

**Mehr Chand Mahajan DAV College for Women, Sector – 36A,  
Chandigarh**  
**Monthly Teaching Plans of Department of Commerce (Odd Semester)**  
**CLASS: B.COM 1(1<sup>st</sup> Semester)**  
**Session – (Sept 2021- Dec 2021)**

**1. BCM 103 Subject: Psychology for Managers**

**Name of the Teachers: Ms Sahiba Sharma, Dr. Nidhi Tanwar**  
**Section (s): A, B, C, D**

S. No.	DATE (Monthly)		Topics to be Covered	Academic Activity Undertaken
	FROM	TO		
1	23 <sup>rd</sup> Sept 2021	30 <sup>th</sup> Sept 2021	Introduction: Concepts, Definitions; Need and Importance of Organizational Behavior for Managers, Nature and Scope Contributing Disciplines of OB.	Online lecture method, PPT, Group discussion, Online Sources
2	1 <sup>st</sup> Oct 2021	31 <sup>st</sup> Oct 2021	Organizational Behavior Models. Individual Behavior: Introduction and Meaning, Factors Affecting Individual Behavior, Models of Individual Behavior Personality: Meaning, Characteristics, Determinants and Theories of Personality, Perception: Process, Perceptual Selectivity, Perceptual Organization, Perpetual Errors and Distortions	PPT, Group discussion, Online Sources
3	1 <sup>st</sup> Nov 2021	30 <sup>th</sup> Nov 2021	. Attitudes and Values: Components, Sources and Measurement of Attitudes. Concept, Sources and Types of Values, Motivation: Meaning and Importance of Motivation, Theories of Motivation, Morale.	PPT, Group discussion, Online Sources, Case Studies

			Inter Personal Behavior and Transactional Analysis (TA). Leadership: Definition, Importance, Leadership Styles, Models and Theories of Leadership	
<b>4</b>	1 <sup>st</sup> Dec 2021	16 <sup>th</sup> Dec 2021	Stress Management: Concept, Prevention and Management of Stress, Conflict Management, Revision	Online lecture method, PPT, Group discussion, Online Sources, Case Studies, Revision Test

## **2. BCM 105 Subject: Financial Accounting**

**Name of the Teachers: Dr. Gunjan; Ms. Vandita Kapoor**

**Section (s): A, B, C, D**

<b>S. No.</b>	<b>DATE (Monthly)</b>		<b>Topics to be Covered</b>	<b>Academic Activity Undertaken</b>
	<b>FROM</b>	<b>TO</b>		
<b>1</b>	23 <sup>rd</sup> Sept 2021	30 <sup>th</sup> Sept 2021	Introduction to Financial Accounting: GAAP, Financial Statements - Theory	Lecture method, discussion, Numerical, Online Sources
<b>2</b>	1 <sup>st</sup> Oct 2021	31 <sup>st</sup> Oct 2021	Financial Statements - Numerical Consignment Accounts Branch Accounting - Theory, Numerical	Lecture method, Numericals Online Sources
<b>3</b>	1 <sup>st</sup> Nov 2021	30 <sup>th</sup> Nov 2021	Departmental Accounts, Joint Venture Accounts, Partnership Accounts- Dissolution –	Lecture method, Numerical

			Theory/Numericals Introduction to Tally Software	Tests, Online Sources, Assignments
<b>4</b>	1 <sup>st</sup> Dec 2021	16 <sup>th</sup> Dec 2021	Royalty Accounts, Revision	Lecture method, Numericals

### **3. BCM 106 Subject: Commercial Laws**

**Name of the Teacher/s: Dr. Gagandeep Kaur, Dr. Japneet Kaur, Ms. Ruhani Mahajan**

**Section (s): A, B, C, D**

<b>S. No.</b>	<b>DATE (Monthly)</b>		<b>Topics to be Covered</b>	<b>Academic Activity Undertaken</b>
	<b>FROM</b>	<b>TO</b>		
<b>1</b>	23 <sup>rd</sup> Sept 2021	30 <sup>th</sup> Sept 2021	Contract Act Introduction, Offer & Acceptance, Consideration	Online Lectures, Power Point Presentations, Group Discussion
<b>2</b>	1 <sup>st</sup> Oct 2021	31 <sup>st</sup> Oct 2021	Free Consent, Capacity of Parties, Illegal & Void Agreement, Contingent Contract, Quasi-Contract, Discharge of Contract, Breach of Contract and Remedies of Breach	Online Lectures, Power Point Presentations, Group Discussion
<b>3</b>	1 <sup>st</sup> Nov 2021	30 <sup>th</sup> Nov 2021	Indemnity & Guarantee, Bailment & Pledge, Agency	Online Lectures, Power Point Presentations, Group Discussion
<b>4</b>	1 <sup>st</sup> Dec 2021	16 <sup>th</sup> Dec 2021	RTI Act and Consumer Protection Act Revision	Online Lectures, Power Point Presentations, Group Discussion

### **4. BCM 107 Subject: Principles and Practices of Management**

**Name of the Teachers: Ms. Raman Ghuman, Dr Kanika Sofat, Ms Ruhani Mahajan**

**Sections: A, B, C, D**

S. No.	DATE (Monthly)		Topics to be Covered	Academic Activity Undertaken
	FROM	TO		
1	23 <sup>rd</sup> Sept 2021	30 <sup>th</sup> Sept 2021	Management: Nature, Definitions, Scope, Levels, Process and Significance of Management. Development of Management Thoughts: Classical, Neo-Classical Systems	Lecture method, discussion, Online Sources
2	1 <sup>st</sup> Oct 2021	31 <sup>st</sup> Oct 2021	Development of Management Thoughts: Contingency and Contemporary Approaches to Management (Drucker, Porter, Prahalad, Senge and Tom Peters), Planning: Concept, Process, Nature, Steps in Planning, Significance and Types. Decision Making: Concept and Process, Types of Decisions. Span of Control, Authority and Responsibility	Lecture method, discussion, Online Sources
3	1 <sup>st</sup> Nov 2021	30 <sup>th</sup> Nov 2021	Organization: Concept, Nature, Process, Significance, Types, Organizational Structure, Committees, Delegation, Decentralization and Departmentation, Elements of Direction-Supervision, Motivation, Leadership and Communication. Direction: Concept, Features, Importance and Limitations of Direction. Coordination: Concept, Features, Importance and Limitations of Coordination. Internal and External Coordination, Management by Objectives (MBO)	Lecture method, discussion, Online Sources, Mid Semester Tests
4	1 <sup>st</sup> Dec 2021	16 <sup>th</sup> Dec 2021	Control: Concept, Features, Importance and Limitations of Control. Control Process.	Lecture method,

			Essentials of a Good Control System. Techniques of Control. Relationship between Planning and Control.	discussion, Online Sources
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