

**Mehr Chand Mahajan DAV College for Women, Sector – 36A, Chandigarh**  
**Monthly Teaching Plans (Odd Semester)**  
**Session – Aug - Dec 2022**

**Name of the Teacher/s: Dr. Gagandeep Kaur, Ms. Richa Gupta and Ms. Smriti Nayyar**

**Department: Commerce**

**Class: B.Com I (1<sup>st</sup> Semester)**

**Subject: Commercial Laws**

**Section (s): A, B, C , D**

S. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	16/08/2022	31/08/2022	Contract Act Introduction, Offer & Acceptance, Consideration, Free Consent, Capacity of Parties,	Lectures, Power Point Presentations, Group Discussion
2	01/09/2022	30/09/2022	Illegal & Void Agreement, Contingent Contract, Quasi-Contract, Discharge of Contract, Breach of Contract and Remedies of Breach	Lectures, Power Point Presentations, Group Discussion
3	01/10/2022	31/10/2022	Indemnity & Guarantee, Bailment & Pledge, Agency	Lectures, Power Point Presentations, Group Discussion
4	01/11/2022	27/11/2022	Indemnity & Guarantee, Bailment & Pledge, Agency  Revision	Lectures, Power Point Presentations, Group Discussion

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**Name of the Teacher/s:** Dr. Arshdeep, Ms Sahiba Sharma, Dr. Nidhi Tanwar

**Department:** PG Department of Commerce

**Class:** B.Com I (1<sup>st</sup> Semester)

**Section (s):** A, B, C, D

**Subject:** Psychology for Managers

S. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	16/08/2022	31/08/2022	Introduction: Concepts, Definitions; Need and Importance of Organizational Behavior for Managers, Nature and Scope Contributing Disciplines of OB.	Lecture Method, PPTs, Group Discussion, Online Sources
2	01/09/2022	30/09/2022	Organizational Behavior Models. Individual Behavior: Introduction and Meaning, Factors Affecting Individual Behavior, Models of Individual Behavior Personality: Meaning, Characteristics, Determinants and Theories of Personality, Perception: Process, Perceptual Selectivity, Perceptual Organization, Perpetual Errors and Distortions.	Lecture Method, PPTs, Group Discussion, Online Sources
3	01/10/2022	31/10/2022	Attitudes and Values: Components, Sources and Measurement of Attitudes. Concept, Sources and Types of Values, Motivation: Meaning and Importance of Motivation, Theories of Motivation, Morale. Inter Personal Behavior and Transactional Analysis (TA). Leadership: Definition, Importance, Leadership Styles, Models and Theories of Leadership.	Lecture Method, PPTs, Group Discussion, Online Sources
4	01/11/2022	27/11/2022	Stress Management: Concept, Prevention and Management of Stress, Conflict Management, Revision.	Lecture Method, PPTs, Group Discussion, Online Sources

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**Name of the Teachers: Ms. Raman Ghuman, Ms Shelly Nanda, Ms Ruhani**

**Department: Commerce**

**Class: B.Com- I Semester: I**

**Sections: A, B, C, D**

**Subject: Principles and Practices of Management (BCM-107)**

S. No	DATE (Monthly)		Topics to be Covered	Academic Activity Undertaken
	FROM	TO		
1	16/08/2022	31/08/2022	Management: Nature, Definitions, Scope, Levels, Process and Significance of Management. Development of Management Thoughts: Classical, Neo-Classical Systems, Contingency and Contemporary Approaches to Management (Drucker, Porter, Prahalad, Senge and Tom Peters)	Lecture method, discussion method.
2	01/09/2022	30/09/2022	Planning: Concept, Process, Nature, Steps in Planning, Significance and Types. Decision Making: Concept and Process, Types of Decisions. Span of Control, Authority and Responsibility. Organization: Concept, Nature, Process, Significance, Types, Organisational Structure, Committees, Delegation, Decentralization and Departmentation,	Lecture method, discussion method, assignments, quiz
3	01/10/2022	31/10/2022	Elements of Direction- Supervision, Motivation, Leadership and Communication. Direction: Concept, Features, Importance and Limitations of Direction. Coordination: Concept, Features, Importance and Limitations of Coordination. Internal and External Coordination.	Lecture method, discussion, Mid Semester Tests
4	01/11/2022	27/11/2022	Management By Objectives (MBO), Control: Concept, Features, Importance and Limitations of Control. Control Process. Essentials of a Good Control System. Techniques of Control. Relationship between Planning and Control.	Lecture method, discussion method, assignments, revision, Exercises for revision.

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**Name of the Teacher/s:, Dr. Gunjan; Dr.Vandita Kapoor**

**Department : Commerce**

**Class: B.Com I (1st Semester)**

**Subject: BCM 105 Financial Accounting**

**Section/s: A, B, C, D**

S. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	16/08/2022	31/08/2022	Introduction to Financial Accounting: GAAP, Financial Statements - Theory	Lecture method, discussion, Numerical, Online Sources
2	01/09/2022	30/09/2022	Financial Statements Numerical Consignment Accounts, Joint Venture Accounts	Lecture method, Numerical Practice and Assignments
3	01/10/2022	31/10/2022	Branch Accounting Departmental Accounts, Revision for MST	Lecture method, Numerical Tests, MST
4	01/11/2022	27/11/2022	Royalty Accounts, Partnership Accounts-Dissolution, Accounting Software-Tally	Lecture method, Numerical, Special Lecture (Tally)