

**Report of  
Add-On Course in  
Communicative English  
(2017-18)**



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## **Names of Programmes/Courses/ offered: Certificate Course in Communicative English**

- i. Students were provided with an extension lecture on the integral elements of writing.
- ii. A session was organized for students to learn the art of writing a resume. The session laid emphasis on the technicalities of writing career objective and personality traits.
- iii. A class discussion was organized on the topic of gender neutrality in which the students were encouraged to present their ideas in a minute. This exercise boosted the speaking and analytical skills of the students.
- iv. Students were provided with assignment sheets to exercise dialogue writing.
- v. A WhatsApp group was formed and relevant slides, handouts, tips, vocabulary charts audios, and images were sent to the students for ease in understanding and daily recapitulation.