

**MCM DAV College for Women, Sector – 36A,
Chandigarh
Monthly Teaching Plans (Even Semester)
PG Department of Commerce
Session – (2021-22)**

Name of the Teacher/s: Ms. Raman Ghuman, Dr. Kanika Sofat and
Dr. Amandeep Kaur
Department: Commerce
Class: B. Com I (Semester: 2)
Subject: **Human Resource Management (BCM 207)**
Section(s): A, B, C, D

S.No	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1	25 th Feb 2022	28 th Feb 2022	Human Resource Management: Introduction, Meaning and Definitions, Brief History, Nature.	Lecture Method
2	1 st March 2022	31 st March 2022	Human Resource Management: Functions, Importance and Limitations of HRM. Contemporary Challenges in HRM. Human Resource Planning; Introduction, Definitions, Features, need for HR Planning, Objectives, Process, Factors affecting HR Planning, Types, Benefits, Problems in HR Planning and Way for Effective HR Planning. Job Analysis and Job Design: Introduction, Objectives, Benefits, Process, Techniques and Problems in Job Analysis. Job Design- Meaning, Objectives and Techniques of Job Design.	Lecture Method, PPT, Discussion Method, online sources, Activity based learning.

3	01 st April 2022	30 th April 2022	Recruitment and Selection: Meaning and Definitions, Importance and Purpose, Process, Factors Affecting Recruitment, Sources of Recruitment, Methods, Constraints and Challenges of Recruitment. Recent Trends in Recruitment. Selection: Meaning and Definition, Selection Process and Methods. Placement and Induction: Meaning and Problems in Placement. Induction: Meaning, Objectives, Contents, Elements, Procedure and Problems in Induction.	Lecture method, Group Discussion, Case Study method. Mid semester tests.
4	01 st May 2022	31 st May 2022	Training and Development: Concepts, Importance, Identification of Training needs, Types of Training: On the Job and Off the Job Methods of Training. Designing and Evaluation of Training Programmes. How to Make it Effective. Meaning of Development, Difference between Training and Development. Performance Appraisal: Concept, Objectives, Methods of Performance Appraisal; Compensation Management: Concept, Methods of Wage payments and Incentive Plans, Fringe Benefits.	Lecture method, Group Discussion, Activity based learning, Case Study method, Revision tests
5	1 st June 2022	10 th June 2022	Internal Mobility and Transfers: Promotions, Demotions and Other Forms of Separations, Definitions, Purpose, and Basis of Promotions. Transfer: Definitions, Purpose, Types and Transfer Policy.	Lecture Method, Group Discussion, Revision tests

**Name of the Teacher/s: Ms. Nidhi Sharma/Dr. Gagandeep Kaur/
 Dr. Japneet Kaur**

Department: Commerce

Class: BCOM I (Semester: 2)
Subject: Business Laws (BCM:206)
Section(s): A, B, C, D

S.No.	Date ** (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	25 th Feb,2022	31 st March,2022	Sales of Good Act, Negotiable Instruments Act	Lectures, Power Point Presentations, Group Discussion
2.	1 st April,2022	30 th April,2022	Industrial Dispute Act	Lectures, Power Point Presentations, Group Discussion
3.	1 st May,2022	30 th May, 2022	Factories Act	Lectures, Power Point Presentations, Group Discussion
4.	1 st June,2022	10 th June, 2022	Revision	Lectures, Power Point Presentations, Group Discussion

*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.
 Other Methods adopted by the teacher – Please write the specific teaching method

**may be revised as per Panjab University notifications

Name of the Teacher/s: Dr. Gunjan/Ms. Vandita Kapoor/Ms. Anmol

Department: Commerce
Class: B. Com I (Semester: 2)
Subject: Corporate Accounting
Section (s): A, B, C, D

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	25 th Feb,2022	31 st March,2022	Issue of Shares, Buy-Back of Shares, Redemption of Preference Shares, Right Shares and Bonus Shares, Profit prior to incorporation	Lecture method, discussion, Numerical

2	1 st April, 2022	30 th April, 2022	Managerial Remuneration, Issue of Debentures, Redemption of Debentures Revision for MSTs	Lecture method, discussion, Numerical
3	1 st May, 2022	31 st May, 2022	Underwriting of Shares and Debentures, Accounts of Banking Companies, Accounts of Insurance Companies, Final Accounts of Companies	Lecture method, Numerical, Assessment Assignments allotted. Collection of Practical Assignments
4	1 st June, 2022	10 th June, 2022	Revision for final Semester Exams	Lecture method, Numerical and Tests Review of Previous year Question Papers

*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.
Other Methods adopted by the teacher – Please write the specific teaching method

Name of the Teacher/s: Dr. Nidhi Tanwar & Ms. Sahiba Sharma

Department: Commerce

Class: B. Com I (Semester: 2)

Subject: E-commerce (BCM 203)

Section (s): A, B, C, D

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	25 th Feb, 2022	28 th Feb, 2022	Electronic Commerce Framework, History and Tools of E-Commerce	Lecture Method, Group discussion, Online Sources
2	1 st March, 2022	31 st March, 2022	Present Status of E- Commerce in India, Comparison of Web-based with Traditional Business;	Lecture Method, PPT, Group discussion, Online Sources

			Growth of E-Commerce – Present and potential. E-Business: Meaning, Importance, Models Based on the Relationships of Transacting Parties (B2B, B2C, C2C and C2B)	
3	1 st April,2022	30 th April,2022	Changing Structure of Organization – The Impact of E-Commerce on Various Business Sectors such as Entertainment, Education, Health Services, Publishing and Financial Services. Socio Economic Impacts of E-Commerce.	Lecture Method, PPT, Group discussion, Online Sources, Assignments
4	1stMay,2022	31st May,2022	Electronic Payment System: Types of Payment System, Electronic Data Interchange, Digital Signatures, Cryptography, Interoperability and Inter compatibility	Lecture Method, PPT, Group discussion, Online Sources, Assignments
5	1 st June,2022	10 th June,2022	Regulatory Aspects of E-Commerce, Revision for the final Exams	Lecture Method, PPT, Group discussion, Online Sources, Revision Test



Lesson Plan
MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plans (Even Semester)
Session – (2021-22)

Name of the Teachers: Dr. Mamta Ratti
Department: Commerce
Class: B.Com IV Semester Mgt. Honours
Subject: Consumer Behaviour

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	February 25,2022	February 28, 2022	Unit I Scope and Relevance of Consumer Behaviour	Lecture method, Group discussion
2	March 1 st ,2022	March 31 st ,2022	Unit I Individual Determinants of Consumer Behaviour	Lecture method, Assignment
3	April 1 st ,2022	April 30 th ,2022	Unit II Consumer Decision Process	Lecture method, Presentations
4	May 1 st ,2022	May 31 st ,2022	Unit II Diversity of Consumer Behaviour	Lecture method, Group discussion
5	June 1 st ,2022	June 10 th ,2022	Revision of the Syllabus	Group Discussion, Doubt Sessions

*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.

Name of the Teacher/s Department: Dr. Manpreet Kaur (Commerce)
Class -B.COM Hons (4th Sem)
Subject -(BCH 407) Contemporary Issues in Accounting

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	February 25,2022	February 28, 2022	Role of International Accounting Standard Committee in Harmonization of Divergent Accounting Practices. Accounting for Human Resources, Accounting for Price Level Changes.	Lecture method, Case studies, Power point presentation

2	March 1 st ,2022	March 31 st ,2022	Accounting for Financial Instruments, Segment Reporting, Interim Reporting, Forensic Accounting – Introduction- Historical Background, Essentials- Role of Forensic Accounting- Forensic Accounting in India	Lecture method, Case studies, Group Discussion, Power point presentation Management games
3	April 1 st ,2022	April 30 th ,2022	Corporate Accountability Reporting- Basics of Sustainability Reporting- Social Reporting and Performance Reporting,	Lecture method, Case studies, Power point presentation, Group Discussion
4	May 1 st ,2022	May 31 st ,2022	Accounting for Brand Equity- Introduction, Types of Brands, Objectives- Models, Environment Accounting.	Lecture method, Case studies, Power point presentation, Online sources
5	June 1 st ,2022	June 10 th ,2022	Role of International Accounting Standard Committee in Harmonization of Divergent Accounting Practices. Accounting for Human Resources, Accounting for Price Level Changes.	Lecture method, Case studies, Power point presentation

***Any of these** – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.
Other Methods adopted by the teacher – Please write the specific teaching method

Name of the Teachers: Dr. Mamta Ratti, Ms Sidaq, Dr Ritu Rani
Department: Commerce
Class: B.Com IV Semester A,B,C,D sections
Subject: Marketing Mgt.

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	February 25,2022	February 28, 2022	Introduction to Marketing, Marketing Mix	Lecture method, Group discussion

2	March 1 st ,2022	March 31 st ,2022	Consumer Buying Behaviour, Product Planning and Market Strategies	Lecture method, Assignment
3	April 1 st ,2022	April 30 th ,2022	Pricing Decision, Distribution Decisions, Promotion Decisions	Lecture method, Presentations
4	May 1 st ,2022	May 31 st ,2022	Promotion Tools, Recent trends	Lecture method, Group discussion
5	June 1 st ,2022	June 10 th ,2022	Revision of the Syllabus	Group Discussion, Doubt Sessions

***Any of these** – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.

Other Methods adopted by the teacher – Please write the specific teaching method

Name of the Teacher/s: Ms. Jyoti Soi, Ms. Disha Sharma

Department: Commerce

Class: B.Com II (4th Semester)

Subject: Advanced Accounting

Section (s): A and B (Ms. Disha Sharma), C and D (Ms. Jyoti Soi)

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	February 25, 2022	February 28, 2022	Valuation of Shares and Goodwill	Lecture method, Assignments
2	March 01, 2022	March 31, 2022	Insurance Claims, Liquidation of Companies, External and Internal Reconstructions	Lecture method, Assignments
3	April 01, 2022	April 30, 2022	Accounts of Holding Companies-Preparation of CBS, Mutual Owings- Revaluation of Assests - Bonus Issue (Excluding Cross Holdings), Investment Accounts	Lecture method, Assignments
4	May 01, 2022	May 31, 2022	Accounting for Amalgamation, and External Reconstruction, Internal Reconstruction	Lecture method

5	June 01, 2022	June 10, 2022	Accounting for Hire-Purchase and Installment System	Lecture method
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***Any of these** – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc. Other Methods adopted by the teacher – Please write the specific teaching method

Name of the Teacher/s Ms. Nidhi Sharma, Ms. Disha Sharma, Dr. Manika Kohli, Ms. Ruhani
Department PG Deptt. of Commerce
Class B.Com (4th Sem)
Subject BCM403: AUDITING AND SECRETARIAL PRACTICE

S.No.	From	To	Topics to be Covered	Academic Activity Undertaken
1	February 25, 2022	February 28, 2022	Auditing: Introduction, Meaning, Objectives, Basic Principles, Classifications, Advantages and Limitations of Audit.	Lecture Method and Cases
2	March 01, 2022	March 31, 2022	Investigation, Audit Program, Audit Evidence, Internal Control, Internal Check and Internal Audit. Vouching – Definition – Features – Examining Vouchers - Vouching of Cash book – Vouching of Trading Transactions. Verification and Valuation of Assets & Liabilities	Lecture Method, Weblinks Cases and Group Discussion Power point Presentation and Class Participation Lecture Method
3	April 01, 2022	April 30, 2022	Company Auditor – Qualifications, Disqualifications, Appointment, Removal, Remuneration, Rights, Duties and Liabilities. Auditor's Report - Contents and Types Company Auditor Report Order (CARO).	Lecture Method Practical Work
4	May 01, 2022	May 31, 2022	Secretarial Practice: Definition of Company	Lecture Method and Group Discussion

			Secretary, Qualification of Company Secretary, Appointment, Dismissal, Duties & Liability for Offences of Company Secretaries. Position and Role of Company Secretaries, Company Secretary in Practice. Annual General Meeting, Extra Ordinary General Meeting, Director, Board and Committee Meetings. Role of Company Secretary Before during and after Meetings.	Practical Work
5	June 01, 2022	June 10, 2022	Meaning and Types of Motions and Resolution, Minutes. Remedial Classes	Lecture Method. Doubt Clearing and Problem-solving Sessions Doubt Clearing and Problem-solving Sessions

Name of the Teachers: Dr. Kiran Jindal/Dr. Amandeep

Department: Commerce

Class: B. Com IV Semester

Subject: Cost Management

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	February 25, 2022	February 28, 2022	Need, significance, and different areas of cost management and application method of cost determination.	Lecture method
2	March 1 st , 2022	March 31 st , 2022	Job costing and batch costing. Contract costing, Uniform costing, inter-firm costing.	Lecture method using problem

				solving technique
3	April 1 st , 2022	April 30 th , 2022	Process costing, and joint costing and by product costing, activity based costing, Target costing, life cycle costing, and value chain analysis.	Lecture method using problem solving technique
4	May 1 st , 2022	May 31, 2022	Marginal costing: cost, volume, profit analysis and decision making, differential costing and absorption costing. Budgeting and budgetary control, concepts, objectives, limitations, types of budgets, zero based budgeting.	Marginal costing using MS Excel, Lecture method using problem solving technique
5	June 1 st , 2022	June 10 th , 2022	Standard costing, analysis of variance.	Lecture method using problem solving technique

*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.

Other Methods adopted by the teacher – Please write the specific teaching method

Name of the Teacher/s: Dr. Arshdeep, Ms. Sidaq, Dr. Nidhi Tanwar

Department: Commerce

Class: B. Com. 4th Semester

Subject: Security Analysis and Portfolio Management

Section (s): A, B, C and D

S. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1.	February 25, 2022	February 28, 2022	Investment - Meaning, Nature, Objectives and Process Investment Avenues	Lecture method, Discussion method, PPT and Online sources
2.	March 01, 2022	March 31, 2022	Risk & Return Fundamental Analysis and Technical Analysis	Lecture method, Discussion method, PPT and Online sources

			Portfolio Management- Concept, Schemes, Theories	
3.	April 01, 2022	April 30, 2022	Markowitz Model Sharpe Model Jenson & Treynor CAPM Capital Market Line	Lecture method, Discussion method, PPT and Online sources
4.	May 01, 2022	May 31, 2022	Efficient Market Theory Portfolio Performance Evaluation Portfolio Revision	Lecture method, Discussion method, PPT and Online sources
5.	June 01, 2022	June 10, 2022	Revision	

Lesson Plan
MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plans (Even Semester)
Session – 2021-22

Name of the Teacher/s: Ms. Nidhi Sharma, Dr. Ritu Rani

Department: Commerce

Class: B.Com. III- Semester 6

Subject: BCM-601 Direct Tax Laws

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1	25 th February	31 st March	Deemed Incomes and Clubbing of Incomes, Set-off and Carry Forward of Losses, Deductions to be made in Computing the Total Income	Lecture method
2	1 st April	30 th April	Rebate & Relief, Computation of Tax Liability, Assessment of Individual, HUF, Persons & Firm	Lecture method, Numerical assessment Assignments Allotted
3	1 st May	31 st May	Income Tax Authorities, Procedure of Assessment, Penalties & Prosecution, Deductions & Collection of Tax at Source	Lecture method, Numerical
4	1 st June	10 th June	Advance Payment of Tax, Appeals & Revision	Lecture method, Numerical Tests

MCM DAV College for Women, Sector – 36A, Chandigarh

Monthly Teaching Plans (Even Semester)

Session – 2021-22

Name of the Teacher/s: Dr. Arshdeep, Ms. Richa Gupta

Department: Commerce

Class: B.Com. III- Semester 6

Subject: Financial Management (BCM 602)

S. No.	From	To	Topics to be Covered	Academic Activity Undertaken
1	February 25, 2022	February 28, 2022	Financial Management: Meaning, Scope and Objectives of Financial Management	PowerPoint presentations Lecture Method and practice sessions
2	March 01, 2022	March 31, 2022	Time Value of Money- Compounding Techniques and Discounting Techniques. Capital Budgeting, Evaluation of Projects (excluding Risk and Uncertainty, Implications of Normal, Initial and Terminal Depreciation and Balancing Charge). Cost of Capital: Determination of Cost of Capital, Components of Cost of Capital.	PowerPoint presentations Lecture Method and practice sessions
3	April 01, 2022	April 30, 2022	Sources of Corporate Finance, SEBI Guidelines for Raising Corporate Finance. Capital Structure, Meaning, Types of Leverage, Determinants of Capital Structure. Theories of Capital Structure.	PowerPoint presentations Lecture Method and practice sessions
4	May 01, 2022	May 31, 2022	Working Capital Management and Its Estimation (Excluding Cash, Receivable and Inventory Management). Dividend	PowerPoint presentations Lecture Method and practice sessions

			Policy- Relevance and Irrelevance Theories.	
5	June 01, 2022	June 10, 2022	Revision	

MCM DAV College for Women, Sector – 36A, Chandigarh

Monthly Teaching Plans (Even Semester)

Session – 2021-22

Name of Teacher: Ms. Richa Gupta (B.Com III-A), Dr. Amandeep Kaur (B.Com III- C) & Dr. Manpreet Kaur (B.Com III- B & D)

Department: Commerce

Class: B.Com. III- Semester 6

Subject: Issues in Financial reporting (BCM-603)

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1	25 th Feb, 2022	28 th Feb, 2022	Financial Reporting - Nature and Objectives,	Lecture Method, Discussion, online sources
2	1 st March, 2022	31 st March, 2022	Conceptual Framework- FASB, IASB, IASB, Disclosure requirements of IFRS	Lecture Method, Discussion, online sources
3	1 st April, 2022	30 th April, 2022	Accounting for changing Price Level, Human Resource Accounting, Social Accounting, Ind AS 108 (Operating Segment),	Lecture Method, Discussion, online sources
4	1 st May, 2022	31 st May, 2022	Ind AS 34 (Interim Reporting), Ind AS 116 (Leases), Ind AS 38 (Intangibles), Comparison between Indian GAAP, US GAAP & IFRS	Lecture Method, Discussion, online sources

5	1 st June, 2022	10 th June, 2022	Recent Trends in Financial Reporting Revision	Lecture Method, Discussion, online sources
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MCM DAV College for Women, Sector – 36A, Chandigarh

Monthly Teaching Plans (Even Semester)

Session – 2021-22

Name of the Teacher/s **Dr. Manika Kohli, Ms. Sahiba Sharma, Ms. Ruhani**
Department **PG Deptt. of Commerce**
Class **B.Com. III- Semester 6**
Subject **Social and Business Ethics (BCM 604)**

S.N o.	From	To	Topics to be Covered	Academic Activity Undertaken
1	Feb 25	Feb 28	Introduction to Business Ethics, Theories of Business Ethics	Lecture Method and Case Studies
2	Mar 1	Mar 31	Ethical Issues in Management, Values, Morals and Business Ethics, Conflict of Interest, Ethics in Accounting, Finance, Marketing and Consumer Protection.	Lecture Method, Weblinks Case Studies and Group Discussion
3	April 1	April 30	Whistle Blower Policies, Corporate Social Responsibility under Company Act 2013, Ethical Issues in Corporate Governance.	Lecture Method and Examples
4	May 30	May 31	Ethics at Workplace, Environmental Issues- Protection of Natural Environment, Prevention of Pollution, Depletion and Conservation of Natural resources.	Lecture Method and Group Discussion
5	June 1	June 10	Revision Remedial Classes	Class Presentation and Group Discussions Doubt Clearing and Problem-solving Sessions

MCM DAV College for Women, Sector – 36A, Chandigarh

Monthly Teaching Plans (Even Semester)

Session – 2021-22

Name of the Teachers -: Ms. Shelly Nanda, & Ms Pallvi Rani

Department -: Commerce

Class B.Com. III- Semester 6

Subject-: BCM- 605 OPERATIONAL RESEARCH

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	Feb 25	Feb 28	Assignment Problem Games Theory : Two Persons Zero Sum Games, Pure Strategies, Mixed Strategies.	Lecture, Practical solving
2	Mar 1	Mar 31	. Introduction to Linear Programming, Formulation of Linear Programming—Problem Graphical Method, Simplex Method. Duality in Linear Programming, Definition of Dual Problem, General Rules in Converting any Primal into its Dual, Transportation Problem,	Lecture, Practical solving
3	April 1	April 30	Operational Research—Meaning, Significance and Scope Decision Theory:	Lecture, Practical solving, PPT
4	May 30	May 31	Decision Making under Uncertainty and Risk, Decision Trees. Replacement Problem (Individual and Group replacement Problems both).	Lecture, Practical solving, PPT
5	June 1	June 10	Simulation; Meaning, Process, Advantages, Limitations and Applications.	Lecture PPT, Group Discussion,

MCM DAV College for Women, Sector – 36A, Chandigarh

Monthly Teaching Plans (Even Semester)

Session – 2021-22

Name of the Teacher – Dr. Pallvi Rani

Department - Commerce

Class- B.Com. III- Semester 6

Subject- BCH607:Investment Management (Accounting and Finance Honours)

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1.	25th Feb, 2022	28th Feb, 2022	Financial System in India – Money Market, Capital Market, Debt Market, Need for correlating these – Bullion Market and Foreign Exchange Market.	Online Lecture Method, Online Sources, Group Discussion
2.	1st March, 2022	31st March, 2022	Organization and Functioning of Securities Markets in India – Nature and Function, Organizational Structure, Role and Function of Primary Market and Secondary Markets, Type of Market Transactions based upon – Long and Short Orders, Size of Order, Price Limit of Orders, Time limit of orders, Special type of orders and order execution. Margin	Online Lecture Method, Online Sources, Group Discussion

			Trading.	
3.	1st April, 2022	30th April, 2022	Valuation of Securities – Valuation of Bonds, Valuation of Debentures, Valuation of Preference Shares, Valuation of Equity Shares and Share Valuation: CAPM Model. Investing in Alternative Asset Classes - Hedge Funds, Characteristics of a Hedge Fund, Hedge Fund Strategies, Risk Arbitrage Investing, Hedge Fund Performance, Private Equity and Venture Capital.	Online Lecture Method, Discussion Method, Online Sources
4.	1 st May, 2022	31th May, 2022	Market Indices – Concept, Method of Computing India’s Leading Stock Indices, Overview of various Benchmark Indices, Market capitalization Indices, Sectoral Indices and Broad market Indices. Security Credit Rating – Introduction, Factors Affecting Assigned Ratings, Credit Rating	Online Lecture Method

			Agencies in India, Functions, Approaches and Framework Used and Business Models, Benefits of Credit Rating, Regulatory Concerns.	
5.	1st June, 2022	10th June, 2022	Risk Management Through Derivatives – Introduction to Derivatives Market and Securities, Forward and Future Contracts – Overview, Hedging, Optimal Hedge Ratio, Valuation, Application and Strategies. Options – Overview, Valuation Models and Strategies. Swaps.	Online Lecture Method, Discussion Method, Online Sources

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Monthly Teaching Plans (Even Semester)

Session – 2021-22

Name of the Teacher/s: Dr. Gagandeep Kaur

Department: Commerce

Class: B.Com. III- Semester 6

Subject: BCH-609 Training and Development

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	25 February	31 March	Introduction to Training Concept: Definition, Meaning, Need For Training, Importance Of Training, Objectives Of Training, Process Of Training: Steps In Training Concept of Training Need; Identification of Training Need, Methods of Training and Techniques of Training, On the Job.	Lectures, Power Point Presentations, Group Discussion
2.	1 April	30 April	Off the Job, Lecture, Role Play ,Case Study, Vestibule Training, Simulation Techniques, in Basket Exercise, Syndicate Method, T- Group Training, Psychological Lab, Business Game, Activity Based Training, Programme Instruction Training,	Lectures, Power Point Presentations, Group Discussion

			Choosing the Right Training Techniques	
3.	1 May	31 May	Development Programs: Organisation of Training and Development Programs, Training Design, Kinds of Training and Development Programs- Competence Based and Role Based Training; Designing Training and Orientation and Socialization Evaluation of Training and Development Effectiveness: Reasons for Evaluating Training and Development Programs	Lectures, Power Point Presentations, Group Discussion
4.	1 June	10 June	Problems in Evaluation; Methods of Evaluating Effectiveness of Training Efforts. Revision	Lectures, Power Point Presentations, Group Discussion

MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plans of
BBA 1ST YEAR
(Even Semester)
Session – (2021-22)

Name of the Teacher/s: Dr. Kanika Sofat
Department: Commerce
Class: BBA I Semester : 2
Subject: Legal Aspects of Business

S.no	From	To	Topics to be covered	Academic Activity undertaken
1	25 th feb 2022	20 th March 2022	The Indian Contract Act, 1972: Contract- Meaning, Characteristics and Kinds, Essentials of a Valid Contract- Offer and Acceptance, Consideration, Contractual Capacity, Free Consent,	Lectures, Power Point Presentations, Group Discussion
2	21 st March 2022	21 st April 2022	Legality of Objectives. Void Agreements, Discharge of Contract Modes of Discharge including Breach and its Remedies. Special Contracts: Contingent Contracts, Quasi Contracts, Contract of Indemnity and Guarantee, Contract of Bailment, Contract of Agency	Lectures, Power Point Presentations, Group Discussion
3	22 nd April 2022	20 th May 2022	The Indian Sale of Goods Act, 1932: Contract of Sale, Meaning and difference between Sale and Agreement to Sell, Conditions and Warranties, Transfer of Ownership in Goods including Sale by Non- Owners, Performance of Contract of Sale, Unpaid Seller- Meaning and Rights of An Unpaid Seller against the Goods and the Buyer	Lectures, Power Point Presentations, Group Discussion
4	21 st May 2022	10 th June 2022	The Consumer Protection Act, 2019: Introduction, Objectives Commencement & Application, Definitions, Salient Features,	Lectures, Power Point Presentations, Group Discussion

5.	1 st June 2022	10 th June 2022	Grievance Redressal Machinery. Revision for the exams	Lectures, Power Point Presentations, Group Discussion
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Name of the Teacher/s: Ms Sahiba Sharma

Department: PG Department of Commerce

Class: BBA I Semester: 2

Subject: Personality Development & Professional Skills (BBA 125)

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	25 th Feb,2022	28 th Feb,2022	Interpersonal Skills: Components of self-concept, factors affecting self-concept, self management techniques	Lecture Method, Group discussion, Online Sources
2	1 st March,2022	31 st March,2022	Forms of interpersonal relationships, competencies and enhancing Interpersonal skills. Improving Personal Skills: improving reading skills, problem solving skills, creativity skills, listening skills, time management skills. Career Development: Public speaking and presentation skills, group discussion, types of group discussions, tips for successful participation in GD.	Lecture Method, PPT, Group discussion, Online Sources, Case Studies
3	1 st April,2022	30 th April,2022	Job interviews and it's types, preparation and do's and don'ts for an interview, Resume writing and job application. Team Building and Negotiation Skills: Team	Lecture Method, PPT, Group discussion, Online Sources, Case Studies

			development, conflict resolution and team behaviors, concepts and guidelines for successful negotiation, leadership skills, trends in leadership style.	
4	1st May, 2022	31st May, 2022	<p>Work Culture, Ethics and Stress Management: Meaning and learning organizational culture, work environment and ethics, sources of stress and ways to cope up with stress, need and Importance of capacity building, zones of learning and strategies for capacity building.</p> <p>Non-Verbal Communication: Work Place Etiquettes: posture and gestures, facial expressions, telephone and email etiquettes.</p>	Lecture Method, PPT, Group discussion, Online Sources, Case Studies, Assignments
5	1 st June, 2022	10 th June, 2022	<p>Revision for the final Exams</p> <p>Remedial Classes</p>	<p>Class Presentations, Group discussion,</p> <p>Revision Test and Doubt Clearing Session</p>

Name of the Teacher: Ms. Vandita Kapoor

Department: Commerce

Class: BBA I Semester:2

Subject: MANAGERIAL ACCOUNTING

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	25 th Feb	5 th March	Objectives, Nature and scope of Management Accounting, Relationship and comparison with Cost Accounting and Financial Accounting,	Discussion, Explanation, Notes, Tapping of online sources/References

			Limitations of Management Accounting.	
2	6 th March	12 th March	Nature, Importance and Limitations of Financial Accounting	Discussion, Explanation, Notes, Tapping of online sources/References
3	13 th March	20 th March	Tools of Financial Analysis: Trend Analysis, Common Size and Comparative Statements.	Discussion, Explanation, Numericals, online sources/questions/Numericals.
4.	21 st March	5 th April	Ratio Analysis: Meaning, objectives, uses. Types of Ratios: Liquidity, Activity, Profitability, Solvency, Turnover.	Discussion, Explanation, Numericals, online sources/questions/Numericals.
5.	6 th April	30 th April	Fund Flow Statement- Meaning, purpose, format, Importance, Funds from Operations. Cash Flow Statement: Meaning, purpose, format, Methods. Cost Concepts and Classification.	Discussion, Explanation, Numericals, online sources/questions/Numericals. Revision for MSTs
6.	1 st May	25 th May	Absorption and Marginal Costing. Cost Volume Profit and Break-Even Analysis. Decision Making to key factor, Price fixation, Export Order, Make or Buy decisions.	Discussion, Explanation, Numericals, online sources/questions/Numericals.
7.	26 th May	10 th June	Revision Exercises, Assignments, Presentations.	Numericals, online sources/questions/Numericals.

Lesson Plan
MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plans of
Class-BBA-II Semester: 4
(Even Semester)
Session – 2021-22

Name of the Teacher- Ms. Raman Ghuman

Department-Commerce

Class-BBA-II Semester: 4

Subject:- Financial Management

S.No	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1	25th Feb 2022	28th Feb 2022	Financial Management: Meaning, Scope and Objectives of Financial Management	Lecture Method
2	1st March 2022	31st March 2022	Time Value of Money- Compounding Techniques and Discounting Techniques, Risk and Return. Capital Budgeting: Meaning, Types, Process, Techniques of Capital Budgeting - Payback Period Method, Accounting Rate of Return, Net Present Value (NPV)	Lecture Method & Problem Solving Method Discussion Method
3	01st April 2022	30th April 2022	Techniques of Capital Budgeting: Net Terminal Value Method, Internal rate of Return (IRR), Profitability Index. Cost of Capital: Determination of Cost of Capital, Components of Cost of Capital, Computation of Cost of Debt, Equity Capital, Preference Share Capital and Retained Earnings, Weighted Average Cost of Capital (WACC) and Marginal Cost of Capital.	Lecture Method & Problem Solving Method, Assignment. Mid Semester Tests.

4	01st May 2022	31st May 2022	Capital Structure, Meaning, Types of Leverage, Determinants of Capital Structure. EBIT-EPS Analysis. Working Capital Management: Meaning, Types, Factors Affecting Working Capitals, Working Capital Planning and Management. Working Capital Forecasting, Methods of Estimating Working Capital.	Lecture Method, Problem Solving Method, Revision tests
5	1st June 2022	10th June 2022	Dividend Policy- Relevance and Irrelevance Theories.	Lecture Method, Problem Solving Method Revision tests.

Name of the Teacher-Dr. Manika Kohli
Department-Commerce
Class: BBA-II Semester: 4
Subject-BBA 223: Research Methodology

S.No.	Date (Monthly)	Topics to be Covered	Academic Activity Undertaken	Academic Activity Undertaken
1	25th Feb 2022	28th Feb 2022	Research-Meaning, Characteristics, Types, Process and Utility.	Lecture Method and Examples
2	1st March 2022	31st March 2022	Research Design-Meaning, Types and Features of Good Research Design. Qualitative and Quantitative Research. Importance of Review of Literature.	Lecture Method, Web links Case Studies and Group Discussion
3	01st April 2022	30th April 2022	The Research Proposal. Primary and Secondary Data. Methods of Data Collection. Measurement and Scaling, Designing of Questionnaire and Schedule, Formulating Hypothesis, Ethics in Business Research.	Practical Work. Lecture Method and Examples
4	01st May 2022	31st May 2022	Sampling Design and Sampling Procedure. Sampling and	Lecture Method and Practice Sessions

			Non-Sampling Errors. Data Analysis and Interpretation. Hypothesis Testing-t-Test, Chi-Square Test, Test of Mean and Proportion, Report Writing.	
5	1st June 2022	10th June 2022	Role of Computers in Research. Remedial classes	Practical problems using software SPSS and MS-Excel Doubt Clearing and Problem-solving Sessions

Name of the Teacher/s: Dr. Kanika Sofat
Department-Commerce
Class- BBA-II Semester: 4
Subject- Human Resource Management

S.no	From	To	Topics to be covered	Academic Activity undertaken
1	25th feb 2022	20th March 2022	Human resource management- Introduction, meaning, definitions, brief history, nature, functions, importance and limitations of HRM. Challenges faced by HR Managers Human resource Planning- Introduction, definitions, features, need, objectives, process, factors affecting HR Planning Types, benefits, problems, and suggestions to make HR Planning effective Succession Planning	Lectures, Power Point Presentations, Group Discussion
2	21st March 2022	21st April 2022	Recruitment Selection Training & Development Placement & Induction Transfers and Promotions	Lectures, Power Point Presentations, Group Discussion

3	22nd April 2022	20th May 2022	HR Department & Policies- Organizational design of HR department, HR Composition, functions, HR Environment HR Information system- Meaning, need, objectives, process, designing of HRIS, Computerized HRIS, Personnel inventory	Lectures, Power Point Presentations, Group Discussion
4	21st May 2022	31thMay 2022	HR Records- Meaning, purpose, essentials of good record keeping, significance, description HR Research- objectives, kinds and techniques	Lectures, Power Point Presentations, Group Discussion
5.	1st June 2022	10th June 2022	HR Audit- objectives, need, process, types & approaches Case studies on the relevant topics	Lectures, Power Point Presentations, Group Discussion

Name of the Teacher – Dr. Pallvi Rani
Department-Commerce
Class-BBA-II Semester: 4
Subject-BBA 225: Tax Laws II

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1.	25th Feb, 2022	28th Feb, 2022	Tax structure in India, Direct and Indirect Taxes	Online Lecture Method, Online Sources, Group Discussion
2.	1st March, 2022	31st March, 2022	Deemed Incomes and Clubbing of Incomes (Aggregation of Incomes) Set-Off and Carry Forward of Losses, Deductions to be made in Computing the Gross Total Income and Assessment of Individual	Online Lecture Method, Online Sources, Group Discussion

3.	1st April, 2022	30th April, 2022	Overview of Goods and Services Tax, Implementation of GST, Reasons for GST introduction, Pros and cons of GST, Registration procedure under GST, CGST/ SGST Act, 2017, Classes of officers under GST, their appointment and powers; Levy and collection of CGST/ SGST; Composition Levy scheme; Time and value of supply	Online Lecture Method, Discussion Method, Online Sources
4.	1st May, 2022	31st May, 2022	IGST Act, 2017: Definitions, Supplies in the course of inter-State trade or commerce, Supplies in the course of intra-State trade or commerce, Levy and collection of IGST, power to grant exemption from tax, place of supply under IGST; Input tax credit; Returns under GST	Online Lecture Method
5.	1st June, 2022	10th June, 2022	Refund of tax; offences and penalties.	Online Lecture Method, Discussion Method, Online Sources, Tests

Mehr Chand Mahajan DAV College for Women, Sector -36 A, Chandigarh
Monthly Teaching Plans (Even Semester)
Session- (2021-22)

Name of the Teacher/s **Dr. Kiran Jindal/Dr. Japneet Kaur**
Department **Commerce**
Class **BBA III- Semester 6**
Subject **Advertising and Brand Management**

S.No.	Date ** (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	25 th Feb	31 st March 2022	Advertising & Advertising Management: Introduction, scope, need & importance; types & classification of advertisement, advertising & the promotion mix, Role of advertising in Social & Economic development, Ethics in Indian advertising. Advertising Planning: Advertising Objectives-DAGMAR, determining advertising budgets: percentage of sales method, objective to task method, competitive parity & all you can afford.	Lectures, Power Point Presentations, Group Discussion
2.	1 st April	30 th April 2022	Advertising planning and strategy, creative strategy development and implementation. Media planning & Scheduling: broadcast & non-broadcast media; Key factors influencing media planning; setting media objectives, media decisions; media class, media vehicle & media option. Scheduling: flighting, pulsing & continuous; developing media strategies.	Lectures, Power Point Presentations, Group Discussion
3.	1 st May	30 th May 2022	Evaluation of different media and media selection, media buying, measuring advertising effectiveness. Brands and Brand Management: concept, nature, importance, brand evolution, brand life cycle, brand v/s generics, associating feelings with a brand; branding challenges and opportunities; Brand Identity: conceiving, planning and executing (Aaker model); Brand Loyalty: concept and measures of brand loyalty	Lectures, Power Point Presentations, Group Discussion
4.	1 st June	10 th June 2022	Brand Equity: concept and measures of brand equity, cost, price and consumer based methods, sustaining brand equity Brand Personality: concept, measures and formulation of brand personality; Brand Image Vs Brand Personality 66 Brand Positioning: Concept, repositioning, Celebrity Endorsement, Brand Extension, Differential Advantage, Strategies for Competitive Advantage, Brand Pyramid.	Lectures, Power Point Presentations, Group Discussion

***Any of these** – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.

Other Methods adopted by the teacher – Please write the specific teaching method

Mehr Chand Mahajan DAV College for Women, Sector -36 A, Chandigarh
Monthly Teaching Plans (Even Semester)
Session- (2021-22)

Name of the Teacher- Dr. Nidhi Tanwar
Department -PG Department of Commerce
Class - BBA III- Semester 6
Subject- BUSINESS POLICY AND STRATEGY

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	25 th Feb,2022	28 th Feb, 2021	Definition, nature scope and importance of strategy and strategic management. Strategic decision making. Process of strategic management and levels at which strategy operates. Defining strategic intent: Vision, Mission, Business definition, Goals and Objectives.	Lecture Method ,Group Discussion, Case Studies, Online sources
2.	1st March, 2022	31 st March, 2022	Environmental Appraisal— Concept of environment, components of environment (Economic, legal, social, political and technological).Environmental scanning techniques- ETOP, QUEST and SWOT (TOWS).	Lecture Method ,Group Discussion, Case Studies, Online sources
3.	1st April,2022	30 th April, 2022	Internal Appraisal: The internal environment, organizational capabilities in various functional areas. Methods and techniques used for organizational appraisal (A brief overview of: Value chain analysis, Financial and non financial analysis, historical analysis, Industry standards and benchmarking, Balanced scorecard and key factor rating).	Lecture Method ,Group Discussion, Case Studies, Online sources

4.	1st May, 2022	31 st May, 2022	Corporate level strategies - Stability, Expansion, Retrenchment and Combination strategies . Corporate restructuring.	Lecture Method ,Group Discussion, Case Studies, Online sources
5.	1 st June, 2022	10 th June, 2022	Concept of Synergy. Mergers &Acquisitions. Corporate Restructuring.	Lecture Method ,Group Discussion, Case Studies, Online sources

Mehr Chand Mahajan DAV College for Women, Sector -36 A, Chandigarh
MONTHLY TEACHING PLAN (Even Semester)
Session 2021-22

Name of the Teacher: Dr. Ritu Rani

Department: Commerce

Class: BBA III- Semester 6

Subject: Marketing of Services (MoS)

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1	25 th February	31 st March	Introduction, classification & significance of services, growth and importance of service marketing, consumer purchase process, customer expectations & perceptions	Lecture method, Group Discussion
2	1 st April	30 th April	Market segmentation and positioning of services, service design and development, service blue printing, pricing of services	Lecture method, Assignments Allotted
3	1 st May	31 st May	Value based pricing, service distribution management, place and time decisions, distributing services, implementing services marketing, service quality	Lecture Method, Class Presentations
4	1 st June	10 th June	The Gap model, relationship marketing, feedback and service recovery	Lecture method, Group Discussion

Mehr Chand Mahajan DAV College for Women, Sector -36 A, Chandigarh
Monthly Teaching Plans (Even Semester)
Session – (2021-22)

Name of the Teacher/s: Dr. Gunjan/Ms Anmol

Department: Commerce

Class: BBA III- Semester 6

Subject: Production and Operations (BBA 322)

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	25 th Feb	31 st March	Introduction to concepts, functions Scope and Types of Production systems, Production design, Product development Process and techniques Facility Location, Factors in Location analysis, Facility Layout objectives, Types of Layouts,	Lecture Method
2.	1 st April	30 th April	Production Planning and Control, work study, Method study, Work measurement Revision for MST	Lecture Method, Assignments for Projects
3.	1 st May	31 st May	Introduction to modern productivity techniques-Just in Time, Kanban system, Total Quality Management and Six Sigma. Make or Buy decisions, Inventory Control and Management Purchase Management - Objectives; Functions; Methods; Procedure Stores Management - Types of Stores; Functions; Coding Methods Inventory Management - Concepts; Classification; Objectives; Factors Affecting Inventory Control Policy; Inventory Costs; Inventory Control tools and techniques Maintenance Management - Concepts; Objectives; Functions; Types of Maintenance TQM, Quality Specification, Design	Lecture Method Presentations
4.	1 st June	10 th June	Meaning and objectives of	Lecture

			Statistical Quality Control. Revision for Final Exams	Method Presentations
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***Any of these** – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc.

Other Methods adopted by the teacher – Please write the specific teaching method

Mehr Chand Mahajan DAV College for Women, Sector -36 A, Chandigarh
Monthly Teaching Plans (Even Semester)
Session – (2021-22)

Name of the Teacher: Dr. Kanika Sofat

Department: Commerce

Class: BBA III- Semester 6

Subject: Social and business ethics

S.no	From	to	Topics to be covered	Academic Activity undertaken
1	25 th feb 2022	20 th March 2022	Business Ethics, Theories of business ethics and globalization & business ethics	Lectures, Power Point Presentations, Group Discussion
2	21 st March 2022	21 st April 2022	Corporate Governance & business ethics, ethical issues in Indian business	Lectures, Power Point Presentations, Group Discussion
3	22 nd April 2022	20 th May 202	Corporate Social Responsibility, Social Audit, CSR & Corporate Governance	Lectures, Power Point Presentations, Group Discussion
4	21 st May 2022	31 th June 2022	Corporate Governance Framework, OECD principles, Cadbury Committee Report,	Lectures, Power Point Presentations, Group Discussion
5	1 st June 2022	10 th June 2022	Corporate Excellence vs Corporate Governance. Revision of syllabus	Lectures, Power Point Presentations, Group Discussion

Lesson Plan
MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plans (Even Semester)
M.Com. 1st year
Session – (2021-22)

Name of the Teacher: Dr. Kiran Jindal

Department: Commerce

Class: M. Com I - Semester 2

Subject: Research Methodology

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	February 25, 2022	February 28, 2022	Meaning of research, quality of research worker, definition, methods and process of scientific research.	lecture method
2	March 1 st , 2022	March 31 st , 2022	Purpose and functions of research, problem solving through research, research process. Research design: meaning and types. Use of library, use of periodical, books and encyclopedia, sampling methods.	Lecture method along with real life project
3	April 1 st , 2022	April 30 th , 2022	Methods of data collection: types, advantage and disadvantage Coding of information, classification, tabulation, interpretation and presentation of data, quotations, footnotes, bibliography.	Lecture method along with real life project
4	May 1 st , 2022	May 31, 2022	Data analysis tools: multivariate analysis, factor analysis, conjoint analysis, cluster and discriminate analysis. Report writing: front page, title page, list of contents, list of figures,	Lecture method along with real life project

			table and appendices.	
5	June 1 st , 2022	June 10 th , 2022	Chaptalization scheme, benefit of implementing actual research, carrying forward the research, management of research units.	Lecture Method

Name of the Teacher: Dr. Mamta Ratti

Department: Commerce

Class: M. Com I - Semester 2

Subject: Financial Management and Policy

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	February 25,2022	February 28, 2022	Unit 1 Financial Management, Time Value of Money, Sources of Finance	Lecture method, Group discussion, Numerical
2	March 1 st ,2022	March 31 st ,2022	Unit 1& 2 Financial Forecasting, Investment Decisions, Determining Cash Flows	Lecture method, Assignment
3	April 1 st ,2022	April 30 th ,2022	Unit 3 Capital Structure Decisions, Capital Structure Policy	Lecture method, Numerical Tests
4	May 1 st ,2022	May 31 st ,2022	Unit 4 Determinants of Dividend Model, Working Capital Management	Lecture method, Group discussion,
5	June 1 st ,2022	June 10 th ,2022	Revision of the Syllabus	Group Discussion, Doubt Sessions

Name of the Teachers -: Ms. Shelly Nanda

Department -: Commerce

Class M. Com I - Semester 2

Subject-: Production and Materials Management

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	February 25, 2022	February 28, 2022	Introduction to Production Management - Nature, Scope, Importance and Functions Materials Management - Evolution, Importance, Scope and Objectives - Interface with other functions.	Lecture, PPT, E Books
2	March 01, 2022	March 31, 2022	Facilities Location & Layout – Strategic importance - Factors affecting location & layout - Installation offacilities – Single location, multi-location decisions.Principles and Types of Facilities Layout. Importanceand Functions of Production Planning & Control Introduction of InventoryControl, Static Inventory problem under risk. Dynamic Model under risk, policy coordinated, Replacementwith discount. Introduction to purchasing, Functions of purchasing, procedure of purchasing, Selectionof Sources of Supply, Negotiation with Suppliers.	Lecture, PPT, Group Discussion, Case Studies
3	April 01, 2022	April 30, 2022	Introduction to PERT / CPM - Network Crashing.Price determination; Price Cost Analysis, Quality determination and control value analysis. Scope &functions of operations management, Forecasting of demand. Delphi. Methods, Statistical Quality Control Technique	Lecture, PPT, Group Discussion, Case Studies
4	May 01, 2022	May 31, 2022	Productivity - Work Study - Objectives, Scope and Uses - Methods Study – Flow process chart, Flow diagram & Process mapping - Work Measurement - Elements – Performance Rating - Allowances -Standard Time -	Lecture PPT, Group Discussion,
5	June 01, 2022	June 10, 2022	Synthetic Time Standards – Work Sampling	Lecture PPT, Group Discussion,

Name of the Teacher- Ms. Raman Ghuman

Department-Commerce

Class: M.Com-I Semester: 2

Subject:- Operations Research

S.No	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1	25 th Feb 2022	28 th Feb 2022	Operations Research: Evolution, methodology and role in decision making.	Lecture Method
2	1 st March 2022	31 st March 2022	Assignment problems including travelling salesman's problem. Special cases in assignment problems; unbalanced problems, maximization objective and multiple optimal solutions. Game theory, pure and mixed strategy games; principle of dominance; two person zero sum game. Simulation; meaning, process, advantages, limitations and applications.	Lecture Method & Problem Solving Method Discussion Method
3	01 st April 2022	30 th April 2022	Transportation problems including trans-shipment problems; Special cases in transportation problems; unbalanced problems, degeneracy; maximization objective and multiple optimal solutions; Decision theory: decision making under uncertainty and risk, Bayesian analysis, decision trees. Queuing theory: concept, assumptions and applications; analysis of queue system, Poisson distributed arrivals and exponentially distributed service time model (MMI and MMK); Replacement problem (Individual and Group replacement problems).	Lecture Method & Problem Solving Method, Assignment. Mid Semester Tests.

4	01 st May 2022	31 st May 2022	<p>PERT/CPM: Difference between PERT and CPM, network construction, calculating EST, EFT, LST, LFT and floats, probability considerations in PERT, time cost trade off.</p> <p>Linear programming: Meaning, assumptions, advantages, scope and limitations: Formulation of Problem and its solution by graphical and simplex methods (including Big M Method), special cases in simplex method; infeasibility, degeneracy, unboundedness and multiple optimal solutions; duality.</p>	Lecture Method, Problem Solving Method, Revision tests
5	1 st June 2022	10 th June 2022	Two Phase Simplex Method, Dual Simplex Method.	Lecture Method, Problem Solving Method Revision tests.

Name of the Teacher: Dr. Arshdeep

Department: Commerce

Class: M. Com I - Semester 2

Subject: Business Policy & Strategic Management

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		

1	February 25, 2022	February 28, 2022	<p>Strategic management - an introduction.</p> <p>Evolution of business policy as a discipline.</p> <p>Strategy and the Quest for competitive advantage.</p> <p>Military origins of strategy.</p> <p>Evolution, Concept and Characteristics of strategic management.</p> <p>Defining strategy.</p>	Lecture method, Discussion method, PPT and Case Study method
2	March 01, 2022	March 31, 2022	<p>Mintzerbg's 5Ps of strategy.</p> <p>Corporate, business and functional levels of strategy.</p> <p>Strategic management process.</p> <p>Strategic options</p> <p>Porter's generic strategies</p> <p>Integration strategies</p> <p>Intensive strategies</p> <p>Diversification and differentiation strategies</p> <p>Functional strategy- manufacturing, financial, marketing, human resource, research & development.</p> <p>Strategic intent & strategy formulation: vision, mission and purpose.</p> <p>Business definition, objectives and goals.</p> <p>Stakeholders in business and their roles in strategic management.</p> <p>Corporate social responsibility.</p> <p>Ethical and social considerations in strategy development.</p>	Lecture method, Discussion method, PPT and Case Study method
3	April 01, 2022	April 30, 2022	<p>Strategy implementation</p> <p>Project implementation</p> <p>Procedural implementation</p> <p>Resource allocation</p> <p>Organization structure</p>	Lecture method, Discussion method, PPT and Case Study method

			<p>Matching structure and strategy.</p> <p>Behavioural issues in implementation.</p> <p>Corporate culture.</p> <p>McKinsey's 7s Framework</p> <p>Concepts of Learning Organization.</p> <p>Strategy evaluation - Importance</p> <p>Symptoms of malfunctioning of strategy</p> <p>Organization anarchies.</p>	
4	May 01, 2022	May 31, 2022	<p>Operations control</p> <p>Strategic control</p> <p>Measurement of performance</p> <p>Analysing variances</p> <p>Role of organizational systems in evaluation.</p> <p>New business models and strategies for internet economy: shaping characteristics of e-commerce environment</p> <p>E-commerce business model and strategies</p>	<p>Lecture method,</p> <p>Discussion method, PPT and Case Study method</p>
5	June 01, 2022	June 10, 2022	<p>Internet strategies for traditional business</p> <p>Key success factors in E-commerce</p> <p>Virtual Value Chain.</p>	<p>Lecture method,</p> <p>Discussion method, PPT and Case Study method</p>

MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plans of
M.Com II (Even Semester)
Session – 2021-22

Name of the Teacher: Ms. Disha Sharma

Department: Commerce

Class: M.Com II Semester: 4

Subject: Project Planning and Control

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1.	25 th Feb, 2022	28 th Feb, 2022	Project Identification, Formulation and Planning : Understanding environment for business opportunities	Lecture method, PPTs, Group Discussion
2	1 st March, 2022	31 st March, 2022	Idea generation, short listing and selection of product/service stages in Venture Appraisal- Technical, Financial, Economic and Social Appraisal Location, Factory Design and Layout. Commercial vs. National Profitability Social Cost - Benefit Analysis (broader concept only). Feasibility Report Preparation for new Enterprise - format and contents. Market and Financial Appraisal : Market Survey – Design, Data Sources and Methodology	Lecture method, PPTs, Group Discussion, Project work
3	1 st April, 2022	30 th April, 2022	Market Segmentation and product differentiation, Forecasting Future demand and Distribution Analysis, Preparation of the Sales Plan	Lecture method, PPTs, Group Discussion

			and Report Estimation of Financial Requirement.	
4	1 st May, 2022	31 st May, 2022	Application of Capital Budgeting Techniques, Risk and Uncertainty Analysis for the new enterprise, Planning Capital Structure and Financing Project Financial viability Study. Network Analysis – PERT & CPM Cost and Time Over-run Project Follow up and Monitoring.	Lecture method, PPTs, Group Discussion
5	1 st June, 2022	10 th June, 2022	Project Implementation and Management:Project Organisation and Control	Lecture method, Research Articles, Revision

M.Com II (Even Semester)
Session – 2021-22

Name of Teacher: Ms. Vandita Kapoor

Department: Commerce

Class: M. Com II Semester: 4

Subject: Knowledge Management

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1	25 th February, 2022	15 th March, 2022	Concept of knowledge, Major Philosophical Schools, Knowledge in economic and management theories, Knowledge as competitive resource, Knowledge intensive organization, Knowledge value chain.	Group Discussion, Assignments.
2	16 th March, 2022	30 th March, 2022	Knowledge management systems, Barriers to knowledge sharing, Expert systems.	Group Discussion, Assignments.
3	31 st March, 2022	25 th April, 2022	Knowledge creation as a tool of excellence, tacit and explicit knowledge, Models of knowledge creation process, Critical enabling conditions, Cross leveraging knowledge.	Assignments allotted, Group Discussion, Revision for MSTs
4	26 th April, 2022	20 th May, 2022	Knowledge management strategy and business strategy, Knowledge architecture, Organizational design for knowledge management, Role of Top and Middle management, Knowledge based reward systems.	Group Discussion, Assignments, Tests.
5	21 st May, 2022	10 th June, 2022	Presentations and Assignments	Revision and assessment exercises

MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plans of
M.Com II (Even Semester)
Session – 2021-22

Name of the Teacher: Dr. Gagandeep Kaur
Department: Commerce
Class: M.Com II Semester: 4
Subject: Business Ethics and Corporate Governance

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1.	25 February, 2022	31 March, 2022	Business Ethics: Introduction to Business Ethics, Ethics, Morals & Values, Concepts of Utilitarianism and Universalism, Theory of rights, theory of Justice, Virtue ethics, ethics of care, Law and Ethics. The Nature of Ethics in Management Business Standards and Values, Value Orientation of the Firm. Typical Problems in Business Ethics: Environmental Pollution & Society, Marketing Ethics (in Products, Pricing, Promotion and Place) and Consumer protection, Ethics in Human Resources management (Recruitment and promotion policies, Working Conditions,, Down Sizing Workforce), Ethical issues at the top management, Ethics in financial markets and investor protection, Ethical responsibility towards competitors and business partners	Lectures, Power Point Presentations, Group Discussion
2.	1 st April, 2022	30 th April, 2022	Complexity of Ethical Issues: Conflicts in decision making from ethical and economic point of view, Ethical Dilemma, Solving ethical dilemma Managerial integrity and decision making. Ethical Leadership: Personal Integrity and self development, wisdom based leadership. Corporate Governance: History of Corporate form and models, Corporate Objectives and goals, Ownership pattern, Issues in managing public limited firms, Agency problems. Nature & Evolution of Corporate Governance: Global and National Perspectives, Global Corporate Governance models, Anglo American and Relationship model (Germany, Japan and France) Claims of Various Stakeholders,	Lectures, Power Point Presentations, Group Discussion

			Why governance – Changes in eighties Cadbury Report, Hampel Report and OECD Committee Recommendations, SOX Act	
3.	1 st May, 2022	31 st May, 2022	Internal Corporate Governance Mechanism: Board of Directors— Functional Committees of Board; Code of conduct, whistle blowers. External Corporate Governance Mechanism: Regulators, Gate keepers, Institutional Investors, Corporate raiders, Corporate Governance Ratings Corporate Governance in India: corporate form in India 50s to 90s – developments in Corporate Governance in India in nineties and 2000s – CII, Kumaramangalam, Narayanamoorthy, Naresh Chandra, JJ Irani Committee reports – Legal and Regulatory Changes – introduction and modification of Clause 49, Corporate governance in practice in India	Lectures, Power Point Presentations, Group Discussion
4.	1 st June, 2022	10 th June, 2022	Cases: 1. A Dent in Wal Mart’s Public Image - The PR Strategy. 2. China Aviation Oil’s Collapse: Singapore INC’s challenges. 3. Child labor in Coca Industry. 4. Obesity Concerns: Burger Kings Product Revenues. 5. Bhopal Gas Tragedy Revision	Lectures, Power Point Presentations, Group Discussion, Case Studies

MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plans of
M.Com II (Even Semester)
Session – 2021-22

Name of the Teacher: Ms. Jyoti Soi
Department: Commerce
Class: M.Com II Semester: 4
Subject: Advanced Corporate Accounting

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1	25 th Feb, 2022	28 th Feb, 2022	Profit prior to incorporation	Lecture method
2	1 st March, 2022	31 st March, 2022	Valuation of Goodwill Valuation of shares Acquisition of Business Few concepts relating to investment accounting	Lecture method, Assignments
3	1 st April, 2022	30 th April, 2022	Preparation of investment ledger Amalgamation, Absorption and external Reconstruction	Lecture method, Group discussion
4	1 st May, 2022	31 st May, 2022	Basic concepts relating to Holding companies, Calculation of cost of control, capital reserve, preparation of Consolidated Balance Sheet	Lecture method, Assignments
5	1 st June, 2022	10 th June, 2022	Amalgamation of firms with same and separate set of books Internal reconstruction	Lecture method, Group discussion

MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plans of
M.Com II (Even Semester)
Session – 2021-22

Name of the Teacher/s: Dr. Gunjan/MsAnmol

Department: Commerce

Class: M.Com II Semester: 4

Subject: Security Analysis and Portfolio Management

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1.	25 Feb, 2022	31 st March, 2022	Security Market Analysis: Investment environment, Types of return and risk; Sources of risk Technical Analysis, Fundamental Analysis, Economic Analysis, Industry Analysis, Company Analysis. Random Walk Theory Form of Market efficiency	Lecture method, Online web based resources
2	1 st April, 2022	30 th April, 2022	Analysis of Bond/ Debentures: Valuation of bonds Analysis of risk in bonds-duration and convexity Valuation of Equity and Options. Portfolio Analysis : Portfolio Management – Meaning, Evaluation & Role Risk & Return of a Portfolio Revision for MST	Lecture method, Numericals Live Stock market study
3	1 st May, 2022	31 st May, 2022	Risk Diversification Markowitz Risk-Return Optimisation Single Index Model-Portfolio Total Risk. Portfolio Market Risk, Portfolio Unique Risk Sharpe's Optimisation, Portfolio: Theory, Construction & Evaluation : Capital Market Theory - CAPM, Risk Free Lending Borrowing Arbitrage Pricing Theory Techniques of Portfolio Construction, Bond portfolio management strategies	Lecture method, Assignment
4	1 st June, 2022	10 th June, 2022	Portfolio Performance Evaluation. Revision	Lecture method, Case Studies

MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plans of
M.Com II (Even Semester)
Session – 2021-22

Name of the Teacher: Ms Sidaq

Department: Commerce

Class: M.Com II Semester: 4

Subject: Advanced Auditing

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1.	25 th Feb, 2022	28 th Feb, 2022	Company Audit: Qualification, Disqualification, Appointment, Removal, Remuneration of Auditors. Audit Ceiling-Status, Power, Duties and Liabilities of auditors. Branch Audit - Joint Audit - Special Audit. Maintenance of Books of Account –Related Party Disclosures- Segment Reporting. Divisible Profit, Dividend and Depreciation. Representations by Management - Contents of Annual Report	Lecture method, PPTs, Research Articles, Newspaper Articles, Group Discussion
2.	1 st March, 2022	31 st March, 2022	Audit Report and Certificate: Definition - Distinction between Report and Certificate - Types of Reports/Opinion 35,Contents of Audit Report .True and Fair View- Materialit- Limited Review-Disclosures. Certificate on Corporate Governance,Cash Flow Statement Reporting	Lectures, PPTs, Research Articles, Newspaper Articles, Group Discussion
3.	1 st April, 2022	30 th April, 2022	Audit of Different Institutions: Banks - Legislation Relevant to Audit of Banks, Approach to Bank Audit, Internal Control Evaluation, Non-Performance Assets, Long Form Audit Report. Insurance Companies - Legislation Relevant to Audit of Insurance Companies, Review of Internal Control, Audit Report Educational Institutions and Hospital Features and Basic Principles of Government Audit - Local Bodies and Non Profit Seeking Organizations. Comptroller and Auditor General and its Constitutional Role. Investigation Meaning, Purpose - Distinction between Investigation and Auditing Approach to Investigation - Types of Investigations. Assessing a Business. Investigations to Detect Fraud, Misappropriations and Defalcations - Investigations with respect to Business Combinations	Lectures, PPTs, Research Articles, Newspaper Articles, Group Discussion
4.	1 st May, 2022	31 st May, 2022	Other Thrust Areas: Cost Audit - Concepts, Objectives, Advantages, Relevant Provisions of Comp. Act. Management Audit - Tax Audit - Systems Audit - Social Audit-Environment Audit Energy Audit - Forensic Audit-Peer review. Ethics in Auditing – Auditor’s Independence. Auditing in CIS Environment. Standards on Auditing	Lectures, PPTs, Research Articles, Newspaper Articles, Group Discussion

5.	1 st June, 2022	10 th June, 2022	Revision of the Syllabus	Group Discussion, Doubt Sessions
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