



Mehr Chand Mahajan DAV College for Women
Internal Quality Assurance Cell (IQAC)
Sector 36-A, 160036

Agenda of the IQAC Meeting on May 21, 2019

Item 1

Madam Principal Dr. Nisha Bhargava to present achievements of the College in Academic, Sports and Cultural spheres.

IQAC Chief Coordinator Dr. Vibha Sharma to present a brief report of initiatives undertaken by the IQAC

Item 2:

Confirmation of the Minutes of the IQAC meeting held on October 29, 2018

Item 3:

Request from faculty for more ICT based Teaching Aids and Multimedia Devices - Projectors in Classrooms

Item 4:

Request for Xerox facility in the library (Student Feedback Committee)

Item 5:

Ventilation and Cleanliness in the Canteen needs to be upgraded.
Food Prices in the Canteen to be monitored

Item 6:

Room and Washrooms for Hostel Mess Workers.

Item 7:

More CCTV Cameras need to be installed in the hostel (Hostel Committee)

Vibha Sharma

Nisha Bhargava
Principal
Mehr Chand Mahajan
DAV College for Women
Chandigarh



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Item 8:

To name the Blocks of the Hostel after the names of Eminent women achievers (Suggestion from Students)

Item 9:

To Install Sewage Treatment Plant for enabling Green Audit (IQAC)

Item 10:

To conduct Academic and Administrative Audit (IQAC)

Any other item with the permission of the Chair

Vibha Sharma

[Signature]
Principal
Mehr Chand Mahajan
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Minutes of IQAC Meeting: May 21, 2019

In the meeting of IQAC held on May 21, 2019, the following issues were discussed:

- Item 1** Madam Principal Dr. Nisha Bhargava presented achievements of the College in Academic, Sports and Cultural spheres. She also informed the house about the creation of Unnat Bharat Abhyan Committee in March, 2019.
- Item 2** IQAC Chief Coordinator, Dr. Vibha Sharma presented Minutes of the IQAC Meeting held on October 29, 2018 and the members confirmed the same.

She also introduced the house to the ICT based innovative steps taken by the IQAC to streamline data collection and enlisting of achievements of Faculty, Departments and the College in different spheres through structured formats made available on the College website.

- Item 3** Request from faculty and students for more ICT based Teaching Aids and Multi-media Devices – Projectors in Classrooms

Discussion The house endorsed the need to enhance the ICT based facilities/teaching aids in all classrooms. Dr. Vandana Sharma informed the house that five projectors have already been sanctioned.

Action Taken: 5 sanctioned projectors have been installed.

- Item 4** Request for Xerox facility in the library (Student Feedback Committee)

Discussion The issue was discussed in detail and suggestions were invited.

Action Taken: The Library Committee has been asked to initiate action in this direction.

- Item 5:** Ventilation and Cleanliness in the Canteen needs to be upgraded.
Food Prices in the Canteen to be monitored

Discussion The issue raised by the students and members of faculty was presented before the house.

Action Taken: The Cleanliness Committee and Canteen Committee was asked to take necessary steps in maintaining swachhta in the canteen, and instruct the Canteen Contractor to provide food at reasonable prices.


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Vibha Sharma



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Item 6: Room and Washrooms for Hostel Mess Workers.

Discussion The house unanimously agreed to add these amenities for the mess workers.

Action Taken: The Hostel Committee has been asked to take necessary steps in this direction at the earliest.

Item 7: More CCTV cameras need to be installed in the hostel (Anti-ragging Committee)

Discussion Mr. Gandhar approved of the Installation of CCTV cameras as per the requirements of MHRD to curb ragging in institutions. However, he recommended that the demand of specific number of cameras must be made to Madam Principal for sanction.

Action Taken: Hostel Committee has been asked to seek sanction and install CCTV Cameras in the Hostel at strategic places.

Item 8 To name the Blocks of the Hostel after the names of Eminent Women Achievers (Suggestion from students through Grievance Redressal Cell)

Discussion The house welcomed this demand of the students. Mr. Gandhar suggested that the House must choose names of women of eminence in specific fields (Bharat Rattan Awardees/Prominent Scientists/World Renowned Artists) and forward the same for the approval of Managing Committee.

Action Taken: Mrs. Poonam Devasher, Head, Department of History, has been requested to initiate action in this regard.

Item 9 To install Sewage Treatment Plant for enabling Green Audit (IQAC)

Discussion Mr. Gandhar agreed and acknowledged that the installation of Sewage Treatment Plant is mandatory for an institution of such a huge size and eminence. He offered to send the list of DAV approved vendors for the same. Dr. Vandana Sharma informed the house that the process for seeking quotations in this regard has already been initiated.

Action Taken: One STP of 50 kld has been installed and the process of installing another one of 150 kld has been started.

Item 10 To conduct Academic and Administrative Audit

Discussion Mr Gandhar suggested that it is a good practice and advised to invite the audit committee from an external University for a fair assessment.


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Vibha Sharma



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Items taken up with the Permission of the Chair

1. Mr. Gandhar suggested that the faculty of the College can look into the Best Practices/Teaching Learning Approaches and Innovative initiatives being followed by other eminent institutions and seek inspiration to evolve their own unique and innovative Best Practices.

Action Taken: A Seed Money worth Rs 10 lakh out of Rs. 20 lakh from the Research Seed Money has been dedicated towards innovation as per proceedings of the Governing Body Meeting on 23 August 2019.

2. Mr. Gandhar urged the faculty to give assignments to students and encourage problem-based Case Studies and research in literature amongst them. He also emphasized upon skill based learning for value addition.

Action Taken: The faculty was asked to promote research by students at all levels. Skill Development Committee was asked to conduct more skill based activities.

3. Mr.K. S. Sidhu, Managing Director, Patiala Horticulture, Patiala, introduced the house to the various activities, procedures and practices being followed in his agro-based industry. He offered to host the College students on their visit to his farm, known for the export of vegetables, fruits and biodegradable packaging.

Action Taken: The Departments of Science have been asked to conduct Field Visits.

Meeting concluded with a Vote of Thanks to the chair.


Principal
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