

MEMORANDUM OF UNDERSTANDING

BETWEEN

*Jonjua Overseas Private Limited - a Registered Company*

AND

*MCM DAV - 36 – an Academic Institution*

This Memorandum of Understanding (MoU) is entered between *Jonjua Overseas Private Limited*, a company incorporated under the Indian Companies Act, 1956 and represented by its undersigned of the **ONE PART**;

And *MCM DAV - 36*, a Chandigarh based college represented by undersigned of the **OTHER PART**;

*Whereas Jonjua Overseas Private Limited and MCM DAV - 36* shall be hereinafter jointly referred to as the "Parties" and singularly as a "Party".

The Parties has decided to agree to establish an industry-academic collaboration in areas of mutual interest and in accordance with terms and conditions set forth in this Memorandum of Understanding (MoU). *Jonjua Overseas Private Limited* and *MCM DAV - 36* agree on the following activities:

1. *Jonjua Overseas Private Limited* will provide support for industry experience in line with course curriculum of students at *MCM DAV - 36* which

would be relevant for industry. To achieve this, senior officials from *Jonjua Overseas Private Limited* will work in close collaboration with faculty members of *MCM DAV - 36*.

2. Once a curriculum under which students are willing for having industry experience is designed and courses relevant to industry being offered at *MCM DAV - 36*, senior officials from *Jonjua Overseas Private Limited* will share their knowledge and experience by way of taking sessions, having students working part time for 30 to 45 days with such further extension as parties may agree along with the consent of student(s).

3. *Jonjua Overseas Private Limited* will offer summer internship to interested students of *MCM DAV - 36* at its office(s) / project-location(s) so that the students get hands on experience of live project(s). The number of students, who can be considered for internship, would be as mutually decided between *Jonjua Overseas Private Limited* and *MCM DAV - 36* every year.

4. *Jonjua Overseas Private Limited* and faculty of *MCM DAV - 36* may determine setting up of communication channels including periodic field visits of faculty and students of *MCM DAV - 36* at its office(s) so as to enable them to get practical exposure and learning from interaction with members of *Jonjua Overseas Private Limited's* project-teams.

5. Depending on requirement, *Jonjua Overseas Private Limited* may offer specific project(s) with identified deliverables to be executed by students of *MCM DAV - 36*. Detail modalities including financials would be mutually worked out for each project / assignment.
6. Based upon requirements of *Jonjua Overseas Private Limited* it may participate in campus placements, Job Fest, etc. in consultation with placement staff of *MCM DAV - 36*.
7. In case of student(s) opting to work part time at *Jonjua Overseas Private Limited* then both parties will agree to provide assistance to students so that the college studies may be carried on along with gaining work experience.
8. Each Party shall appoint one nodal officer to periodically review and identify ways to strengthen cooperation between them.
9. Present co-operation between parties will lay stress on the scheme of 'Earn while you Learn' where student(s) may be provided some financial incentive to work at *Jonjua Overseas Private Limited* while student(s) continue to engage in learning at *MCM DAV - 36*.
10. As Memorandum of Understanding is being signed, therefore, legal provisions regarding contract, breach of contract or agreement is not applicable between the parties to this Memorandum of Understanding. Both parties further agree to have limitation of liabilities at Re. 1 in any circumstances and subject

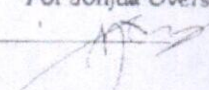
themselves to the exclusive jurisdiction of the Courts of Mohali, Punjab and Chandigarh.

This MoU will take effect from the date it is signed by representatives of the parties. It will remain valid for five years, and may be continued thereafter after suitable review and agreement. Either Party may terminate the MoU by giving written notice to the other Party three months in advance. Once terminated, neither *Jonjua Overseas Private Limited* and *MCM DAV - 36* will be responsible for any losses, financial or otherwise, which the other Party may suffer. However, *Jonjua Overseas Private Limited* and *MCM DAV - 36* will ensure that all activities in progress are allowed to be completed successfully.

This MOU is signed subject to approval of the respective academic/administrative bodies.

On behalf of *Jonjua Overseas Private Limited*  
For *Jonjua Overseas (P) Ltd.*

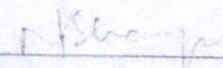
Signed by:

  
Major HS Jayaram, Retd  
Director

Date:

03/08/2016

On behalf of *MCM DAV - 36*

  
Signed by: Dr. Nisha Bhanjan

Date: 03/08/16

Principal  
MCM DAVG (W)  
Chandigarh



Since 1993

## JONJUA OVERSEAS PRIVATE LIMITED.

(Incorporated on Feb. 16, 1993; No. 16-13057 of 1993)

RBI Code No.: FJ-000235/3131.03.1993. IEC No.: 3093001064/20.05.1993.

Regd. Office: HM228, Phase 2, S.A.S. Nagar (Mohali), Punjab 160055 India.

Administrative Office: SCF 52, 1<sup>st</sup> Floor, Phase 2, S.A.S. Nagar (Mohali), Punjab 160055 India.

Postal Address: PO Box 10, Phase 1, S.A.S. Nagar (Mohali), Punjab 160055 India.

Tel.: 00-91-172-5096032/4026849. Mob.: 00-91-98721-72032/99883-55330.

E-mail: [jonjuaoverseas@gmail.com](mailto:jonjuaoverseas@gmail.com) Website: [www.jonjuaoverseas.webs.com](http://www.jonjuaoverseas.webs.com)

### TO WHOM IT MAY CONCERN

It is certified that Jonjua Overseas Private Limited has signed an MOU with MCM DAV College, Sector 36, Chandigarh as part of academic – Industry interface. We have provided employment to following students of the College:

Ms. Damanjit Kaur Batch of 2011-2013.

Ms. Geetanjali Batch of 2013-2015.

Ms. Shivani Batch of 2015-2017.

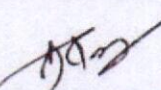
Ms. Palvi Gupta Batch of 2016-2018.

In addition, we have provided training to following students of the College:

Ms. Anu Rani Batch of 2012-2014.

Ms. Anju Batch of 2014-2016.

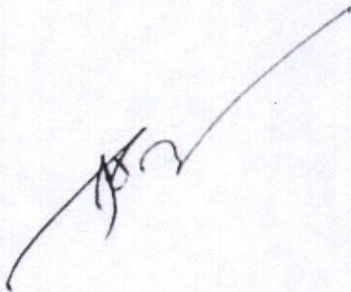
We find these students of Office Management & Secretarial Practices of the College **obedient, disciplined, hardworking, intelligent, creative and willing learners** which makes them win over their peers. **They have immensely contributed to the success of the Company in taking on the challenges of Global Competition** for which we congratulate the **Principal** of the College and their teacher **Ms. Meenakshi Vashisht** for their outstanding guidance to the students which helps the students emerge as a success in the corporate world.

  
(Major Harjinder Singh Jonjua, Retd.)

Managing Director

October 22, 2016.

Reference No.: Misc./01.



1. Training of Ms. Palvi Gupta. 2. MoU with Department (Ms. Meenakshi Vashisht).

*Handwritten notes:*  
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To: vashistmeenakshit@gmail.com  
Cc: "Raman Ghuman" <ramanghumans@gmail.com> "Mem Placements" <mem36placements@gmail.com>  
principal\_mcmidavcollege@yahoo.com "Jonjua JonjuaOne" <jonjuat@gmail.com>

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To  
Ms. Meenakshi Vashisht.

Madam,

We confirm the receipt of your letter Reference No. MCM DAV/OMT - 2016/02 dated 12-04-2016. Ms. Palvi Gupta B.A. I Roll No. 864 will commence training on May 18, 2016 at 3:40 P.M. She will report to Ms. Shivani - Executive HR Part Time (MCM DAV - 36 B.A. II Roll No. 1602 Office Management Department). Ms. Palvi Gupta will be paid stipend as per company rules. The training will be for 45 days.

Our Management is ready to sign the Memorandum of Understanding (MoU) with the Department of Office Management and Secretarial Practice (Draft prepared by Mr. Harmanpreet Singh Jonjua, B.Com Hons., CS, LLB, LLM - Director is attached for your review). Please let us know when we can sign the MoU with the Department.

We are also ready to conduct a workshop for B.A. III Office Management and Secretarial Practice students on resume writing to assist them with their Job Placement as part of our Corporate Social Responsibility Program.

I shall wait to hear from you.

Thanking you

Geetanjali (Ex MCM DAV - 36 Batch of 2015, Department of Office Management)  
Supervisor - Jonjua Overseas (P) Ltd.  
0172-4026849 (1:00 P.M. to 4:00 P.M. Monday to Saturday)

cc:  
Ms. Raman Ghuman,  
Principal - MCM DAV - 36  
Internal - Managing Director.

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*Handwritten signature:* Mrs Meenakshi Vashisht

*Handwritten signature:* K. ...

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Since 1993

## JONJUA OVERSEAS LIMITED

(Incorporated on Feb. 16, 1993; No. 16-13057 of 1993)

CIN: U51900PB1993PLC13057

ISIN: INE793Z01019

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E-mail: jonjuahr@gmail.com

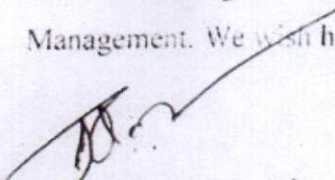
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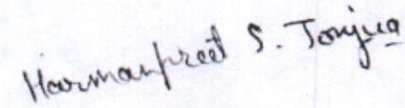
Facebook page: @thejonjuagroup, @jonjuaoverseas

WhatsApp: 91-9872172032

### TO WHOM IT MAY CONCERN

It is certified that Ms. Palvi Gupta d/o Mr. Ashwini Gupta r/o 781 Phase - 4, Mohali - Punjab 160059 has worked as Executive (Part-time) with us from 18 May, 2016 (Wednesday) to 25 July, 2018 (Wednesday) for 2 years and 2 months approximately. In her work she has been found regular, sociable and open to new challenges. She successfully completed assignments in typing legal documents, making bookkeeping entries, preparing Power point presentations and social media marketing. Her work was found to be to the satisfaction of her Supervisor and the Management. We wish her all the best in her future endeavors.

  
(Harjinder Singh Jonjua)  
Managing Director

  
(Harmanpreet Singh Jonjua)  
Director

Ref. No.: Emp/27.

Dated: 26<sup>th</sup> July, 2018.

#### Distribution:

1. MCM DAV College for Women, Sector 36-A, Chandigarh - 160036.
2. Ms. Palvi Gupta.
3. Office copy.

