

MCM DAV College for Women, Sector – 36A, Chandigarh
Department of Public Administration: Monthly Teaching Plans (Semester - V)
Session – (2020-2021)

Name of the Teacher/s: Dr Vibha Sharma (Section B)
 Dr Gurvinder Kaur (Section C)
 Dr Shaveta Begra (Section A)
 Dr Jyoti Arora (Section D)

Subject: Public Administration

Class: B.A. III (Semester V). **Paper:** Local Government

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	August 19, 2020 to 31 August 2020		Meaning and Significance of Local Government. Evolution of Local Government since 1882	Synchronous Class on G Meet/ Discussion/ Online Sources/ Case studies
2			Role of Deputy Commissioner. Divisional Commissioner	Synchronous Class on G Meet/ Discussion/ Online Sources/ Case studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
1	September 1, 2020 September 30, 2020		Rural and Urban Development: Dimensions and Issues	Synchronous Class on G Meet/ Discussion/ Online Sources/ Case studies
2			The 73rd Constitutional Amendment:	Synchronous Class on G Meet/ Discussion/ Online Sources/

		Provisions and its Impact, Gram Sabha - Composition, Functions and Powers	Case studies
3		Panchayati Raj Institutions in Punjab- Structure, Functions, Sources of Finances and Personnel	Synchronous Class on G Meet/ Discussion/ Online Sources/ Case studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans			
1	October 1, 2020 October 31, 2020	The 74th Constitutional Amendment- Provisions and its Impact	Synchronous Class on G Meet/ Discussion/ Online Sources/ Case studies
2		Urban Local Bodies- Structure, Functions and Sources of Finance	
3		Mayor-Position, Functions and Powers,	Synchronous Class on G Meet/ Discussion/ Online Sources/ Case studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans			
1	November 01, 2020 to November 30, 2020	Municipal Commissioner- Position, Functions and Powers	Synchronous Class on G Meet/ Discussion/ Online Sources/ Case studies
2		State Control over Local bodies, State	Synchronous Class on G Meet/ Discussion/ Online Sources/

			Case studies
3		Revision and Presentation by Students	
1	December 01, 2020 to December 24, 2020	Revision and Presentation by Students	
2		MST (December 7-14, 2020)	
3		Revision and Presentation by Students	
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans			
1	January 1, 2021 to January 31, 2021	Finance Commission: Composition, Functions and Role	Synchronous Class on G Meet/ Discussion/ Online Sources/ Case studies
2		Provincialisation of Municipal Services	
3		Rural-Urban Relationship- Challenges and Remedies	
February, 2021- Revision / Remedial Classes before Semester Exams			

***Any of these** – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.
Other Methods adopted by the teacher – Please write the specific teaching method

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Subject: Public Administration

Class: B.A. III (Semester VI). **Paper:** Development Administration

S.No.	Date ^{1*} (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	March 15, 2021 to April 14, 2021		Development: Meaning, Features and Aspects	Lecture/ Discussion/ E-Content/ Case studies
			Development Administration: Meaning, Nature, Scope and Significance	Lecture/ Discussion/ E-Content/ Case studies
			Features of Developed and Developing Countries	Lecture/ Discussion/ E-Content/ Case studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
2	April 15, 2021 to May 14, 2021		India as a Welfare State, Planning: Meaning, Objectives and Significance	Lecture/ Discussion/ E-Content/ Case studies
			Planning Machinery in India at National, State and Local	Lecture/ Discussion/ E-Content/ Case studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				

^{1*} Date of Monthly Teaching Plans subjected to change as per Panjab University Academic Calendar
 Date of MST to be notified later

3	May 15, 2021 to June 14, 2021	Public Enterprises: Concept and Forms, Role of Public Enterprises in Economic Development,	Lecture/ Discussion/ E-Content/ Case studies
		Managerial problems of Public enterprises, Reforms since 1991: Concept of Privatisation	Lecture/ Discussion/ E-Content/ Case studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans			
4	June 15, 2021 to June 30, 2021	Administration of Rural Development at the Local level, Education and Development: Role of State Administration in Primary and Secondary Education	Lecture/ Discussion/ E-Content/ Case studies
		Health and Development: Role of the Ministry of Health and Family Welfare, Role of Voluntary Sector in Development	Lecture/ Discussion/ E-Content/ Case studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans			
Revision / Remedial Classes before Semester Exams			

*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.
Other Methods adopted by the teacher – Please write the specific teaching method