

**Lesson Plan**  
**Mehr Chand Mahajan DAV College for Women, Sector – 36A, Chandigarh**  
**Department of Police Administration: Monthly Teaching Plans (Odd Semester-I)**  
**Session – (2021-22)**

**Name of the Teacher - Dr. Shailja Beniwal**

**Class – B.A.1**

**Paper – Police Administration in India**

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	1.9.2021	30.9.2021	Concept, Role and Significance of Police. Origin and development of Police in Ancient and Medieval Period. British Period: Origin and development of Police. Organization and Working of Union Ministry of Home Affairs;	Online Google Classroom, Group Discussion and Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
2.	1.10.2021	31.10.2021	Organization and Working of Central Police Organizations. Organization and Working of BPR&D, IB and NCRB. Origin, Structure and Working of Central Armed Police Forces with special reference to BSF. Organization and Working of CRPF and ITBP	Online Google Classroom, Online Sources, Group Discussion and Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
3.	1.11.2021	30.11.2021	Organization and Working of CISF and SSB. Police Reforms in India. MST (November 17-25, 2021)	Online/Offline Classroom, Online Sources and Group Discussion, Practice Test
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
4.	1.12.2021	16.12.2021	Commissionerate System of Policing. Working of Police Administration at the State Level, Working of Police at District Level and Police Station Level. Remedial Classes	Online/Offline Classroom, Group Discussion and Case Studies, Practice Test
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				

\*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.  
Other Methods adopted by the teacher – Please write the specific teaching method

**Lesson Plan**  
**Mehr Chand Mahajan DAV College for Women, Sector – 36A, Chandigarh**  
**Department of Police Administration: Monthly Teaching Plans (Even Semester) Session**  
**– (2021-22)**

**Name of the Teacher - Dr. Shailja Beniwal**

**Class – B.A.1, Semester- II**

**Paper – Constitution of India**

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	3 <sup>rd</sup> February, 2022	28 <sup>th</sup> February, 2022	Preamble, Citizenship, Fundamental Rights	Lecture and Group Discussion. Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
2.	1 <sup>st</sup> March	31 <sup>st</sup> March	Directive Principles of State Policy & Fundamental Duties, Executive at the Union Level; President, Prime Minister and Council of Ministers; Union Legislature: Lok Sabha and Rajya Sabha. Mid Semester Test	Lecture, Online Sources, Group Discussion and Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
3.	1 <sup>st</sup> April	30 <sup>th</sup> April	Judiciary at the Union Level: Supreme Court Executive at the State Level; Governor, Chief Minister and Council of Ministers. State Legislature: Vidhan Sabha and Vidhan Parishad, Judiciary in the State: High Court and Subordinate Courts.	Lecture, Online Sources, Group Discussion and Case Studies, Practice Test.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
4.	1 <sup>st</sup> May	26 <sup>th</sup> May	Restrictions of Police Rights. Public Accountability of Police through Constitutional and statutory bodies: National Commission for Schedule Caste, National Commission for Schedule Tribes, National Commission for Women, National Human Rights Commission, National Commission on Protection of Child Rights.	Lecture, Online Sources, Group Discussion and Case Studies, Practice Test.

\*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.  
 Other Methods adopted by the teacher – Please write the specific teaching method

**Lesson Plan**  
**Mehr Chand Mahajan DAV College for Women, Sector – 36A, Chandigarh**  
**Department of Police Administration: Monthly Teaching Plans (Odd Semester-III)**  
**Session – (2021-22)**

**Name of the Teacher - Dr. Shailja Beniwal**

**Class – B.A. II**

**Paper – Police Personnel Administration**

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	17.8.2021	31.8.2021	Meaning, Nature and Scope of Police Personnel Administration; Significance of Police Personnel Administration in India.	Online/Offline Classroom and Group Discussion
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
2.	1.9.2021	30.9.2021	Career System in Police Administration. Job Analysis and Job Description of Police Personnel- Concept and Significance. Pay Policy, Compensation and Fringe Benefits. Recruitment: Meaning and Methods	Online/Offline Classroom, Group Discussion and Case Studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
3.	1.10.2021	31.10.2021	Recruitment of Police Personnel in India; Training: Meaning and Types of Training of IPS Officers and State Police Services in India	Group Discussion and Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
4.	1.11.2021	30.11.2021	Performance Appraisal. Corruption- Meaning and Causes; Corruption in Police Force, Disciplinary Actions; Police Ethics, Code of Conduct.	Group Discussion and Case Studies. Practice Test
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
5.	1.12.2021	16.12.2021	Promotion: Meaning and Principles; Promotion of Police Personnel in India MST (November 17-25, 2020) Doctrine of Pleasure- Safeguards against Arbitrary Punishment. Remedial Classes	Group Discussion and Case Studies. Practice Test
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				

\***Any of these** – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc. Other Methods adopted by the teacher – Please write the specific teaching method

**Lesson Plan**  
**Mehr Chand Mahajan DAV College for Women, Sector – 36A, Chandigarh**  
**Department of Police Administration: Monthly Teaching Plans (Semester-IV)**  
**Session – (2021-22)**

**Name of the Teacher - Dr. Shailja Beniwal**

**Class – B.A. II**

**Paper – Law and Order Administration**

S.No.	Date* (Monthly)		Topics to be Covered	Academic Activity Undertaken**
	From	To		
1.	3 <sup>rd</sup> February, 2022	28 <sup>th</sup> February, 2022	Meaning, Nature and Scope of Law and Order Administration;	Lecture Method and Group Discussion.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
2.	1 <sup>st</sup> March, 2022	31 <sup>st</sup> March, 2022	Significance of Law and Order Administration in India; Law and Order Administration – Some basic Issues and Emerging Patterns. MST	Lecture Method, Group Discussion and Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
3.	1 <sup>st</sup> April, 2022	30 <sup>th</sup> April, 2022	Role, Significance and interrelationships of Law and Order Administration Agencies at the District level: The Police; Civil Administration; Court of Law. Prisons and Health. Role of Law and Order Administration in Crowd Management	Lecture Method, Group Discussion and Case Studies, Practice Test.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
4.	1 <sup>st</sup> May, 2022	26 <sup>th</sup> May, 2022	Communal Riots and Industrial & Agrarian Conflicts. Challenges before Law and Order Administration. National Security: Concept and Significance. Challenges to National Security in India Contemporary Issues.	Lecture Method, Group Discussion and Case Studies. Practice Test.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				

\*Date of Monthly Teaching Plans subjected to change as per Panjab University Academic Calendar.

Date of MST to be notified later.

\*\*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.

Other Methods adopted by the teacher – Please write the specific teaching method

**Lesson Plan**  
**Mehr Chand Mahajan DAV College for Women, Sector – 36A, Chandigarh**  
**Department of Police Administration: Monthly Teaching Plans (Odd Semester-V)**  
**Session – (2021-22)**

**Name of the Teacher - Dr. Shailja Beniwal**

**Class – B.A. III**

**Paper–Organisational Behaviour with special reference to Police Administration**

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	17.8.2021	31.8.2021	Organisational Behaviour: Concept, Nature and Significance. Foundations of Organisational Behaviour- Scientific Management, Human Relations, Systems and Contingency.	Google Classroom, Group Discussion and Case Studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
2.	1.9.2021	30.9.2021	Models of Organisational Behaviour. Motivation: Concept; and Theories. Organisational Change: Concept; Rationale Resistance to Change;	Google Classroom, Group Discussion and Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
3.	1.10.2021	31.10.2021	Morale: Concept; and Factors to build-up Morale in Indian Police. Leadership: Concept, Theories and Qualities	Google Classroom, Group Discussion and Case Studies. Practice Test
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
4.	1.11.2021	30.11.2021	Communication: Concept, Process, Types and Barriers. MST (November 17-25, 2021) Communication Modes in Indian Police.	Group Discussion and Case Studies. Practice Test.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
5.	1.12.2021	16.12.2021	Decision-Making: Concept; Types and Simon's Rational Comprehensive Theory. Transactional Analysis: Meaning and Types of Transactions. Organisational Development: Concept and Rationale. Remedial Classes	Group Discussion and Case Studies. Practice Test
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				

\***Any of these** – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.  
 Other Methods adopted by the teacher – Please write the specific teaching method.

**Lesson Plan**  
**Mehr Chand Mahajan DAV College for Women, Sector – 36A, Chandigarh**  
**Department of Police Administration: Monthly Teaching Plans (Even Semester-VI)**  
**Session – (2021-22)**

**Name of the Teacher - Dr. Shailja Beniwal**  
**Class – B.A. III**  
**Paper – Law and Police Administration**

S. No.	Date* (Monthly)		Topics to be Covered	Academic Activity Undertaken**
	From	To		
1.	3 <sup>rd</sup> February, 2022	28 <sup>th</sup> February, 2022	The Indian Penal Code 1860: Main Provisions- Sections 1-40. Sections- 41-55, 60, 63, 73, 149.	Lecture Method, Group Discussion and Case Studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
2.	1 <sup>st</sup> March, 2022	31 <sup>st</sup> March, 2022	Offences under the Indian Penal Code 1860- Sections- 107, 108, 120-A, 120-B, 121, 121-A, 124-A. Sections-141-147. Offences Affecting Human Body- Sections- 299, 300, 304-A, 304-B, 319, 320. MST	Lecture Method, Group Discussion and Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
3.	April 1, 2022	April 30, 2022	339, 340, 351, 354-A, 354-B, 354-C, 354-D, 359-362, 375, 376, 376-A, B, C, D, E	Lecture Method, Practical Classes, Group Discussion and Case Studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
4.	1 <sup>st</sup> May, 2022	26 <sup>th</sup> May, 2022	Classification of Offences in Code of Criminal Procedure -Bailable and Non-Bailable Offences -Cognizable and Non-Cognizable Offences -Compoundable Offences -Summon Case -Warrant Case Role of Police Officer: Lodging of First Information Report -Police Investigation -Arrest & Rights of Arrested Person -Search	Lecture Method, Practical Classes, Group Discussion and Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				

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Date of MST to be notified later.

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