

Monthly Teaching Plans

MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plans (Semester - V)
Session – (2020-2021)

Name of the Teacher/s: Dr. Gurvinder Kaur

Department : Public Administration

Class: B.A.III. Semester-V Subject/Paper: RESEARCH METHODS AND STATISTICS. Section: Honours

S.No	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	August 20, 2021	August 31, 2021	Meaning, Nature and Scope of Social Research, Concepts: Hypotheses : Meaning, Types and Significance	Lecture, Discussion, Case Studies, Projection of theory into practice, audio-visual
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans Comments of Teacher Incharge -				
2.	September 1, 2021	September 30, 2021	Research Design -Meaning, Types and Components	Lecture, Discussion, Case Studies, Projection of theory into practice, audio-visual
			Methods of Social Research- Experimental-Survey and Case Study	Lecture, Discussion, Case Studies, Projection of theory into practice, audio-visual
			Methods of Data Collection- Documents, Observation, Interview and Questionnaire	Lecture, Discussion, Case Studies, Projection of theory

				into practice, audio-visual
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans Comments of Teacher Incharge -				
3	October 1, 2021	October 31, 2021	Data Processing-Editing, Coding and Tabulation, The Use of Computer, Report Writing,	Lecture, Discussion, Case Studies, Projection of theory into practice, audio-visual
			Sampling-Meaning, Types, Merits and Demerits	Lecture, Discussion, Case Studies, Projection of theory into practice, audio
			Frequency Distribution-Meaning and Steps	Lecture, Discussion, Case Studies, Projection of theory into practice, audio
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans Comments of Teacher Incharge -				
4	November 1, 2021	November 30, 2021	Measures of Central Tendency-Mean, Median and Mode Measures of Dispersion-Standard Deviation	Lecture, Discussion, Case Studies, Projection of theory into practice, audio-visual
			Correlation-Karl Pearson, Chi-Square	Lecture, Discussion, Case Studies, Projection of theory into practice, audio-visual
5	December 1, 2021	December 16, 2021	Revision and Presentations by Students	
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans Comments of Teacher Incharge -				

*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.
Other Methods adopted by the teacher – Please write the specific teaching method

Monthly Teaching Plans

MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plans (Semester - IV)
Session – (2020-2021)

Name of the Teacher/s Dr. Gurvinder Kaur

Department : Public Administration

Class: B.A. III. Semester-VI, Subject/Paper: ORGANIZATION
BEHAVIOUR . Section Hons

S.No	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	February 03, 2022	March 10, 2022	Organization Behaviour : Concept and Significance	Lecture, E-Content, Experiential Learning, Discussion
			Individual Behaviour :Concept; Nature ; Individual factors	Lecture, E-Content, Experiential Learning, Discussion
			Interpersonal Relations : Meaning; Dimension; Factors	Lecture, E-Content, Experiential Learning, Discussion
2.	March 11, 2022	March 31, 2022	Team Development : Importance; Types of Teams	Lecture, E-Content, Experiential Learning, Discussion
			Attitudes : Concepts, Types	Lecture, E-Content, Experiential Learning, Discussion
			Morale : Concept, Significance, Building up of High Morale	Lecture, E-Content, Experiential Learning, Discussion

3.	April 01, 2022	April 25, 2022	Groups : Concept ; Types	Lecture, E-Content, Experiential Learning, Discussion
			Leadership : Styles of Leadership	Lecture, E-Content, Experiential Learning, Discussion
			Motivation : Concept ; Determinants	Lecture, E-Content, Experiential Learning, Discussion
4.	April 26, 2022	May 25, 2022	Organizational Change : Concept; Resistance to Change	Lecture, E-Content, Experiential Learning, Discussion
			Organizational Development : Concept; Need; Techniques	Lecture, E-Content, Experiential Learning, Discussion
			Organizational Effectiveness : Concept; Approaches	Lecture, E-Content, Experiential Learning, Discussion
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans Comments of Teacher Incharge -				
May End - Revision Classes/ Remedial before Semester Exams				

***Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.
Other Methods adopted by the teacher – Please write the specific teaching method**