



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Mehr Chand Mahajan DAV College for Women
• Name of the Head of the institution	Dr Nisha Bhargava	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	911722603355	
• Mobile no	9815758400	
• Registered e-mail	principal_mcmdavcollege@yahoo.com	
• Alternate e-mail	devesher_nisha@yahoo.co.in	
• Address	Sector 36-A,	
• City/Town	Chandigarh	
• State/UT	Chandigarh	
• Pin Code	160036	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Women	
• Location	Urban	

• Financial Status	Grants-in aid																						
• Name of the Affiliating University	Affiliated																						
• Name of the IQAC Coordinator	Dr Vibha Sharma																						
• Phone No.	91172603355																						
• Alternate phone No.	911724648427																						
• Mobile	9815908427																						
• IQAC e-mail address	iqacmcmdav@gmail.com																						
• Alternate Email address	mcmnaac2018@gmail.com																						
3.Website address (Web link of the AQAR (Previous Academic Year)	https://mcmdavcwchd.edu.in/wp-content/uploads/2021/10/AQAR-2019-2020.pdf																						
4.Whether Academic Calendar prepared during the year?	Yes																						
• if yes, whether it is uploaded in the Institutional website Web link:	https://mcmdavcwchd.edu.in/academic-calendar/																						
5.Accreditation Details																							
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>A</td> <td>85.4</td> <td>2006</td> <td>02/02/2006</td> <td>01/02/2011</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.29</td> <td>2016</td> <td>02/12/2016</td> <td>01/12/2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	A	85.4	2006	02/02/2006	01/02/2011	Cycle 2	A	3.29	2016	02/12/2016	01/12/2021
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to																		
Cycle 1	A	85.4	2006	02/02/2006	01/02/2011																		
Cycle 2	A	3.29	2016	02/12/2016	01/12/2021																		
6.Date of Establishment of IQAC			01/11/2015																				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																							

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Vandana Sharma and co-investigator Dr. Sandeep Kaur, Department of Microbial & Food Technology	Short Term Research Project	Department of Science & Technology & Renewable Energy Chandigarh Administration	2020-21 One year	100000
Science Departments	FIST Program for five years, Sanctioned amount Rs.61 Lacs	Ministry of Science & Technology, Department of Science & Technology	2020-21 One year	2650000
Dr. Namita Bhandari and Dr Gagandeep Kaur Department of Commerce	Minor Project	Indian Council of Social Science	2020-21 One year (second installment)	105000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	4		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded		

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Formulated 9 Institutional Policies.	
Initiated the process of Green Audit including basic Water Audit, Energy Audit, Bio-Diversity Audit and Waste Audit.	
Facilitated FDPs/Workshops for Teaching and Non-Teaching Staff.	
Strengthened Feedback Mechanism by introducing Exit Survey. Also conducted Exit Survey 2020-2021.	
Facilitated generation of subject-wise e-content by the faculty for the benefit of students.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes				
Quality Enhancement in Teaching-Learning Resources	WiFi/LAN installed in all the classrooms and Laboratories				
Procurment of G-Suite	G-Suite/Google Workplace for Education procured for Online/Blended classes				
Development of Infra-structure	A new Office Building has been added to the infrastructure and a Multi-Purpose Hall/Auditorium is near completion				
Upgradation of Laboratories	Laboratories upgraded				
Shifting Library to a bigger premises on ground floor	Library has been shifted to a bigger hall on the ground floor for easy accessibility				
Purchase of Books for the Library	Books worth - 1071540.17 have been purchased for the benefit of the students				
Addition of a Digital Lounge in the Hostel	Digital Lounge is near completion				
Formation of Character Building Committee	Character Building Committee has been formed to inculcate value-based learning beyond the curriculum				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th><th>Date of meeting(s)</th></tr> </thead> <tbody> <tr> <td>Standing Advisory Council</td><td>04/04/2022</td></tr> </tbody> </table>		Name	Date of meeting(s)	Standing Advisory Council	04/04/2022
Name	Date of meeting(s)				
Standing Advisory Council	04/04/2022				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th><th>Date of Submission</th></tr> </thead> <tbody> <tr> <td>2021</td><td>21/02/2022</td></tr> </tbody> </table>		Year	Date of Submission	2021	21/02/2022
Year	Date of Submission				
2021	21/02/2022				
Extended Profile					

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	31
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	5420
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1065
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1727
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	172
File Description	Documents
Data Template	View File
3.2	117

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	62
4.2 Total expenditure excluding salary during the year (INR in lakhs)	44622875
4.3 Total number of computers on campus for academic purposes	429
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<ul style="list-style-type: none"> All the departments maintain course-wise, term-wise teaching plans for each course and term, conduct monthly meetings, assign assignments, projects, and conduct mid-semester tests to measure the formative and continuous learning of the students. Faculty members are part of the UG & PG Board of Studies; they also set question papers and evaluate college and university exams. During the COVID-19 lockdown, the college switched to the online mode of teaching and learning. Institutional subscription of G-Suite India was procured and faculty training sessions were conducted to demonstrate and encourage G-Suite usage. Research-based pedagogy tools like case studies, seminars, workshops, practical sessions, quizzes, debates, group discussion, surveys, summer internships, skill-development workshops, online events, hands-on training through online mode etc. were used for effective academic delivery. A RUSA sponsored workshop on Online Assessment Tools was held on 22 March 21 for the faculty. 	

- Classroom teaching comprises of diverse ICT tools such as Google Classroom, YouTube videos, screenCast/ Zoom, e-Pathshala, RSTV-Virasat Programmes, Shodhganga, eGyanKosh, Swayam App, Digi Frog software, Virtual labs, NPTEL lectures, OBS studio App documentaries, Eduset.com, CEC-UGC YouTube videos, Schoology App etc.
- The library subscribes to the latest books, reference books, journals, magazines, newspapers and membership of NDL, INFLIBNET and DELNET.
- Duty leave along with administrative and financial support is available to the faculty for attending various up-gradation programmes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mcmdavcwchd.edu.in/naac/#1574668898247-9d668cfa-3e86

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated college under Panjab University, Chandigarh, our institution follows the PU Academic Calendar as a reminder for key dates and planner for the students, faculty members, support staff, administration and management. The college adheres to the timeline mentioned in the academic calendar of Panjab University with respect to admission, fees deposit, semester exams, teaching schedule, and vacation. Besides the timeline, the college abides by the PU schedule for the conduct of Continuous Internal Evaluation (CIE) which takes place regularly through multifarious modes. During an ongoing semester, students' academic progress is measured through well-designed Mid-Semester Exams which largely follow the semester exam pattern. This enables the students to assess their academic strengths and weaknesses, helps them in preparing well and gearing up for the final semester exams. In addition, students' comprehension of concepts is assessed through project work, assignments, practical work, quizzes, regular classroom discussions, class tests, and peer group interaction. A healthy and democratic exchange of ideas in the class aids in the understanding of concepts, stimulates critical thinking and motivates students to perform better in academics and otherwise. Our institution adopts a broad-spectrum approach in evaluating the academic progress of students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mcmdavcwchd.edu.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**1**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**264**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Different programmes at the Undergraduate and Postgraduate levels have integrated the issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum.

Professional Ethics: - Ethics in Public Service, Code of Conduct and Concept of corruption is discussed in the subject of Public Administration 3rd semester. Social and Business Ethics are taught in BBA and B.Com 6thSemester. Business Ethics and Corporate Governance is taught in M. Com 4thSemester.

Gender: - The curriculum of BA 1st Semester to 4th Semester of Sociology and 3rd semester of English incorporates the concept of Gender such as legislation, feminism, gender sensitizing, gender socialization, gender inequality and gender oppression.

Human Values-: The religious ethics and works of various inspirational figures are taught in the subject of Philosophy in BA 1st, 3rd & 4th semesters. Human values, Social Justice and Human Rights are taught in the discipline of Sociology and Political Science as well.

Environment, Road Safety Education and Violence against Women and Children are part of a compulsory subject for all the students of first year of undergraduate course in all the streams. Moreover, Environment and its different components are discussed in detail in the subject of Botany at the undergraduate level.

Sustainable development and its indices are discussed in Development Economics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

354

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://mcmdavcwchd.edu.in/naac/#1618028628624-b3d88ce1-92a9
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mcmdavcwchd.edu.in/naac/#1618028628624-b3d88ce1-92a9

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year**

2.1.1.1 - Number of students admitted during the year**2094**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****185**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a well-regulated mechanism to assess the learning levels of students:

- Periodic assessment methods like regular assignments, snap tests, class presentations and class engagement of students constitute vital barometers to assess the differential learning requirements of students.
- Cumulative assessment methods comprising of Mid-semester tests and term projects help in grading the levels of advancement in students' learning capacities.
- Regular feedback surveys from the students further help the institution in grading the differential and extra learning requirements of the students.

Based on the results obtained through various routine assessments, teaching practices are adapted to and modified to suit the different learning needs of students:

• Teaching methods are fortified with practical-life examples and experiential learning for slow learners while giving greater flexibility of enhanced self-research to advanced learners. They are also encouraged to participate in seminars/workshops. The mental acuties of advanced learners are catered to by providing them access to advanced study material and resources of cutting-edge research, while also being encouraged to participate in workshops and conferences related to higher research in their discipline.

• Classroom course content is also enhanced in its connectivity with practical life by undertaking field surveys, case studies, and educational visits to engage the slow learners.

• Slow learners are provided access to courses on online portals and references of offline study material clarifying the fundamentals of their subject. They are encouraged to participate in conferences and workshops aimed at clarifying conceptual basics related to their discipline. Further, remedial classes are also conducted for slow learners. E-content is also provided for their help.

They can also contact their teachers during their free time.

Sample of E-Content is uploaded in the tab - Upload any Additional Information.

File Description	Documents
Paste link for additional information	https://mcmdavcwchd.edu.in/remedial-classes/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5420	172

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college offers a theory-to-praxis mode of teaching which makes learning engaging, experiential and holistic.

- Apart from regular curriculum delivery, regular educational trips, ground surveys, industrial and field visits and real-life case studies offer an immersive and participative learning process to the students.
- Frequently held lectures and workshops by scholars, academicians and experts offer the students a practical learning experience along with expert guidance on further avenues of their respective disciplines.
- Various team building activities like case studies and club activities assigned to students make learning collaborative and enhance their problem-solving abilities, managerial skills and critical thinking. Various clubs like Mavericks, Tarikh, Rotaract Club etc. engage the students in discussions of socio-economic and scientific issues, teaching them to address the problems therein.
- Various social, educational and environmental outreach activities organized under the aegis of Unnat Bharat Abhiyan, Swachhata Committee, NCC, NSS, Ek Bharat Shreshth Bharat, Institution Innovation Council, Skill Development, Sustainable Practices and Character Building Committee, offer holistic learning experiences through observation, interaction and intense engagement.

Active participation in curricular and co-curricular activities makes learning engaging and exploratory. Students are given a free hand in planning, organizing and executing various Intra/inter-college events and competitions, talent-based contests as well as college fests which build their managerial skills as they also learn how to address problems analytically.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://mcmdavcwchd.edu.in/societies-and-clubs-reports/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to the Covid lockdown in the previous session, a significant

part of the teaching-learning process was carried out using ICT enabled medium of teaching. The faculty members are rigorously trained to use various digital resources for making their teaching-learning process more engaging and collaborative.

- Various ICT enabled tools are seamlessly integrated in the teaching-learning process of the college like a Wi-fi enabled campus, desktop computers, printers and scanners in all department and staff rooms, a digitally equipped auditorium and an LCD-LED projector equipped smart classrooms.
- The college library is fully computerized and offers access to various digital resources subscribed through INFLIBNET, DELNET and other databases. The library uses LIBSYS -Software with the latest edition of Web Centric LSEase which enables working in an integrated multi-user and networked environment. Issue and return of books is carried out through the use of laser scanners and all books have been automated with bar codes.
- A major portion of teaching, assessment, evaluation, faculty meetings, Orientation and Refresher courses as well as various seminars, conferences and workshops have been carried out using Google Classroom, Meet and Zoom in the previous session. Class tests, Mid-Semester tests, student presentations and projects, competitions and quizzes were conducted via online modes like Google Classroom, PPT/Audio/Video/Whatsapp, Youtube, Screen Cast and Zoom. Online assignments were given via asynchronous e-learning, flow charts and google forms among various other mediums.

Various innovative methodologies and resources were used by teachers like e-Pathshala, e-PGPathshala, RSTV-Virasat Programmes, Shodhganga, eGyanKosh, SWAYAM App, Digi Frog software and virtual labs, NPTEL lectures, OBS Studio App for recording demonstration of practical work, Eduset.com, CEC-UGC Youtube Videos and Schoology App.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors**128**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****98**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****104**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data

for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1370

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Assessment system of the college is a continuous and cumulative evaluation made on the basis of Mid-semester tests, assignments, class performance and attendance.

- Mid-Term examinations are conducted in each semester and the internal assessment of students is cumulative of their performance in exams, assignments/term projects, class participation/interaction and attendance in classes.
- Class tests, group discussions, student presentations and term projects are held throughout the session to evaluate the performance of the students.
- Departments such as MFT/ BBA/Functional English etc allot projects which are evaluated during Viva Voce at the end of the session.
- Remedial classes are held after the Mid-Semester examinations for the slow learners to help improve their performance in the Improvement tests conducted after the conclusion of the remedial classes.
- Participants of co-curricular committees, clubs and activities like NCC, NSS, UBA, Sports, Youth Festival, and other competitions and tournaments are given an extra chance for appearing in the Mid-Semester tests in case they happen to miss the scheduled exams. Special tests are also conducted for students who are unable to appear in the scheduled Mid-semester exams due to medical exigencies/other genuine reasons.

• During the Covid-19 lockdown, the Mid-semester exams, class tests, student projects and presentations were all conducted via online modes like Google Classroom/Audio/Video/Whatsapp, Youtube, Screencast, Zoom, Flow charts, Google forms and via various synchronous and asynchronous modes of evaluation. The final internal assessment of all classes is displayed for the students as per PU norm.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://mcmdavcwchd.edu.in/committee/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-structured, transparent and efficient system to deal with internal examination related grievances.

• The date-sheet for the Mid-Semester Tests is displayed in the College on the institutional website a week before the commencement of the tests, and the notice regarding the tentative schedule of tests is circulated 15 days in advance for the students and staff members. The students are duly informed about the syllabus for the tests by their respective teachers.

• The answer sheets are shown to the students in class after the Mid-Semester Tests and the question papers are discussed with them by their respective teachers.

• Students who have not appeared in the Mid-Semester Tests due to some medical/other compelling reason on the scheduled date, are provided with a special chance to appear at a later date.

• The internal assessment is given as per PU norms and is displayed on the notice boards(offline/online) for the students.

• The students may directly approach the teachers, HODs and Dean, Examination in case of any discrepancy in evaluation. In such cases, their papers are re-checked.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In Sciences, the objectives are to constantly upgrade the knowledge and skill-sets of the learners by familiarizing them with the latest developments and breakthrough research in their respective disciplines, while inculcating within them the capacity for logical, critical and analytical thinking.

In the fields of Humanities and Commerce, the objectives are to sharpen the problem-solving abilities of learners in order to equip them to address the various social, environmental, political and economic issues plaguing humanity. The latent aptitudes of the learners are identified and honed by adopting innovative teaching methodologies like field visits, hands-on practical work, frequent interaction with renowned experts of industry and academia and letting students take charge of organizing events, competitions and festivals.

The employability of learners is ensured by organizing frequent workshops, seminars and a dynamic academia-industry interface that prepare them to apply classroom learning in the professional world. The programmes also aim to inculcate a sharp intellect, keen presence of mind and innovative thinking in the learners and groom them as dutiful citizens who are socially, environmentally and culturally aware, sensitive and empathetic.

Students are apprised of the targeted outcomes of their courses by means of initiation at the College Induction Programme, regular interaction with teachers, mentorship sessions and regularly updated information through physical and virtual notice boards.

The faculty assess the achievement of expected course outcomes by means of regularly held departmental and staff meetings as well as Orientation Programmes, Refresher Courses, Guest lectures and Faculty Development Programmes.

Achievement of Programme and Course Outcomes is manifested in the

success of our Alumni in diverse fields.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mcmdavcwchd.edu.in/prospectus/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of course and programme outcomes is assessed through the following modes:

- Continuous evaluation of the students in classes by means of formative assessment like class tests, case studies, reviews, group discussions and student-delivered projects, seminars and presentations. Students are assessed on the basis of their capacity for logical, critical and analytical thinking and problem-solving abilities.
- For Summative Assessment Mid-Semester tests held in every semester, the question papers of which are designed keeping in view the targeted course outcomes mentioned in the syllabus of each course.
- Evaluation of students on the basis of Viva-voce, held both internally and externally (for particular courses) in order to assess their level of understanding gained in the particular subject.
- Testing the knowledge and skill-sets of the learners by means of workshops, quizzes, competitions, debates, declamations and other academic and co-curricular competitions held on Intra, Inter-college and National levels.
- Internships and fieldwork which allow teachers to ascertain the real-world knowledge gained by the students from the syllabus taught in the classrooms.
- Students organize events, competitions and festivals that groom and reflect their cognitive, leadership and managerial skills and help in assessing their skill-based knowledge.

- The college collects feedback about the levels of attainment of knowledge and skills from the students from each course. This helps to assess the satisfactory accomplishment of course and programme outcomes.
- Data procurement through student progression, related to the number of students qualifying for higher studies and competitive examinations, and the nature of their professional qualifications, which helps to gauge the level of attainment of Course and Programme Outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mcmdavcwchd.edu.in/alumni/#1560748007226-73b29547-21ef

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1727

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://mcmdavcwchd.edu.in/annual-report/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mcmdavcwchd.edu.in/wp-content/uploads/2022/02/Analytical-Report-of-Student-Satisfaction-survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****66,31,450**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****17**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****6**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://mcmdavcwchd.edu.in/wp-content/uploads/2022/03/3.1.3-Link-to-funding-agency-website-1.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has nurtured an ecosystem to promote innovation through IIC, Research, enhancement of learner's skills and by promoting collaboration.

1. **Promoting Innovation:** The College has established an Institutional Innovation Council (IIC) as per the guidelines of MHRD to promote innovation, entrepreneurship-related activities, IPR and start-ups in collaboration with academicians, entrepreneurs, investors, professionals for creating a mentor pool for student innovators. IIC was given 4-star rating by MOE. The IIC regularly organizes and attends sessions on Business Model Canvas (BMC), Business Plans, Funding, etc and is actively instrumental in providing opportunities to students and faculty to innovate and ideate through competitions like Idea Competition and Internal Software Hackathons.
2. **Research infrastructure:** The college has a well-defined research promotion policy formulated by the Research Committee to foster a research culture among faculty members and students. The Department of English has a Research Centre and faculty members are supervising students for M Phil and Ph D programs. The College motivates the faculty members to write research projects and submit the same to various supporting agencies like DST, FIST, DBT, UGC, Chandigarh Administration, etc. Seed funding is allocated by the college to encourage faculty for interdisciplinary research projects, UG and PG student research projects, paper publication, presentations, and travel grants for national and international conferences.

3. **Skill Development:** The college is registered on the National Portal of National Skill Development Corporation as a skill provider and is the first educational institution in Punjab and Haryana to offer 140-hour course for GST Accounts Assistant affiliated to Chandigarh Skill Development Mission under the aegis of the Ministry of Skill Development and Entrepreneurship, Govt of India. The College has also been declared Vocational Education Nai Talim Experiential Learning Action Plan Institution by Ministry of Education, Govt of India and has been nominated by the Ministry of Food Processing Industries, Govt of India as the only educational institution in Chandigarh providing training in bakery and food processing. Sustainable Urban Farming is being undertaken at the College since January 2018 as skill development and sustainability initiative in collaboration with the KHETI VIRASAT MISSION, a Regional Council (for Decentralized Organic Farming Certification System) under the Participatory Guarantee System of the Ministry of Agriculture and Farmers Welfare, Government of India.
4. **Collaborations:** The College has collaborated with prestigious organisations and has signed MOUs with a few industries to promote real-time project development including London School of Management Education, The Entrepreneurship Cell, IIT Bombay, ICMR Centre for Innovation and Bio-Design (CIBIOD), PGIMER, Chandigarh, etc.
5. The college has been regularly holding faculty development programmes, national and international seminars and workshops on themes of multidisciplinary relevance by academicians/industry experts of national and international repute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mcmdavcwchd.edu.in/iic/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

34

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://mcmdavcwchd.edu.in/wp-content/uploads/2022/03/Number-of-Teachers-as-Research-Guides-Number-of-PhDs-registered.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year wise during year

36

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS Units of the college have contributed to Swachh Bharat Abhiyan, Swachhata Pakhwada, Poshan Maah, Ek Bharat Shreshtha Bharat (EBSB) and Swachh Bharat Summer Internships. The college won the Best NSS Unit Award among Panjab University Colleges (2017-18). NSS volunteers collaborated with the Unnat Bharat Abhiyan (UBA) team of the College and undertook various initiatives for accelerating sustainable growth in villages (namely Badheri, Attawa, Buterla, Maloya and Kajheri) such as The Open Area Defecation free community in villages, awareness campaigns and Drives regarding COVID-19, mask-making activities, environment and energy conservation, sanitary pad collection and distribution drive, PCOS awareness campaign, Beti Bachao Beti Padhao initiatives, Cancer, Swachh Campus, Water Conservation, Nutrition and Immunity and Cleanliness Drives. The volunteers also celebrated various days including Earth Day, Yoga Day, Independence Day, Van Mahotsav, Senior Citizen Day, World Food Day, Rashtriya Ekta Diwas, Green Diwali, Constitution Day, NSS Day, International Day of Persons with Disabilities, Yuva Pravasi Bhartiya Diwas, Prakram Diwas and National Girl Child Day. Discussions on National Education Policy, 2020 and webinars on mental and emotional wellness were held. The Seven Day and Night NSS Special Camp were arranged while following the protocols of social distancing and sanitization. Conscious of its social responsibility, a slew of initiatives inside the campus and its adopted villages under Swachh Bharat Abhiyan including yoga sessions, tree plantation drive, water conservation, rainwater harvesting, air pollution, welfare of senior citizens, nutrition and immunity during COVID 19, eco-friendly products, regular sanitization of campus, sustainable urban farming, biodiversity, solar lighting, real-time air quality monitoring system, Sewage Treatment Plant, generating awareness about waste segregation, installation of blue and green dustbins within the campus, cleaning of campus and surroundings by NSS

volunteers, sensitization programmes on sanitation, hygiene and cleanliness in adopted villages, participation in Swachh Pakhwadas, etc have been undertaken. The college also organized donation and collection drives for Khalsa Aid, PM-CARES and Covid warriors at PGIMER, Chandigarh. Our Rotaract club undertook various social outreach activities. Character Building Committee regularly conducts relevant activities under NEP to initiate our students into Vedic philosophy. The 'Ek Bharat Shreshtha Bharat' club conducts various engaging activities to promote sustained cultural connect with paired state, propagate the diversity of our country and promote national integrity. The Geetanjali Counselling Helpline addresses the mental health needs of our students through personal counselling sessions, regularly conducts awareness programmes and launched a 24x7 online mental health helpline during the pandemic to offer psychosocial support to students. Women Development Cell addresses various social, educational, legal and health issues among women and promotes charity work for the underprivileged sections of women. Activities organized in collaboration with PGIMER and SAKSHAM, Equal Opportunity Cell of College gave a platform to differently-abled people to showcase their capabilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

161

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

16870

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

220

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College offers adequate facilities to ensure optimal utilization of physical infrastructure for teaching-learning activities.

- The college has 57 well-furnished, ventilated classrooms for conducting theory classes. Classrooms have the provision of Wi-Fi/LAN connectivity and Internet access.
- The College has 5ICT-enabled seminar halls which are regularly used for conducting seminars, workshops and extension lectures.
- The Sports Room, IQAC Room (Committee Room) and the Labs are also equipped with ICT facilities.
- All laboratories are equipped with state of the art equipment and facilities for conducting practical classes. Labs have

sufficient licensed software and open source tools to cater to the requirements of the curriculum and skill-based learning.

- The entire campus is Wi-Fi enabled with internet facility for students, staff and hostel residents. The college has subscribed to G-Suite for providing access to various specialized tools for education. A Digital lounge for hostel residents has also been set up for availing computing facilities. The College has a spacious library with a separate reference section and adequate seating facilities. It is fully equipped with library management software, barcode technology, e-resources (INFLIBNET, DELNET) and Web-OPAC to serve the requirements of the students, teachers, researchers and avid readers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mcmdavcwchd.edu.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives utmost importance to the overall development of the students and organizes various cultural activities, sports and games on campus, offering the following facilities-

The college has an auditorium, multimedia Hall, an open-air stage and a celebration ground where various cultural and academic activities like College annual fest 'Meraki', Youth Fest, Talent hunt competitions, Environment day, Fresher's day, Farewells and various departmental events are organized. A new multipurpose hall/auditorium is near completion. The college has a gym and yoga centre and, due to Covid 19, free online yoga classes are being held for staff and students for promoting health and overall well being. The Department of Physical Education of the College is well equipped with various facilities in sports and games. It provides diverse infrastructural facilities such as a standard Athletic Track, Hockey Ground, Basket Ball Court, Handball Court, Volleyball Court, Kabaddi Ground (Indoor & Outdoor), Weight Lifting Arena, Table Tennis Court, Wushu Ground and a Climbing Rock. The College is the region's first women institution to introduce the adventure sport of climbing Rock (12 meters high and 5 meters wide) of International standard. Over the years, the Sports wing has brought many laurels to the institution in numerous national and international events

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mcmdavcwchd.edu.in/sports-games/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

62

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

28162584

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software- LS Ease Web Centric

Nature of automation (fully or partially)- Fully

Version- LS Ease Web Centric LM 5 (LMS upgraded in 2016)

Year of Automation-07/02/2005

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://112.196.6.51:8380/opac/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

12,71,119.17

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution provides comprehensive IT facilities to all its departments and committees in terms of hardware, software, teaching aids, e-Learning platform, networking equipments, communication channels and regular service support (AMC).

Teachers make use of laptops/desktops, projectors, webcams and digital writing pads to impart quality education, and enhance the interest of pupils in classroom learning. The college provides high speed optical fibre-based Internet/Wi-Fi infrastructure to staff, students and hostel residents. The Internet leased line of Connect Broadband (150 Mbps) was installed on Mar 1, 2018, and was upgraded to 200 Mbps w.e.f April 1, 2021 to ensure 24*7 accessibility. LAN connectivity is also provided in all classrooms, other academic and administrative areas for faster Internet access. Additionally, six BSNL FTTH broadband connections are also provided at designated places to strengthen the connectivity.

The College acquired GSuite-for-Education in July 2020 as an e-Learning portal providing access to all standard apps and specialized tools for education from G Suite. Teachers made use of this facility widely to reach out to students during lockdown and are successfully conducting classes in blended mode at present. College library is also fully equipped with library management software, barcode technology, e-resources (INFLIBNET, DELNET) and Web-OPAC to serve the information needs of the students, teachers, researchers and avid readers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers**429**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****57,36,119**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- In all laboratories, equipment is updated regularly. The waste and byproducts generated by the labs are segregated and disposed of as per stipulated procedures.**
- The College library is equipped with library management**

software, barcode technology, INFLIBNET and Web-OPAC. The latest books are periodically added and College has the membership of DELNET, British Council Library and NDL, India.

- Sports equipment are procured and maintained from the college sports fund and grants. Players are facilitated by issuing sports-kit, equipment and cash prizes.
- The institution offers comprehensive IT facilities- hardware, software, teaching aids, G-Suite, networking equipment and regular service support through AMC. The college has facilitated the development of MIS for the management of institutional data in structured and easily accessible formats.
- Classrooms are equipped with necessary ICT tools and teachers use laptops/desktops, projectors, webcams and digital writing pads to impart quality education. The college provides high-speed optical fibre-based Internet/Wi-Fi infrastructure to have 24*7 accessibility.
- Periodic maintenance is facilitated for academic, administrative and infrastructural facilities like Intercoms, CCTVs, Lift, Water Purifiers, Printers, Gensets, Solar panels etc through maintenance contracts. Maintenance of building, infrastructure repair, transportation facilities, cleaning of water tanks and refilling of fire extinguishers are undertaken periodically.
- The cleanliness of the Campus/hostel is maintained efficiently by an external agency.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mcmdavcwchd.edu.in/maintenance-policy-2/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

108

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

359

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://mcmdavcwchd.edu.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

674

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

674

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

79

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

847

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

211

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

72

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council and ambassadors of the Character Building Committee take care of the general discipline in the college campus and cater to the needs and concerns of the student community. The Student Elections could not take place this year, due to the pandemic conditions; however, In the past, council members joined hands to contribute to the situation in varied ways. Through the existing online groups, the Council played a key role in formulating student-friendly policies, pandemic helplines, social and public health campaigns, mental health awareness groups and friendly-mentoring interactions throughout the year. The teams of ELC, Character Building Committee, Swachhta Committee, NSS and UBA also contributed significantly in conducting; cultural events, collection of data, online celebration of national and cultural festivals and ethical training. Students of various classes are also a part of the following Committees: IQAC, RUSA, PTA, AMDA, Feedback Committee, Skill Development Committee, Institution's Innovation Council, Character Building Committee, MERAKI Committee, Anti-Ragging Committee, COMPASS-The Public Administration Committee, EUREKA- Department of Physics, Geetanjali- The Helpline for Mental Health, The Debating Society, Parwaaz-The Dramatics Club, Student Mentors in Mentorship Groups, The Legal Literacy Cell, Finnexus, Ek Bharat

Shreshta Bharat, Unnat Bharat Abhiyaan, Mehr Jyoti Student Editorial Board, Electoral Literacy Club, Tarikh: Department of History, Photography Club and Arya Yuvati Samaaj.

Student representatives included in 2 Committees (IQAC and Character Building Committee) are appended as samples.

File Description	Documents
Paste link for additional information	https://mcmdavcwchd.edu.in/wp-content/uploads/2021/07/Character-building-booklet_final_27-act.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

73

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered Alumni Association- AMDA- Association of MCM DAV Alumni. This year, on 21.12.2020, Ms Simran Chawla (Software developer, Arcesium India Pvt Ltd interacted with the students on the topic 'Demystifying the Career in IT'. On 22.12.2020, Ms Amanjot Kaur, Director, IFM enlightened the students about Financial Literacy as a Life Skill. On 23.12.2020, Ms Pia

Bakshi Founder of Philanthropy conducted a session on Writing the "I". On the same day, an interactive session on Research and Career Opportunities was also conducted by Ms Aanchal Bhalla, Shivalik Public School; Ms Aastha Singla, Research Scholar at TIFR, Mumbai; Ms Abhilasha, Research Scholar, IISER, Bhopal and Ms Navpreet Kaur, Research Scholar, IIT Ropar. On 05.01.2021, a session on journalism and creative writing titled "Srijan and Samvad" was conducted by Ms Shailja Kaushal Kochhar, Information and Public Relations Officer (Press), Govt. of Haryana. On 09.01.2021, Ms Sarab Kochhar, Director, Communications, Kaiser Permanente, USA, (2003 batch), shared her experiences and insights on Planning a career in the United States of America. The Annual Alumni Meet, 'Rendezvous and Reminiscences 2020-21' was held on 05.06.2021 in the Online Mode.

File Description	Documents
Paste link for additional information	https://mcmdavcwchd.edu.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers in the decision-making bodies of the institution within a maximum of 200 words

Vision: To make Mehr Chand Mahajan DAV College a 'Total Quality Zone' by imparting quality education at all levels to produce 'Women of Substance' who can face the challenges of globalization in the 21st century.

Mission: To create young minds with a quest for excellence and a sense of self-evaluative accountability, and chisel them into

socially responsible, morally upright, innovative women leaders, administrators, and policymakers who can contribute constructively to the task of nation-building.

In order to make the institution a centre of academic excellence, the teachers participate in creating an effectively planned curriculum while integrating social consciousness and important human values. They help students by designing and running sustainable and need-based skill enhancement programs, and by promoting academia-industry interface. The faculty and students collaborate with external agencies for academic exchange and research.

The teachers responded to the COVID 19 crisis, by integrating into their lectures such activities as would motivate the students to rise to the challenge and fight it at the physical, mental and emotional levels. Teachers emerged as leaders and helmed multiple projects for the preparation and distribution of masks, sanitisers, and soaps amongst the needy, thereby inculcating core human values of care, compassion and kindness in the students.

Out-of-the-box thinking, skills, leadership qualities and the sense of social responsibility are sought to be cultivated in the students through the activities of committees/clubs being run by the teachers, such as the Eco Club, Unnat Bharat Abhiyan, IQAC, RUSA, Career Counselling Cell, Skill Development Committee, Character Building Committee and Arya Samaj Committee. The Sustainable Development Committee initiated organic farming and guided students to create micro setups in their homes.

The decision making is a result of collective wisdom where the Registrar (for day to day decision making), the Bursar (for financial matters), the Advisory Committee (for core decisions and policy matters) and the Deans (for various aspects) assist the Principal in decision making and smooth functioning of the administration.

NOTE - The Vision and Mission document of the College has been revised in view of NEP 2020 and the compulsions of COVID-19. A link of the same has been given. The previous Vision and Mission document has been uploaded in the tab Additional Information.

File Description	Documents
Paste link for additional information	https://mcmdavcwchd.edu.in/mission-and-vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Construction, Repair and Maintenance Committee of the college functions in a decentralized manner and contributes vitally to the maintenance and extension of infrastructure (buildings) of the college. The Principal of the institution heads this committee and is the sanctioning authority of the proposed budget. The Committee is divided into three sub-heads: a) the Building Sub-Committee which looks after new building work such as the Construction of New Administrative Block & Auditorium. b) Building monitoring committee and c) The Repair & Maintenance Committee which monitors the up-gradation and maintenance of the existing infrastructure.

In all the three Committees the Teaching Faculty and the Non-Teaching Staff are responsible for the entire process of calling quotations, tendering, raising demand and getting it executed. The JE/Civil Engineer looks into the technicalities of construction and maintenance work that comes within the purview of both the sub-committees. An architect and the Governing Body members also participate in the decision making and execution process. Student feedback is also kept in consideration while taking and implementing decisions regarding Infrastructure development and maintenance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the background of the COVID-19 situation, the institution took immediate cognizance and responded promptly by putting a strategy in place and switching over to various modes of online teaching and mentoring. The College, with an internet (LAN) bandwidth of 200

mbps, was a forerunner in subscribing to the G-Suite Enterprise for Education, known as Google Workspace for Education Plus package for delivering online lectures, holding discussions, posting learning material, tests, assignments and grading. This Enterprise subscription live streams up to 100,000 in-domain viewers using Google Meet and up to 250 in-domain viewers in terms of students per class. The system helped the students to cloud-search for the materials and posts of their classes in an easy manner. The system facilitated syncing of rosters through the Student Information System of the institution. This system proved to be useful in terms of features such as reminder notices, Google calendar, recording of lectures and webinars. Also numerous online activities and workshops were conducted through G-Suite.

Keeping in mind the new pedagogical needs, the College enhanced its infrastructure accordingly. All the Deans, Head of departments, and Conveners of various Committees were given desktops and laptops. There was an additional purchase of 24 laptops and 50 desktop computers, 31 headphones and 38 webcams, and 28 digital writing pads.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://mcmdavcwchd.edu.in/strategic-plan-2/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the principles and policies charted out by the DAV College Managing Committee and the Governing Body of MCM DAV College which includes both the Principal and two members of the teaching faculty.

The Principal of the institution is the Chief Executive, and an effective link between the Management and the institution to ensure the execution of plans envisioned by the Management, while also providing the leadership necessary to preserve, perpetuate and advance the unique work culture of the institution. The Principal, in consultation with the Standing Advisory Council and Registrar, takes all the major decisions related to the functioning of the college. All curricular aspects are delegated to the teaching

faculty through the heads of various departments. Co-curricular activities are handled by Deans (Dean for Academic Affairs, Cultural activities, Research)/Conveners of different committees (IQAC, Admission Committee, Examination Committee)/clubs and their members.

Secretarial, administrative and financial services in the Institution are handled by the respective Superintendents of the Establishment and Accounts Branches with the assistance of other staff. The support staff plays a crucial role in the smooth functioning of the institution especially in managing and maintaining the library, hostel, sports facilities, laboratories and Incubation centre. The cleaning and gardening services have been outsourced to ensure that the campus remains clean and green at all times.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://mcmdavcwchd.edu.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Teaching Staff-

- Group Insurance Scheme
- Fee concessions for the wards (This year Rs 106180/- was given as fee concession to the wards of 8 employees)
- Free medical & dental care
- Distribution of organic fruits & vegetables
- Allocation of Research and Innovation seed money for research projects.
- Reimbursement of the registration fee for publications/attending FDPs/seminars and workshops.
- Duty leave is given to the Faculty Members for attending Seminars/FDPs etc.
- Loans from Provident Fund to meet personal requirements.

Non-teaching -

- Group insurance scheme
- Accommodation on the College campus. (12 non-teaching staff members including 1 maid, 1 gatekeeper and 6 hostel wardens)
- Loans to 3 non-teaching staff members
- Uniforms, 16 non-teaching members were provided with uniforms worth Rs 36,680/-
- Free health check-ups, Covid testing facility from time to time
- Free medical & dental care facilities
- Distribution of Organic fruits & vegetables
- Distribution of gifts on Diwali.

File Description	Documents
Paste link for additional information	https://mcmdavcwchd.edu.in/wp-content/uploads/2022/04/6.3.1-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

28

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The IQAC of the institution has designed the Performance Appraisal forms for the teaching faculty and non-teaching staff members. these forms are available on the College website. All the members of the staff (permanent and temporary) are required to fill up these forms and submit them to the authorities at the end of each academic session. Besides the basic information (pertaining to the current year) such as classes taught, examination results, and contribution to the college administration and extension activities, institutional responsibilities; the form also seeks information about research endeavours, membership in various bodies at the university level etc.

File Description	Documents
Paste link for additional information	https://mcmdavcwchd.edu.in/wp-content/uploads/2021/03/Self-Appraisal-Form-for-Teaching-Faculty.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial audit is conducted yearly. In this financial year, external audit of finance was done by Mr Vishal Sharma c/o M/S Nitin Mahajan and Associates (CA No. - 503245). As the College is a Government Aided institution, Cash Basis of Accounting is adopted in

the preparation of final accounts. During the year the institution has not earned any foreign exchange from foreign students or Indian nationals abroad. Fixed assets are stated at their written down value, all direct expenses attributable to the acquisition of assets have been capitalized.

In case of any queries raised by the auditor, the required documents are provided to the CA(Internal/External) immediately in the same audit process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.2127

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Budget, prepared by the Principal, Bursar, and the Accounts department as per institutional policies and proposals submitted by various committees of the college, is sent to DAVCMC, New Delhi for approval and record. After the approval of the budget, it is executed as per the approved budgetary heads. The institution and committees utilize the budget as per the approved plan and requirement in the financial year, with the sanction by the Principal in consultation with the Bursar. Account of all the expenditure is maintained by the Accounts Branch of the College and audited annually by the auditing authority.

The sources for mobilization of funds are as follows-

1. Deficit Grant-In-aid from Chandigarh administration
2. College fee and hostel fee
3. Various grants from government and non government agencies
4. Scholarships
5. Rent from examinations held on the College premises by outside agencies
6. Sponsorships
7. Rent from commercial concerns operating within the institution such as Food court, Document Centre, Book Shop etc.
8. Income from sale of manure and plants to staff members
9. Sale of college and hostel prospectus
10. Funds received as registration fees during workshops/seminars
11. Miscellaneous income from:
 - a) Stalls put up during Fests, Fairs and Events organized by the College
 - b) Stalls put up in events of Chandigarh Administration

File Description	Documents
Paste link for additional information	https://mcmdavcwchd.edu.in/policy-and-procedures-for-mobilization-of-funds-3/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

a) The IQAC has spearheaded the formulation of some of the most pertinently needed policies for assuring quality outcomes in the institution. These are the Gender Sensitization Policy; Student

Grievance Redressal Policy; Policy for Scholarships and Cash Incentives; Green Campus Policy; and Policy and Procedures for Mobilization of Funds. These policies serve as firm bedrock for effective decision-making, transparency of approach and procedural clarity.

b) The Feedback system of the institution has also been developed by the IQAC as an established norm. The website of the institution has the provision of entering feedback on the various aspects of the Curriculum by the students, parents, teachers, employers and the alumni. The respondents are required to submit their responses on a set of nine statements on a 5-point Likert scale. The feedback is then analyzed by the Feedback committee, and shared with the head of the institution. The detailed statement of year-wise analysis is then posted on the website. The suggestions from the feedback are then incorporated in relevant areas.

File Description	Documents
Paste link for additional information	https://mcmdavcwchd.edu.in/policies/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC worked proactively to respond appropriately to the emerging challenges through timely reviews and charting out a road map of action:

- Review of Curriculum Delivery

As a post accreditation quality initiative, the term-wise syllabus has been converted into monthly teaching plans which provide a month-wise division of syllabus for an entire semester. The plan also shows the teaching methods (PPTs, group discussions, audio-video recordings, etc) to be used for covering the syllabus. Review meetings are conducted at the end of every month by the subject teachers to monitor the progress made in covering the syllabus as per the plan.

- Review of Online Teaching Process in COVID Situation

Due to the continuing wave of COVID-19, as part of the teaching

learning reforms, the examinations were conducted in a complete online mode. In order to ensure student participation in the process, regular online assignments were given and a complete record of the same was maintained in the Google Classroom. Experiential learning and e-teaching webinars, and training on G Suite usage by the vendor were organized by the IQAC for the teachers. Inputs on e-content development and online posting of the created content were shared with teachers for better outcomes

File Description	Documents
Paste link for additional information	https://mcmdavcwchd.edu.in/wp-content/uploads/2021/03/Form-for-Monthly-Teaching-Plan.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mcmdavcwchd.edu.in/annual-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution remains committed to empowering young women through

education and mould them into well-informed agents of social transformation. Our consistent endeavours towards Gender Equity include generating sensitivity for gender diversities and ensuring a safe and secure environment for the holistic well-being of all our stakeholders.

Well-trained and vigilant security guards have been stationed at several places across the campus which is under a 24X7 extensive surveillance system. Common rooms for the boarders in the hostel ensure a designated space for them to meet and discuss various issues.

NSS, NCC, Equal Opportunity Cell, Personality Development Club, Women Development Cell of the College, conduct Webinars, Workshops, Nukkad Natak, rallies and Health Camps and programmes like International Women's Day, National Girl Child Day to reinforce gender equity.

Geetanjali Helpline and Mentorship Committee address the psychological concerns and monitor the academic grades of each student. Anti-Ragging Committee, Prevention of Sexual Harassment Cell, Students Grievance Redressal Cell of the college strive to solve the grievances of the stakeholders if any.

Institution's Innovation Cell (IIC) and Skill-Development Committee organize Workshops and Awareness Programmes in diverse areas to foster skill-enhancement and create a robust entrepreneurial ecosystem for giving young women an equal footing in the competitive world. To promote innovative ideas and entrepreneurship among the students, the Incubation centre has been set up for stakeholders.

File Description	Documents
Annual gender sensitization action plan	https://mcmdavcwchd.edu.in/gender-sensitization-policy-2/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mcmdavcwchd.edu.in/wp-content/uploads/2022/03/7.1.1..pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

A. 4 or All of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

• **Solid waste management:** Our consistent endeavours to preserve ecological balance through the Zero-Waste policy bagged us the FIRST rank in Swachhta among residential colleges category in India in 2018. Our Bio Gas Plant is a 'Waste to Energy' initiative and a form of sustainable waste management and fertilizer production. This initiative has been taken to manage all the leftover and raw mess food waste generated in the college hostels. The college hostels, along with other food kiosks in the campus, generate around 80 kg of solid food waste per day. It is collected everyday and fed into the BIO-Gas plan which is of 5 Cubic meter capacity. The produced biogas is utilised for cooking purposes in the college canteen. The digested slurry flows from the biogas digester to 6 composting units which is not only improving the nutritive value of the manure generated but also augments the degradation of garden waste added in the composting units.

Wastes like plastic, glass, newspapers, used paper; old files are collected and sold to recycling agencies or vendors regularly. Incinerators have been installed in the washrooms for the disposal of sanitary napkins in an environment-friendly manner.

• **Liquid waste management:** 50,000 Liters/day capacity Sewage Treatment Plant (STP) has been installed in the college campus with the primary objective of recycling liquid waste generated in the toilets of the academic and administrative block of the college. The main challenge of the sewage treatment plants is to reduce the BOD and COD values and odour of the treated water, less sludge production and easy operation. The filtered treated water is pumped to the college Gardens.

• **Biomedical waste management:** Not applicable

- **E-waste management:** E-waste such as computers and their peripherals are upgraded regularly to continue usage and to avoid wastage. E-waste like electronic components (plastic/metallic) is handed over to recycling agencies. Our College has signed an MoU with RAMKY ENVIRNO ENGINEERS LIMITED. As E-waste management techniques, compact discs and other disposable non-hazardous items are used for art and craft.
- **Waste recycling system:** Our institution has a connection of Tertiary Water approved by the Municipal Corporation. The connection load is 2.0 and this water is used for irrigating the gardens in the campus.
- **Hazardous chemicals and radioactive waste management:** For the waste management at the source level and to prevent the environment from the chemical waste different lab practices are followed in our laboratory. These include the recovery of the unused solvents from various experiments carried out in the lab. The recovered solvents are distilled in the lab for reuse and not discarded. Some solvents like alcohol are used for quenching of the left-out traces of sodium after the experiments. The solvent like recovered hexane is used to keep sodium pieces to prevent its direct exposure to air and moisture. Apart from solvent reuse the segregation of broken glassware has also been started and not mixed with the regular waste. The segregation of solid (silica) and liquid waste is also regularly practised in the lab. The acid and alkali recovered after the experiments is also reused for the effective cleaning of the laboratory glassware.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution remains committed to the glorious ideals envisioned in the philosophy of Swami Dayanand Saraswathi and Mahatma Hansraj. Rooted in ancient Vedic traditions, we believe that the entire world is our family and in the welfare of all lies the welfare of the self.

We strongly reiterate that education is the catalyst of change as it ensures empowerment of the mind leading to social and national transformation. Socio-economic disparities, cultural differences and, gender stereotypes are the roadblocks we should avoid.

Various committees with dedicated and motivated mentors of our college exhort the students to transcend the boundaries of their curriculum and reach out to the marginalized sections of society so that the motto "Sabka Saath Sabka Vikas" can be realized.

We organize various programmes under NSS, Unnat Bharat Abhiyan, Ek Bharat Shrestha Bharat, Equal Opportunities Club, Career Counselling Cell, Swachhta Committee, Personality Development Committee & Women Development Cell to sensitize the students about individual strengths and the way collective effort can shape up a bright resurgent India where equality is a norm rather than an exception.

NSS and UBA Teams reach out to the neighbouring villages in order to celebrate National Days which strengthen the idea of Unity in Diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

With an aim to inculcate the constitutional obligations, values, rights, duties and responsibility among staff and students, our institution has organized various Awareness Programmes. These activities are collectively or individually conducted by various departments such as the Department of Political Science, and committees such as the National Service Scheme (NSS), National Cadet Corps (NCC), Electoral Literacy Club, Swachhta, Character Building and Ek Bharat Shrestha Bharat.

NSS and NCC of the college are committed to the programmes and activities that involve reinforcing constitutional obligations and patriotism among students and staff. Besides, NSS volunteers have been engaged in various community service programmes. The Electoral Literacy Club of the college have been constituted to sensitize

students (i) about combating corruption and (ii) on their election rights and familiarize them with the electoral process of registration and voting respectively. Character Building Committee has organized several events that are aimed at inculcating the virtues of good citizens among students such as best out of waste, Mother's Day etc. To promote the ideal of the Swachh Bharat Abhiyan, awareness programmes based on the ban on usage of plastics, cleanliness drives, Swachhta Pakhwada, etc. have been organized by NSS, NCC and Swachhta Committee.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mcmdavcwchd.edu.in/wp-content/uploads/2022/03/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In keeping with the multicultural fabric of the country, our

institution organizes programmes to mark the days of national and international importance. This further strengthens the concept of Unity in Diversity which thrives in our Indian consciousness. As the world is our oyster, international days like the UNO Day, World Environment Day, AIDS Awareness Day, World Cancer Day, World Rainforest Day, World Blood Donation Day, Women's Day along with Indian Independence Day, Unity Day etc. are aimed at sensitizing us to contemporary global issues.

In the year 2020-21, COVID-19 blurred the boundaries of time and space and it led to a completely changed perspective about life and the world. Offline events gave way to Online mode and our stakeholders too rose to the occasion and what followed was a broadening of the horizon as Resource Persons from far and wide interacted with our students and faculty.

Our institutional Committees like Swachhta, ICC, AIDS Awareness Committee/ Red Ribbon Club, NSS, NCC, UBA, Eco-Club, Sustainable Development Committee, EBSB, RUSA, Character Building Committee have been engaged in strengthening not only the multicultural fabric of India but cultivate universal humanism.

The essence of these programmes lies in the fact that young minds are exhorted to connect with society and synergize with the world at large.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Holding aloft the vision of Arya Samaj, our institution believes in the holistic education of young women so that they become the catalysts of change in the contemporary social framework. Education being an amalgamation of the best of Vedic and Western values for us, we inculcate scientific temper in our students so that they are empowered and enlightened individuals who believe in an inclusive

society, free from any prejudices and stereotypes.

Our Best Practices include:

I. Skill-Based Learning: The New -Age Mantra

II. Youth Engagement in Community Outreach Activities

In view of the ongoing pandemic, our institution carried out most of the programmes pertaining to the above-mentioned practices in an online mode. Various Faculty-Development Programmes, Awareness Programmes and Workshops were organized in order to foster a skill-oriented ecosystem in the institution. The objective was to motivate the students for up-gradation of knowledge, enhancement of skills and keep abreast with global advancements.

Youth Engagement in Community Outreach Activities was also continued in spite of the pandemic and students were urged to generate awareness in society about physical and mental well-being. Many programmes were organized to foster community service and enable the young ambassadors to spread positivity.

File Description	Documents
Best practices in the Institutional website	https://mcmdavcwchd.edu.in/wp-content/uploads/2022/03/7.2-Best-Practices.pdf
Any other relevant information	https://mcmdavcwchd.edu.in/news/lockdown-activities-humans-in-captivity-not-the-souls/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Equipped with the right life skills and instilled with respect for our rich legacy, students should be groomed to apply the educational values to their day-to-day life thereby making their academic journey more relevant and meaningful. Character Building Committee was formed in October 2020 with a vision to develop unique character traits in students aligned with the dynamic objectives of education rooted in our cultural ethos. It involves engaging the students in learner-centric activities to inculcate the qualities of resilience, interpersonal skills, effective communication, nationalism, spiritual awakening, analytical outlook, respect for constitutional

values and environmental awareness.

The objectives of the committee include fostering a global perspective among the students, learning about our rich heritage, developing communication skills, critically analysing and applying the accumulated knowledge to day-to-day life, helping them become valuable team members, creating awareness about duties towards the society and country, appreciating the diversity of our culture and respecting public property.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1) In view of COVID-19, ICT-based pedagogical innovations will be facilitated. Consequently, more smart classrooms and more ICT-enabled infrastructure will be added.

2) Lecture-Recording Studio will be functional in the coming academic session to facilitate pedagogical innovations.

3) Infrastructural up-gradation will be undertaken for more efficient administrative and academic initiatives. Administrative Office will be shifted in the new building leading to ease of access and smooth functioning.

4) More books and periodicals including e-resources will be added to the institutional library for staff and students.

5) Emphasis will be on the promotion of research and innovation for which more financial incentives will be given to students and the staff.

6) Short-term Skill- enhancement courses will be undertaken to enrich the stakeholders and prepare them for the competitive world.

7) Vocational courses will be started as per the NSQF guidelines.

8) Upgradation of laboratories will be undertaken to upscale the research initiatives.

9) Academic initiatives sponsored by national and state agencies will

beundertaken in the coming academic session.

10) Collaboration for knowledge sharing with other academic institutions in the country will be enhanced as a hand-holding exercise for mutual benefit.

11) Promotion of human values and nation-building through community outreach will be strengthened in view of Azadi ka Amrit Mahotsav.

12) Environmental consciousness will be reinforced among the stakeholders and Sustainable practices will be promoted to reduce, recycle and reuse the resources.