

Minutes of IQAC Meeting

29 May, 2021

A Meeting of the IQAC was held on 29 May 2021 in which several issues were discussed and necessary decisions were taken. These include:

Agenda Item 1: Re-visiting and Re-defining the institutional Vision and Mission Statement

Discussion:

Keeping into consideration, the changing needs and demands of the contemporary educational scenario and global market, the need to re-visit the institutional Vision and Mission Statement was felt. The Principal initiated a discussion on this topic and numerous relevant suggestions were received from the members to modify and re-define the same.

The Principal formulated a committee to re-draft the Vision and Mission Statement taking into consideration all the relevant suggestions.

Action Taken:

The Committee re-framed the institutional Vision and Mission Statement and reviewed the Objectives as well. Both documents were presented in the Standing Advisory Council of the college for approval.

Agenda Item 2: Preparation of SSR.

Discussion:

With an eye on the visit of the NAAC Peer Team for the 3rd Cycle of Accreditation due at the end of the year, various aspects pertaining to the preparation of SSR were discussed.

Action Taken:

Heads of all Criteria were asked to prepare their stipulated sections and fill up the relevant data templates.




Agenda Item 3: Collection of documents for SSR

Discussion:

In the discussion on this issue, suggestions were sought from members of various Criteria regarding the information/data/documents required in their respective data templates.

The Principal asked the staff members to prepare e-content for up-loading on website as due to pandemic it is mandatory to transact curriculum in blended mode.

Action Taken:

Various members of the administrative staff were assigned the responsibility of providing data/documents to the members of various criteria.

Staff members are preparing and uploading e- content on website

Agenda Item 4: Filling up of Performance based Proformas

Discussion:

The Principal asked all the members of the faculty to fill up their Annual Performance based Proformas by 20 June, 21 and submit the same in the office.

Action Taken:

All the members of the faculty have filled up their respective Performance-based Proformas and submitted them in the administrative office.

The Meeting concluded with thanks to the chair.

