

Lesson Plan

MCM DAV College for Women, Sector – 36A, Chandigarh

Monthly Teaching Plans

Session 2021-22

Subject: **Communicative English (ADD-ON)**

(First Semester)

S. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	August 11, 2021	August 30, 2021	<ul style="list-style-type: none"> • Ice breaking and Introduction to Phonetics • Introduction to Register and Style • Principles of Communication 	Class room discussion, Introduction and discussion of syllabus
2.	September 1, 2021	September 30, 2021	<ul style="list-style-type: none"> • Introduction to the Consonant Sounds • Introduction to the Vowel Sounds • Introduction to Ways of Greeting and Leave taking • Ways of Introduction in Different Situations 	Practice of conversation beginnings and endings through oral, written exercises and role playing Videos pertaining to this area shown
3.	October 1, 2021	October 30, 2021	<ul style="list-style-type: none"> • Practice of Transcription • The Syllable and Syllabic Division • Consonant Clusters • Conversations centering around, making request, granting/refusing/thanking • Conversations centering around making enquiries/giving information/giving directions/withholding information 	Discussion and Power Point Presentations Practice of conversation beginnings and endings through oral, written exercises and role playing
4.	November 1, 2021	November 27, 2021	<ul style="list-style-type: none"> • Stress • Weak Forms and Contractions • Accentual Patterns 	Assignments from Students

			<ul style="list-style-type: none"> • Conversations centering around extending invitation/accepting and declining invitation • Learning to describe people, process, procedure, objects/ Narrative events • Detailed introduction too Organs of Speech 	<p>Sharing of videos and pictures pertaining to organs of speech</p> <p>Practice of conversation through oral, written exercises and role playing</p>
5.	December 1, 2021	December 12, 2021	<ul style="list-style-type: none"> • Intonation • Revision and Practice • Conversations making complaints and suggestions/apologizing/offering excuses • Conversations on negotiating and persuading people/ expressing dissent and caution • Conversations offering emotional support/motivating people/ expressing condolences • Conversations expressing disapproval, warning and displeasure • Making announcements/public addressing 	<p>Solving of queries, and revision work</p> <p>Practice of conversation through oral, written exercises and role playing</p>
	December 12, 2021	January 27, 2021	<ul style="list-style-type: none"> • Preparatory Break till 16.12.2021 	<p>Revision of the entire syllabus of Literature through Google form quizzes</p>
			<ul style="list-style-type: none"> • End Semester Examination:17-12-2021 to 27.01-2022 	

(Second Semester)

S. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	February 03, 2021	March 15, 2021	<ul style="list-style-type: none">• Elements of Writing - Features and sub skills. Linguistic and Discoursal (mechanics, structure, Diction, Idioms and Phrases, Figure of Speech, coherence, style, format, text-type, context & content, functions of language, linguistic inventiveness)• Paragraph writing: Types, formats and structural organization of a paragraph	Class room discussion, Introduction and discussion of syllabus
2.	March 16, 2022	April 15, 2022	<ul style="list-style-type: none">• Letter Writing- Formal and Informal• Transcoding Information- Dialogue to Paragraph, Paragraph to Dialogue, Diagram to Paragraph• Decoding Information• Report Writing	
3.	April 16, 2022	May 25, 2022	<ul style="list-style-type: none">• Consulting Dictionaries and Thesaurus• Locating Information• Indexing• Interpreting Information• Using Computer• Preparing Bibliography and Glossaries	Assignments from Students
4.	May 26, 2022	July 05, 2022	Preparatory Break and End Semester Examination	