support Staff on Success in Institutional Framework	04/01/2019	04/01/2019	04/01/2019	57
2019	Workshop on Financial Management for Group D employees of College	04/01/2019	04/01/2019	04/01/2019	73
2019	Workshop for Students on Role of Media and Emergence of Social/Online and Media Related Jobs	31/01/2019	31/01/2019	31/01/2019	58
2019	Workshop for Faculty and Administrative Staff on	05/02/2019	05/02/2019	05/02/2019	27

2019	Workshop on Neuro linguistic Programming	15/02/2019	15/02/2019	15/02/2019	53
2019	Seminar for Students on Emerging Trends in Teaching and Research in Marketing Operations, Supply Chain Management and Accounting	19/02/2019	19/02/2019	19/02/2019	200
2019	Workshop for Faculty on Filling up information in IQAC designed Google Sheets	13/03/2019	13/03/2019	13/03/2019	65
2019	Workshop for Faculty on Innovative Pedagogical Techniques for effective Curriculum Delivery	29/05/2019	29/05/2019	29/05/2019	12
2019	Workshop for Faculty on Curriculum Development	30/05/2019	30/05/2019	30/05/2019	40
2018	Interactive Session on New NAAC Methodology Addressing New Metrics	20/11/2018	20/11/2018	20/11/2018	150
			[View File](#)		

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

				Female	Male
A Stitching Course at Arya Mahila Shiksha Sansthan, Arya Samaj Mandir, Sector 16 D, Chandigarh.	09/07/2018	30/06/2019		20	0
Proactive Self Defence Training Programme	06/08/2018	16/11/2018		1500	0
A workshop on 'Empowering Women through Cybercrime Awareness'	28/08/2018	28/08/2018		100	0
An awareness session on 'Nutritional Needs and Health' at Badheri village.	01/09/2018	01/09/2018		11	0
A National Symposium on 'Redefining the Gender Narrative - Women as Agents of Social Change'	04/09/2018	04/09/2018		750	0
A Lecture on the topic 'Glass Ceiling'	06/02/2019	06/02/2019		200	0
A Workshop on 'Sanitary Pad Making'	22/02/2018	22/02/2019		40	0
Portrait making competition on the topic 'Indian Woman Icon'	28/02/2019	28/02/2019		19	0
A Drive on 'Pad collection for Donation'	22/02/2019	22/02/2019		16	0
'A Sanitary Pad Donation' drive in slum area, sector 25, Chandigarh	08/03/2019	08/03/2019		13	0
International Women's Day	08/03/2019	08/03/2019		65	0

'Pahal: Kucch Kadam Sustainability Ki Oar'					

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Consciousness and Sustainability is a multi pronged endeavour at MCM and various facets are covered under its ambit. Some of the initiatives promoting sustainable growth are listed here. 1. Biodiversity Survey: To assess the level of biodiversity of flora and fauna with an aim to quantify the area covered by vegetation. It also assessed the diversity and magnitude of habitats which could support a variety of species. This has instilled more environment consciousness among the stakeholders 2. Solar Panels: To tap the renewable energy resources, the college has installed Grid interactive 20 KWP, 25 KWP, 40 KWP and 80 KWP roof top mounted solar photovoltaic power plants which was completed under the supervision of the Renewable Energy Committee. It has resulted in the reduction of electricity bill. The power generated by the system interacts with the utility grid and feeds the power into the electrical panel of the college building. It meets partial load requirements of the building and feeds the surplus to the grid. A Power Backup of 1.5 KWP was generated by the Solar Heating panels which are being used to electrify 32 lights in the hostel premises. 3. Rain Water Harvesting: Realizing the importance of conserving water by harvesting rain water, the college put in place a permanent system to collect and divert it into a well constructed within the hostel premises to replenish the ground water in the campus. 4. Compost Pits: The slurry from bio gas plant is used in the composting pits to augment the degradation of garden waste. The bio gas reactor generates about 2500 kg of manure per annum. This has reduced the financial burden of Rs. 7800/ per annum to buy 2400 kg fertilizer from the market, required by the college to maintain its green areas. 5. Artificial Forest: First of its kind in the region, it is a move towards a cleaner, greener and a healthier environment. To facilitate the mission of Clean and Green MCM and take a step towards Swachh Bharat, the Botany Department and NSS volunteers planted about 40 plants of medicinal and economic relevance. 6. Sustainable Urban Farming: A series of workshops on 'Organic Farming' were organised in order to acquaint the students about the need to go back to roots and avoid consuming vegetables which are grown with high level of pesticides.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	Yes	3
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	3
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of

	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2018	0	1	25/09/2018	7	Joy of Giving week', Donation was collected for under privileged sections of our society from the members of Rotract Club	Social responsibility towards society	60
2018	0	1	28/09/2018	1	Poshan Maah' celebrations at PGIMER, Chandigarh	Health and Nutrition for Children and Adolescent girls	25
2018	1	1	09/10/2018	1	Health and Nutrition Awareness	Social outreach and care of the needy	50
2018	1	0	14/10/2018	1	Pause for paws at Sukhna lake	Animal Care	25
2018	0	1	21/10/2018	1	'Eye Screening Procedure' wherein Dr. Sujata, Ophthalmologist, from Indira Holiday Home in collaboration with NGO	Diagnosis of eye diseases	150

2018					Saksham		
2018	0	1	28/10/2018	1	Harmony for less privileged at Bhavan Vidyalya	Value Education	125
2018	1	0	31/10/2018	1	A skill based workshop on 'Holistic Wellness A Philosophical and Practical Approach'	Mental Health	150
2018	0	1	05/11/2018	1	Diya Painting' with the children of Slum38 West	Entrepreneurship skills	10
2018	1	0	17/11/2018	1	Yoga N Meditation', in Fragrance Garden,Sector36,for residents of Chandigarh	Mental and physical health	5
2018	1	0	18/11/2018	1	A field trip to 'Nagar Van' (City Forest) to sensitize students towards Avian bio diversity and its Conservation	Importance of Biodiversity Conservation	15
2018	0	1	19/11/2018	1	A visit to Kartar Aasra, an orphanage home at Chandigarh	Social outreach and care of the needy	15

2018	1	0	25/11/2018	1	Walkathon Campaign on Organ Donation at Fortis Hospital, Mohali (Pb.)	Awareness about Organ Donation	30
2018	1	1	26/11/2018	1	Voter Registration Camp	Nation Building	99
2018	1	1	03/12/2018	6	Voter Registration Week	Nation Building	222
2018	0	1	20/12/2018	1	Winter wear collection for under privileged section of society	Social outreach and care of the needy	10
2018	0	1	25/12/2018	1	'Christmas Cheer': a visit to Prabh Aasra, an orphanage home at Kurali	Social outreach and care of the needy	100
2018	0	1	25/12/2018	1	'Secret Santa ' for slum children at 38 West, Chandigarh	Social outreach and care of the needy	9
2018	1	1	26/12/2018	1	An awareness session on Solid Waste Management and Mushroom cultivation at Badheri village	Solid Waste Management and Sustainability	9
2018	1	1	29/12/2018	1	A Nukkad Natak about Personal Hygiene and Clean	Adoption of sanitation policies	11

2018	0	1	30/12/2018	1	Nukkad Natak and Swachhata Rally in collaboration with MC Team, Chandigarh	Health and civic Sense	8
					liness at adopted village Badheri		
2018	0	1	30/12/2018	1	Nukkad Natak and Swachhata Rally in collaboration with MC Team, Chandigarh	Health and civic Sense	8
2019	0	1	15/01/2019	1	Winter wear Collection for under privileged section of the society.	Social Outreach and Care of the needy	10
2019	0	1	17/01/2019	1	'Ek Daan Zindagi ke Naam.' Donation of Rs 20,000 to Baba Inder Nath ji for his bypass Surgery at PGIMER, Chandigarh	Social Outreach	1
2019	0	1	25/01/2019	1	Run for Green': State Bank of Indialed initiative	Environment and Safety	25
2019	0	1	25/01/2019	1	National youth Parliament' at District Level	Role of Youth Leadership	8
2019	1	0	26/01/2019	1	Watan Ki Baat' at Slum 38 West Chandigarh	Nation Building	8
2019	0	1	26/01/201	1	Rally in	Road	68

					collaboration with Chandigarh traffic police for promoting helmet usage and celebrating 30th National Road Safety Week.	Safety	
2019	0	1	18/02/2019	1	Drug Free India with Chandigarh University	Awareness about Drug Abuse	25
2019	1	1	25/01/2019	1	National VOters Day on the theme No VOter to be left behind	Nation Building	250
2019	1	0	20/02/2019	1	Making Chandigarh Disabled friendly in Collaboration with GMCH 32	Generating sensitivity towards disabled	21
2019	1	1	21/02/2019	1	Blood Donation Camp	Social Outreach and Care of the needy	251
2019	1	1	22/02/2019	1	Accessibility Audit for the Disabled' in Chandigarh by UT Administration	To assess the accessibility of the city by the disabled	50
2019	1	1	07/02/2019	30	voter registration drive	Nation Building	1425
2019	0	1	06/03/2019	1	Special awareness	Nation Building	110

					camp organised by Election Commission, Chandigarh To familize the voters with use of VVPAT EVM		
2019	0	1	08/03/2019	1	Sanitary pad donation drive at sector 25 slum area chd.	Menstrual Hygiene	40
2019	0	1	22/03/2019	1	World water day	Environment Safety	20
2019	1	0	24/03/2019	7	National Integration Camp' under the Ministry of Youth Affairs and Sports, Government of India.	Brotherhood among volunteers of different cultures	20
2019	1	1	30/03/2019	1	A Rally to spread awareness about HIV AIDS and Blood Donation	Health	20
2019	1	0	09/04/2019	1	A lecture on 'Prevention of Vector Borne Diseases and Cancer' by Dr. Upendrajeet Singh Gill	Health	80
2019	1	0	22/04/2019	1	On 'Earth Day,' 'Havan' was	Environment Safety	100

					conducted for saving the Earth and creating a sustainable future		
2019	0	1	05/06/2019	1	Staff and students On 'World Environment Day' administered an oath for environment protection	Environment Safety	500
2018	1	1	01/06/2018	60	Swachh Bharat Summer Internship (SBSI) June 2018, completed by 27 student volunteers from MCM DAV, in selected villages: Kishangarh, Dhanas and Kaimbwala of Chandigarh (U.T.)	Health, hygiene and waste management	27
2018	1	1	01/07/2018	1	Annapurna Divas	Food, Health, and Nutrition	12
2018	1	1	25/07/2018	1	Sanitation Drive at Kishangarh	Female sanitation needs and Cleanliness	60
2018	1	1	26/07/2018	1	'Trees For Soul' 40 trees planted and named	Global warming and water conservation	6

						after the slum children of Sector38 West Chandigarh,	
2018	1	1	11/08/2018	1	Malaria Awareness at Badheri	Cleanliness and prevention of Vector Born diseases	250
2018	1	1	15/08/2018	1	'Freedom from Hunger' a food distribution drive for slum children, Sector38 West Chandigarh.	Malnutrition and healthy food	20
2018	1	1	01/09/2018	1	Nutrition Month at Badheri	Health	50
2018	1	1	16/09/2018	1	Samarth	Educational initiative	16
2018	1	1	17/09/2018	1	Health and Nutrition Awareness	Obesity and healthy diet	50
2018	1	1	19/09/2018	1	Health and Nutrition Awareness	Health and Nutrition	50
2018	1	1	22/09/2018	1	Health and Nutrition Awareness	Social outreach and care of the needy	50

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teaching Faculty, NonTeaching Staff and Students	26/11/2019	The Code of Conduct for the Teaching Faculty is based on the Code of Conduct for Teachers as per DAV College Managing Committee Chitra Gupta Road, New Delhi and Chapter VIII (E)

	Conditions of Service and Conduct of Teachers in NonGovernment Affiliated Colleges as per Panjab University Calendar Vol – I page number: 171 to 176 available at http://puchd.ac.in/includes/documents/vol1/ chap6to11.pdf In the case of NonTeaching Staff, it is based on Conduct Rules for NonTeaching Staff of NonGovt. Affiliated Colleges as per Chapter IX, Panjab University Calendar Vol III and Available in detail at: http://puchd.ac.in/ includes/documents/calendar2016/calendervol32019.pdf page no 250 For Students the Code of Students is based on the College and Panjab University norms.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Constitution Day	26/11/2018	26/11/2018	100
Jallianwala Bagh Centenary	13/01/2019	19/01/2019	15
Research and Ethics	12/02/2019	12/02/2019	85
Pride of the City Beautiful: Open Hand- Open to give, Open to receive	17/02/2019	17/02/2019	25
Swachh Bhasha, Swachh Bharat, an Open Mic and Slogan writing Competition	02/03/2019	02/03/2019	40
Aazadi 2.0, Online Slogan Writing and Painting competition on 'Independence Day'.	14/08/2018	14/08/2018	25
Saare Jahan Se Achha Independence Day Celebrations at Kendriya Vidyalaya Sector 31D, Chandigarh	15/08/2018	15/08/2018	15
Freedom from Hunger at slum area,	15/08/2018	15/08/2018	20

Sector 38 West, Chandigarh			
Operation Tricolor at Sector 17,Chandigarh:The flags lying on the ground after Independence Day celebration were collected to maintain their respect and dignity.	15/08/2018	15/08/2018	6
Relief Material for Kerala Flood victims	23/08/2018	31/08/2018	50
Sneh at Police Check post	26/08/2018	26/08/2018	5
An interactive session on Meditationthe Most Important Life Skill by Swami KrishnanandaGiri	05/10/2018	05/10/2018	400
'Harmony', an event to promote the values for becoming a better human being at BhavanVidyalya, Chandigarh.	28/10/2018	28/10/2018	125
Vigilance Awareness Week': Integrity Pledge taken by staff, students and the Principal for a corruptionfree, progressive India	30/10/2018	30/10/2018	250
Collection and Donation of Rs. 28333 for Indias Bravehearts in Bharat Ke Veer Fund a MHA, GOI initiative	29/03/2019	29/03/2019	10

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Installation of Solar photovoltaic plant of 235kWp Its benefits include: • Considerably reduced the consumption of electricity in the campus • Meets partial load requirements of the building • Feed the surplus power to the grid • A Power Backup of 1.5 KWP generated due to the Solar Heating panels are used for 32 lights in the hostel premises 2. Workshops: Urban Farming Skills These 8 interactive and action oriented workshops of 2 hours each included: • Appraising students skills of urban farming • Imparting knowledge and skill regarding non chemical methods of growing vegetables in small areas and in pots

• Creating awareness of the need for shift to chemical free farming at the macro level • Making them aware of the broader context of Sustainable Development • Giving knowledge about soil and water management, seeds and their preservation, Organic manure, Plant diseases and their care, Pests and insects, Health and Nutrition and Economics of organic farming. 3. Rainwater Harvesting System • Has channelized the rainwater in the four blocks of hostel • Considerably reduced the wasteful flow of the rainwater • Water from the Injunction Well helps in recharging the groundwater 4. Artificial Forest: Artificial forest having 40 plants of medicinal and economic relevance has been created and maintained in the College campus by the Department of Botany and NSS, to: • Reinforce awareness of bio diversity among the students • A move towards a cleaner, greener and a healthier environment • To facilitate our mission, Clean MCM, Green MCM, a step towards Swachh Bharat 5. Plastic Ban on Campus The College is committed to its pledge of keeping its campus plastic free by resorting to the following practices: • Students and faculty are encouraged to carry their own water bottles • Canteen and Mess contractor as well as the employees are not allowed to serve plastic water bottles, cutlery and crockery • Use of plastic bags is prohibited in the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice I: Skill based Learning The New Age Mantra The College envisions developing skills in the broadest sense possible. The scope is limited not just to skills being an accelerating factor in the job market, but also extends to catering to the entrepreneurial inclinations of the young women. Various skillbased initiatives were undertaken to acquaint the students with the challenges which they might face after completing an academic course. These included courses on Cuisine, Organic farming, Interior Designing and Decoration, Website Development, Painting and Photography. All these courses were well received by the stakeholders. The College conducted a series of Workshops throughout the session to add the essential components of soft and technical skills along with confidence building to the academic potential of the student. These programmes evoked enthusiastic response from the students and other stakeholders. The feedback given by the participants displayed a positive role played by such workshops in honing their practical skills and boosting their confidence for encashing the opportunities offered by the industry. Skill Development initiatives include workshops on Fabric Ornamentation, Nutrition and Diet Skills for Life, Curriculum Development for Educators, Event Management, English Language and Communication Skills, Sustainable Urban Farming, Anchoring in Punjabi, Leadership Skills in the face of Challenges of Higher Education in the 21 Century, "Graphics Designing using Photoshop and CorelDraw", Road Safety Workshop, Web Copywriting and Content Marketing, Holistic Wellness, Legislative Practices and Procedures, FirstAid Techniques, Advanced Soccer Skills, Interior Designing, Aquaponics and Aquarium Designing, Translation, Literature and Trends in Contemporary Indian Writings, Decluttering the Mind, Production of functional Biomolecules from Probiotic bacteria, Basic Techniques in Molecular Biology, Hands on Training on Edible Cutlery and many more in diverse fields. Practice II: Youth Engagement in Community Outreach Activities Students are consistently involved in social outreach activities through College committees, cells and clubs which organize events to promote social and community service. A brief review of the activities conducted through their respective Committees include: National Service Scheme (NSS) with its Motto 'NOT ME BUT YOU' expresses the essence of democratic living. It upholds the need for selfless service and appreciation of the other's point of view, and underlines the fact that the welfare of an individual is ultimately dependent. NSS volunteers undertake numerous activities related to health, hygiene, cleanliness, nutrition, women

empowerment, education and skill development in its adopted village Badheri, U.T. Chandigarh. The flagship programmes of the college under NSS include: Swachh Bharat Abhiyaan, Swachhta hi Seva, Poshan Maah, Environment Awareness Programme, AntiDrug Campaign, Energy Conservation Programme, FirstAid Training Programme, Skill development. The volunteers under Unnat Bharat Abhiyaan carried out various activities to foster a new dialogue within the larger community on science, society and environment to develop a sense of dignity and collective destiny. They sensitized the villagers about modern and scientific waste management like segregation of wet and dry waste. The MCM Rotaract Club organizes events to help and support marginalized sections of the society with a vision to foster national sentiment, love for humanity and spirit of service, the members of the club organize a variety of events such as Health and Nutritional Programmes for the poor, Blood Donation Camps, Environmental Awareness Drives. The Women Development Cell is dedicated to promote social, legal, educational, health and sanitation awareness among women. It undertakes a number of activities to sensitise women in the College and the outside to empower them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://mcmdavcwchd.edu.in/wp-content/uploads/2019/12/Best-Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Deeply rooted in the Vedic philosophy of the great mentors and visionaries like Swami Dayanand Saraswati and Swami Hans Raj ji, Mehr Chand Mahajan DAV College for Women, Chandigarh upholds the principles of Arya Samaj which envision a society that cultivates strong ethical and moral values, and principles given in the Vedas. The college has, since its inception, endorsed and practiced a system that promotes valuebased quality education to shape responsible, compassionate and progressive citizens of the country. A golden legacy of 50 years of this institution has proved beyond doubt that an amalgamation of the best of East and West is the most liberating way of channelizing the young minds. Committed to the cause of social uplift through education, the Arya Samaj Committee of the college carries out various activities throughout the session to inculcate philanthropic zeal, moral values and social sensitivity among the students. Moreover, believing fervently in the significant role played by women in bringing about a qualitative change in the society, the Arya Yuvti Samaj of the college was constituted. It enshrines the elemental Vedic tenet of Vasudeva Kutumbhkam and service of all. To carry forward the legacy of Arya Samaj and to strengthen the core Vedic values, the students perform Havan on an annual as well as monthly basis. The college works consistently towards the promotion of Vedic Sanskriti, character building and patriotism among it students through various programs such as discourses by Vedic scholars, declamations on issues of social and national relevance, rendition of shalokas, and exhibitions on Vedic books and scriptures, both within the college and at Arya Samaj Centres. The college also runs a Sewing and Stitching Centre at Arya Samaj Mandir, Sector 16, Chandigarh to empower the underprivileged women of society. With the aim of imparting holistic education in quality ambiance, the college also has an in house yoga instructor to provide yoga lessons to the stakeholders so as to promote good health in a spiritually invigorating environment.

Provide the weblink of the institution
http://mcmdavcwchd.edu.in/wp-content/uploads/2019/12/Institutional-Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

Future plan of action in the next academic session includes: 1. Enhancing Skill Development The College intends to continue its endeavours to achieve the aim of the National Skill Development Mission launched by the Honourable Prime Minister. Its focus will be to facilitate vocational skills so as to ensure self employment and have an edge in the fiercely competitive world. In this direction the proposed plan is as follows: • Starting market/industry relevant skill based courses • Enhancing efforts to collaborate with the industry in skilling of students • Providing information/guidance in the field of starting entrepreneurial ventures 2. Strengthening Research and Innovation: In the field of research and innovation we intend to: • Enhance our Research Quotient by upgrading our existing laboratories and other research related infrastructure • Provide incentives and facilities to the teaching faculty and students to undertake research and innovation • The College through the Institutional Innovation Cell aims to identify and promote innovation to enable them to engage themselves in entrepreneurial ventures • Promote and sponsor 'Student Research Projects' through the Research Committee to encourage the students to undertake socially relevant research 3. Promoting Sustainable Development: The College intends to continue its thrust on the sustainable practices. Maximising the use of alternate energy will be the top priority. The College is committed to the cause of ensuring a green and clean environment and maintaining ecological balance by: • Installing more Solar Photovoltaic Plants and moving towards fully solar powered campus • Encouraging Sustainable Urban Farming • Generating more awareness about Biodiversity • Undertaking Swachchta as a mission to protect environment • Recycling and reusing in house resources 4. Operation Digital Board Keeping in view the paradigm shifts in the teaching learning techniques, it is imperative for us to include ICT based pedagogy at a much larger and comprehensive level. We intend to meet the challenges of the changed academic ambience in following ways: • More ICT enabled classrooms/smart rooms, interactive boards and computers will be added to transform teaching learning process. • Developing e content including designing and delivering MOOCs, as a teaching learning methodology that transcends the boundaries of time and space will be our important endeavours. • Adopting innovative pedagogy like Flipped Classroom, Blended and Experiential Learning to transform academic space and improve the quality of teachinglearning processes will be promoted/encouraged/integrated in imparting education. 5. Inclusive Education As an institution rooted in Vedic values, we believe that the entire world is our family and therefore, it is our moral obligation to impart education to all the diverse sections of the society. With this faith embedded in our ideology, we shall strive to do the following: • Encourage our visionary patrons and alumni to strengthen and reinforce the Scholarship Schemes for needy students. • More facilities and concessions will be offered to the differently abled students and procure more resources for them to ensure their participation in the cause of nation building.