

**TENDER DOCUMENTS**

**TECHNICAL SPECIFICATIONS AND BOQ**

**FOR**

**EXTERNAL AREA DEVELOPMENT WORK**

**MEHR CHAND MAHAJAN DAV COLLEGE FOR**

**WOMEN**

**SECTOR-36 A CHANDIGARH**

*M.A. Mahajan* *A. K. Sharma* *A. K. Sharma*

## Contents

BRIEF PARTICULARS OF THE WORK .....	4
SECTION -1: NOTICE INVITING TENDERS .....	8
SECTION -2: INSTRUCTIONS TO TENDERERS .....	10
2.1. GENERAL INSTRUCTIONS: .....	10
2.2. PROCEDURE FOR SUBMISSION OF TENDERS: .....	10
2.3. TENDERERS TO STUDY ENTIRE TENDER DOCUMENT CAREFULLY: .....	11
2.4. TENDERER TO SUBMIT THE ENTIRE TENDER DOCUMENT: .....	11
2.5. TENDER SHALL BE WRITTEN IN ENGLISH LANGUAGE: .....	11
2.6. VALIDITY PERIOD OF OFFERS: .....	11
2.7. TENDERER TO SIGN ALL PAGES: .....	12
2.8. ERASURES AND ALTERATIONS: .....	12
2.9. TENDERER TO SATISFY HIMSELF OF SITE CONDITIONS: .....	12
2.10. EARNEST MONEY: .....	12
2.11. TENDER LIABLE TO REJECTION: .....	12
2.12. CORRESPONDENCE: .....	13
2.13. REASON FOR REJECTION OF TENDER: .....	13
2.14. AMENDMENT OR CANCEL TENDER DOCUMENTS: .....	13
2.15. REFERENCE IN TENDER DOCUMENTS: .....	13
2.16. ARRANGEMENTS FOR WATER & ELECTRICITY .....	13
2.17. ENGINEER -IN -CHARGE .....	13
2.18. CEMENT & STEEL .....	13
2.19. PERFORMANCE GUARANTEE .....	14
2.20. THE QUOTED RATES .....	14
GENERAL INFORMATION .....	15
AGREEMENT .....	17

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MCM D.A.V. College for Women, Sector- 36, Chandigarh .....	18
INSTRUCTIONS TO CONTRACTORS AND LIST OF DOCUMENTS .....	19
Annexure-1 .....	21
Annexure-2 .....	22
Annexure-3 .....	23
Annexure-4 .....	24
Annexure-5 .....	25
Annexure-6 .....	26
Annexure-7 .....	27
Annexure 8 .....	28
CHECK LIST.....	28
BILLS OF QUANTITY (BOQ) .....	29

*M.H.S.*  
*Assistant*

## **BRIEF PARTICULARS OF THE WORK**

### **Name of work**

External Development work at MEHR CHAND MAHAJAN DAV College For Women Sector-36A Chandigarh.

1. The work site is situated at in MEHR CHAND MAHAJAN DAV College For Women Sector-36 A Chandigarh.

### **Note:**

The above components' are mentioned to give the tenderer only an idea of the type of work involved. The Employer will have the option to exclude any of the above items at the time of purchase and or include any other item as per their requirement.

2. Tenders are invited from reputed, technically & financially sound Contractors for the **"EXTERNAL AREA DEVELOPMENT"** at **MEHR CHAND MAHAJAN DAV College for Women Sector-36A Chandigarh.**
3. The Time allowed for carrying out the total work will be 3 months.
4. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent of any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other details contract and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of the work.

*M/My* *Alkows*

## SPECIAL NOTES TO TENDERERS

1. While quoting rates for each item of work, the contractor shall include for the following irrespective whether it has been mentioned or not in the description of the item without any extra claim/payment.
2. All items are to be supplied and placed in position.
3. As soon as the work is completed in all respect, the contractor should remove all surplus materials, equipment, packaging, debris waste materials etc. And clean the areas.
4. Any sub-standard materials or equipment used during installation will be rejected and has to be replaced by the Contractor at his own cost. The rejected equipment shall be removed immediately.
5. The Contractor shall engage one competent and qualified Engineer at Site, solely for this Works, who shall take the instruction from the project Engineer/ and supervise the work. The work should not suffer due to lack of supervision (from the site).
6. Unless otherwise provided specifically in the description of various items of the work. The rates tendered by the contractor shall be for complete items of work covering all materials, labour, carriage, royalties, fees, rents , sales tax, octroi, wastage, tool plant equipment, transport, temporary constructions, overhead charges and profits as well as general liabilities, obligations and risks arising out of the condition of contract and carrying the work in part(s) Or under /across /along pipes, cables, drains etc. Complete and shall apply to all heights depths leads and lifts. No extra charges whatsoever consequent on any misunderstanding or otherwise shall be allowed.
7. Any damage caused to the existing work including finished work by the Contractor while executing the work shall be got done by the contractor at his own cost.
8. The safe custody and up-keep till handing over, is the sole responsibility of the contractor. The Contractor shall employ sufficient supervisory personnel and watchmen to ensure that the different items fabricated, supplied by him are kept in fine condition till they are handed over satisfactorily.
9. All materials, articles and workmanship shall be the respective kind for the class of work described in specifications. All materials ,so used in the different items of work shall be subject to the "BEST" used in the specifications shall mean that in the opinion

*m/h* *Ashwani*



of the Consultant/ owner there is no superior quality of finish of material or article in the market available in the nature of the particular item described in the schedule of quantities. The consultant /owner shall have the power to make the contractor purchase and use such materials of particular make or from a particular source as may, in his opinion, be necessary for proper or reasonable compliance with specification and description of the different items of work.

10. The contractor shall keep the site of works neat and clean during the execution of the work. Any debris found at or near the site of work shall be got removed immediately as and when so required by the main consultant or owner.

*m/ks* *Alkhan*

## Important Information

Tender Cost :	Rs. 1000/-
Earnest Money (EMD)	Rs. 25000/-
Place for purchase of Tender	Office: Principal, Mehr Chand Mahajin DAV College for Women Sector-36A, Chandigarh.
Place of submission of Tender	Office: Principal, Mehr Chand Mahajin DAV College for Women Sector-36A, Chandigarh. Ph. 0172-2603355,2624921 <a href="mailto:principal_mcmdavcollege@yahoo.com">principal_mcmdavcollege@yahoo.com</a>
Place of Opening of Tender	Office: Mehr Chand Mahajin DAV College for Women Sector-36A, Chandigarh
Contact Person (Owner)	Principal, Mehr Chand Mahajin DAV College for Women Sector-36A, Chandigarh. Ph. 0172-2603355,2624921

*M/Ch* *AKHAR*

## SECTION –I: NOTICE INVITING TENDERS

### TENDER DOCUMENTS FOR EXTERNAL AREA DEVELOPMENT AT MEHR CHAND MAHAJAN DAV COLLEGE FOR WOMEN SEC- 36, CHANDIGARH.

Tenders are hereby invited on behalf of the PRINCIPAL, MEHR CHAND MAHAJAN DAV College for Women Sec – 36A, Chandigarh herein referred as "Employer" for the above referred work.

The contract documents consisting of Bills of Quantities, Form of Tender, Conditions of Tender, Agreement, Brief Descriptions, Conditions of Contract, tender drawing etc. The tender document can be collected from the Office of PRINCIPAL, MEHR CHAND MAHAJAN DAV College for Women Sec – 36, Chandigarh, on cash payment non-refundable sum of Rs.1000/- (Rupees One Thousand only ) per set with an application for Issue of the documents, during working hours every day except on Sundays and Public Holidays. Issue of Tender Documents will be stopped two days prior to the due date for opening of tenders.

The contractor shall fill the price in the bill of quantities and send all the papers with the complete form of tender, the conditions of tender, contract and specifications, all duly signed at every page, before 26.06.2023 by 3:00 pm.

On the ...26th..... day of .....June..... 2023 in sealed cover, super scribed "TENDER FOR OUTER AREA DEVELOPMENT CONSTRUCTION at MCMDAV COLLEGE FOR WOMEN SEC-36, CHANDIGARH" and addressed to PRINCIPAL, MEHR CHAND MAHAJAN DAV College for Women Sec – 36, Chandigarh.

No consideration will be given to a tender received after the time above stipulated and no extension of time will be allowed for submission of the tender.

The tenders will be opened in the office of the Principal, MEHR CHAND MAHAJAN DAV College for Women sec-36, Chandigarh at .....11:30 am.....hours on 27.06.2023 ..... in

The presence of tenderers who may choose to be present. Only a single authorized representative of the tenderer may be present for the purpose.

The time allowed for the completion of the work is Three Months from the date of written order/Site hand over to commence work.

Every tender shall be accompanied by "EARNEST MONEY" of Rs.25000/- in the form of Demand Draft/Deposit at Call Receipt / Banker's cheque of any scheduled bank drawn in favour of " Principal MCM DAV College " payable at 'Chandigarh' & any tender not accompanied by Earnest Money in prescribed form is liable to be rejected. (EMD in any other form will not be accepted). Earnest Money Deposit should be submitted along with the covering letter, if any, in duplicate in a separate sealed cover super scribed "EARNEST MONEY DEPOSIT & COVERING LETTER



RELATING TO TENDER FOR OUTER AREA DEVELOPMENT AT MCM DAV COLLEGE FOR WOMEN SEC- 36, CHANDIGARH" & addressed to the Employer.

The Earnest Money will be retained in the case of the successful tenderers as part of the security for due fulfillment of the contract. In case the successful tenderer does not accept work order or does not start the work Earnest Money will be forfeited in favour of the Employer.

The tenderer will submit his tender after carefully examining the whole of the tender documents and the conditions of tender, and of contract, appendix to the conditions of contract, the drawings and specifications, the bill of quantities, etc. & after a detailed examination of site conditions likely to be met.

This notice inviting tenders, the conditions of tender & duly completed form of tender will form part of the agreement to be executed by the successful tender with the Employer.

(PRINCIPAL)

MEHR CHAND MAHAJAN  
DAV COLLEGE FOR  
WOMEN SEC-36,  
CHANDIGARH

*m.h.k.*  
*Maha*

## **SECTION -2: INSTRUCTIONS TO TENDERERS**

### **2.1. GENERAL INSTRUCTIONS:**

The works referred here in shall cover the entire scope of the proposal which includes supplying and installation of material including the successful completion and the tests which the COLLEGE desires to get carried out. The "Employer" where appearing in these documents shall mean The PRINCIPAL, MCM D.A.V. College for Women, Sector- 36A, Chandigarh.

### **2.2. PROCEDURE FOR SUBMISSION OF TENDERS:**

The following procedure shall be adopted for submission and opening of tenders. The sealed envelope SUPERSCRIBED 'Tender for Construction of OUTER AREA DEVELOPMENT of MCM D.A.V. College for Women, Sector- 36A, Chandigarh shall contain three envelopes as follows: -

#### **ENVELOPE NO- A (Technical Bid)**

- a. Particulars of Bidder
- b. Earnest Money Deposit (EMD) (Demand Draft/PayOrder)
- c. Signed Technical Bid document supported by prescribed Annexure, credentials, certificates, all relevant/demanded documents supporting the bidders credentials etc. Pages of the technical bid document should be numbered. Additional sheets, if any added by the bidder, should also be numbered by him. They should be submitted as a package (Booklet) properly bound with signature

#### **ENVELOPE NO- B (Financial Bid)**

- This sealed envelope shall contain complete rate quoted financial bid of the contractor as per provided Bid document without any alteration done.
- No conditional tender is acceptable.
- All rates quoted should be readable without any cutting.
- The sealed envelopes 'A' & 'B' containing 'Technical Bid' & 'Financial Bid' Should be placed in a outer larger envelope addressed to Principal, MEHR CHAND MAHAJAN DAV College for Women, Sector- 36A, Chandigarh. The outer envelope shall bear the following identification:
  - a. Bid for "Construction of Outer Area Development at MEHR CHAND MAHAJAN DAV College for Women, Sector- 36A, Chandigarh.

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*Sharma*

- b. The outer larger sealed envelope (containing two sealed envelopes for 'Technical Bid' and 'Financial Bid') shall be submitted to Principal, MCMD.A.V. College for Women, Sector- 36A, Chandigarh. Before due date and time.

Envelope "B" shall be opened only after the pre-qualification of contractor. Date and time of opening will be informed to selected contractors.

### **2.3. TENDERERS TO STUDY ENTIRE TENDER DOCUMENT CAREFULLY:**

Submission of a tender by a tenderer implies that he has read all the stipulations contained in this tender document and has acquainted himself with the nature, scope and specifications of the works to be followed.

### **2.4. TENDERER TO SUBMIT THE ENTIRE TENDER DOCUMENT:**

The tenderer shall submit all documents issued to him for the purpose of this tender after duly filling the same in all respects. Tenders which are found to be vague or incomplete shall be rejected summarily.

### **2.5. TENDER SHALL BE WRITTEN IN ENGLISH LANGUAGE:**

Every tender shall be written in English language. All information such as documents and drawings supplied by the tenderer will also be in the English language only. Drawings and designs shall be dimensioned according to the metric system of measurements. Tenders shall be forwarded under cover or a letter type written on the tenderer's letter-head and duly signed by the tenderer. Signatures must be in long hand, executed in ink by a duly authorized person of the tendering firm. No oral, telegraphic tenders or subsequent modifications thereto shall be entertained; If a tender is submitted on behalf of the firm, then all the partners shall sign or may be signed by one in whose favour all the partners have given General Power of Attorney. In case of tender submitted by a company, it shall be signed by one who has been authorized by the Board through a resolution. Copy of resolution and the authority letter in favor of the person signing must accompany the tender.

### **2.6. VALIDITY PERIOD OF OFFERS:**

The rates quoted in the tender shall hold good for 90 days from the date of opening of the tender. The validity period shall be extendable with the mutual consent of both the parties. No tenderer can withdraw/or modify his tender or revoke the same within the said period of 90 days. If a tenderer, on his own, withdraws or revokes the tender or revises or alters or modifies the tender for any item or condition within a period of aforesaid 90 days his earnest money deposit shall stand forfeited.

*M.M.K.* *A. Sharma*



## **2.7. TENDERER TO SIGN ALLPAGES:**

The tenderer shall stamp and sign at the bottom right hand corner of every page of the tender document in token of acceptance of tender conditions and for the purpose of identification.

## **2.8. ERASURES AND ALTERATIONS:**

Tenders containing erasures and alterations of the tender documents are liable to be rejected unless these are authenticated by the person signing the Tender Documents.

## **2.9. TENDERER TO SATISFY HIMSELF OF SITECONDITIONS:**

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tender regarding nature of the site conditions the means of access of the site, the accommodation they may require and in general obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender in any manner. A tenderer shall be deemed to have full knowledge of the site, whether he inspects it or not and no compensation or otherwise of any charges incurred or to be incurred consequent on any misunderstanding or otherwise shall be admissible.

## **2.10. EARNESTMONEY:**

The tender shall be accompanied by earnest money of Rs. 25000 /- in the form of Demand draft / Banker's Cheque, in favor of the "PRINCIPAL, MCM DAV College for Women" payable at 'Chandigarh'. Earnest money of the unsuccessful bidders shall be refunded after expiry of the validity period of the tenders/allotment of works whichever is earlier.

## **2.11. TENDER LIABLE TOREJECTION:**

Tenders which do not fulfill all or any of the conditions laid down in this notice, or contain conditions not covered and/or not contemplated by the Conditions of contract and/or expressly prohibited therein or stipulate additional/alternative conditions shall be liable to be rejected and his earnest money will be forfeited.

Tenders shall also be liable for rejection on any of the following reason: -

- I. Tenders submitted late
- II. Tenders containing remarks uncalled for.
- III. Conditional tenders
- IV. Tenders not submitted on prescribed Performa.
- V. Telegraphic tenders.

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## **2.12. CORRESPONDENCE:**

Tenderer must mention their postal address, e-mail and telephone number of the Chief Executive/authorized agent or attorney in the tender. The tender submitted by the tenderer will be rejected if he or his agent cannot be contacted on the last known address, e-mail or on the intimated telephone number(s) after reasonable search in which event earnest money may be forfeited by the Employer.

## **2.13. REASON FOR REJECTION OF TENDER:**

Employer hold absolute discretion to accept or reject the lowest or any other tender without assigning any reason. No claim on this account shall be entertained.

## **2.14. AMENDMENT OR CANCEL TENDER DOCUMENTS:**

Employer reserves the right to revise/amend or cancel the Bid Documents up- to the date prior to the date notified for opening of the tenders and also the right to postpone the date of submission and opening of tenders without assigning any reason, whatsoever.

## **2.15. REFERENCE IN TENDER DOCUMENTS:**

MEHR CHAND MAHAJAN DAV College for Women, Sector- 36A, Chandigarh. shall be referred as "Employer" in all the documents of Tender documents/contract Agreement.

## **2.16. ARRANGEMENTS FOR WATER & ELECTRICITY**

The quoted rate shall include all water & electricity charges. Electric supply & water required for construction purpose shall be made by the contractor at his own cost and fulfill all requirement of relevant bye-laws/orders of the Local/ Municipal bodies and pay all fees and charges which may be leviable at his own cost.

## **2.17. ENGINEER –IN–CHARGE**

Where ever the word "Engineer – in – charge" occurs, it shall mean the authorized Engineer appointed by the Employer. For the superintendence of the execution of works.

## **2.18. CEMENT & STEEL**

Cement & Steel to be used for the work Procured by the contractor as per given recommended makes & certificates & test reports of the same shall be furnished to the owner. The cost of these materials is to be included in the rates quoted by the contractor.

*Mhb* *Abbas*



## **2.19. PERFORMANCE GUARANTEE**

The successful Bidder shall have to furnish performance guarantee @ 5% of project amount valid till the expiry of defect liability period of work. No payment shall be made till the performance guaranty is provided.

## **2.20. THE QUOTED RATES**

The quoted rates in the Bid documents will be inclusive of all taxes and all liabilities to complete the said job.

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## GENERAL INFORMATION

1.	Accepting Authority	PRINCIPAL, MEHR CHAND MAHAJAN DAV College for Women, Sector- 36A, Chandigarh.
2.	Architects	Creative Solutions # 1919 Sector-26 Panchkula NAC Manimajra (Chandigarh)
3.	Reference Book	(i) CSR Punjab (Latest as on date of tender) (ii) I.S. specifications (latest edition) (iii) Material of approved makes on exhibited in the bid document to be used in works.
4.	Earnest money	Rs. 25000/- only to be furnished with the tender in the form of Demand draft in favour of the Principal MCM DAV College payable at Chandigarh. After work allotment earnest money will get merged into security deposit.
5.	Security deposit	5% on the gross amount of all the bills (No interest is payable on security deposit).
6.	Authority competent to grant extension of time.	PRINCIPAL, MCM D.A.V. College for Women, Sector- 36A, Chandigarh or authorized person by PRINCIPAL, MCM D.A.V. College for Women, Sector- 36A, Chandigarh.
7.	Tools & plants	To be arranged by contractor
8.	Schedule of Minimum wages	As per notification issued by Chandigarh Administration from time to time.
9.	Authority competent to reduce the compensation amount	PRINCIPAL, MCM D.A.V. College for Women, Sector- 36A, Chandigarh.
10.	Defect Liability Period	Twelve months from the date of acceptance of completion by the Employer.
11.	Release of Security Deposit	50% shall be released after 6 month of the date of the handing over of building and balance 50% shall be released after defect liability period of Twelve months This period can be further extended for 6 months by owner if not satisfied with the removal of defects by the contractors
12.	Periodicity of submission of interim Bills	Once in a month, subject to minimum amount Rs. 500000/-

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*Chakraborty*

13.	Authority Competent to Appoint Arbitrator	PRINCIPAL, MCM D.A.V. College for Women, Sector- 36A, Chandigarh.
14.	Possession of site	Immediately on award of contract
15.	Date of Commencement	Within 7 days of award of work.
16.	Mobilization Advance	10% on award of contract against bank Guarantee for equivalent amount
17.	Penalty /Liquidated damages	0.5 % of contract value per week of delay, up to a maximum of 10% of contract value
18.	Maximum period for payment	Within 21 working days from (only for interim bills) date the certificate of payment is issued by the Architect/ client.
19.	Performance Guarantee	To remain valid till the expiry of defect liability period of work 3 month
20.	Period of submitting Final bills	Within 30 days of virtual completion of work.

*MS*  
*Ans*

## AGREEMENT

This Agreement made on this day of ,between the representative of MEHR CHAND MAHAJAN DAV College Managing Committee, New Delhi (hereinafter referred to as the 'Employer' which expression shall mean and include its successor in office, executor, administrator and assignee) of the one part and (hereinafter referred to as the 'Contractor' which expression shall include his heirs, executors, administrators and assignees) of the other part.

Whereas the Employer is desirous of getting the Civil work of outer Area Development at MCM D.A.V. College for Women, Sector-36- A, Chandigarh and has caused drawings & specifications describing the work to be done, to be prepared by the Employer and whereas the said drawings issued by the employer from time to time, and 'Notice Inviting Tender'. 'Instructions to Tenderers', 'General & Special Conditions of Contract', 'Technical Specification' and 'Schedule of Quantities' have been signed by or agreed to execute upon and subject to the conditions of the work shown upon the said drawings and/or described in the said specifications and included in the said schedule of quantities amounting to the estimated cost of Rs 24.78 Lakh (Hereinafter referred to as "the said contract amount"). And whereas the contractor has deposited with the Employer the sum of Rs.25000/- as the 'Earnest Money' which shall become part of 'security Deposit' to be retained until the expiry of the defects liability period for the due observance and performance of this contract.

### NOW IT IS HEREBY AGREED AS FOLLOWS:-

11. In consideration of the said contract amount to be paid at the time and in the manner set forth in the said conditions, the contractor shall, subject to the said conditions, execute and complete the work shown upon the said drawings and described in the said specification and/or schedule of quantities and other conditions within 3 months of the date of commencement of the work, the latest by      day of (month),(year).
12. The date of commencement of work will be taken as the date of issue of the letter of intent/order for award of the contract.
13. The contractor clearly understands that the time is the essence of the contract and penalty will be imposed for delay in execution of the work as per the terms of the agreement/contract.
14. The employer shall pay to the contractor the said amount or such sum as shall become payable at the times as hereinafter specified in the conditions.
15. The following documents shall be deemed to form and be read and construed as part of the agreement along with the amendments, negotiated and confirmed in various subsequent letters exchanged as mentioned hereinafter.



i. Notice Inviting Tender

ii. Instructions to Tenderers/Bidder

iii. General & Special conditions of the contract

iv. Technical Specifications

v. Schedule of quantities

vi. Letter No. dated \_\_\_\_\_ to the contractor for awarding the contract.

vii. Contractor's letter No. \_\_\_\_\_ dated \_\_\_\_\_ to the College Administration from the contractor in acceptance of the Award of Contract.

Parties hereto all shall respectively abide by submitting themselves to the conditions and perform the agreement on their part respectively in such conditions contained.

As witness our hands this day of \_\_\_\_\_

Principal (First Party)

Contractor (Second Party)

For

**MCM D.A.V. College for Women, Sector- 36, Chandigarh.**

In the presence of \_\_\_\_\_

in the presence of \_\_\_\_\_

Witness

Witness

Address: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

*M.A.K.*      *Abhane*



# **INSTRUCTIONS TO CONTRACTORS AND LIST OF DOCUMENTS**

(TO BE FURNISHED FOR PRE-QUALIFICATION)

Application superscribed "Pre qualification of contractors for construction of Outer Area Development at MEHR CHAND MAHAJAN DAV College for Women, Sector- 36-A Chandigarh"

Should reach the OFFICE, MEHR CHAND MAHAJAN DAV College for Women Sector 36A Chandigarh not later than .....Hrs. on ..... Shall not accept any loss delay in transit as an excuse for delay/late application.

## **1. Scope of work:**

The work consist of construction of the following building:-

**EXTERNAL AREA DEVELOPMENT**

## **2. Eligibility Criteria**

Tenders are invited from well-experienced, established and resourceful Agencies/ Companies/ Firms /Individual/ Sole Proprietor/Limited/Private Limited/ Partnership/Limited Liability Partnership (LLP) having experience in the field the contractor should have experience at least 5 years in Building work. Supported with documents with details of work order & completion certificate from Client.

The contractor should have successfully completed at least 2 works of institutional nature/ auditorium during last 3 years ending last day of the month previous to the one in which tenders are invited (e.g. for the date 22nd June, the last day of month would be 31st May) as per the following:-

a. One similar completed work as per Eligibility Criteria costing not less than the amount equal to Rs. 30.00 Lakh.

OR

b. Two similar completed works as per Eligibility Criteria costing not less than the amount equal to Rs. 20 Lakh each.

*mhb* *Alkhar*

**I. Following documents shall be part of eligibility criteria**

Details of establishment:

- i. Name of Firm:
- ii. Year of establishment:
- iii. Registered office, head office & ranch office(s)
- iv. Telephone no.
- v. Status of company: proprietary/partnership/private ltd/limited/ any other
- vi. Name & address of
- vii. Proprietor/ partners/ directors etc.
- viii. Name of Contact person
- ix. State (Chandigarh) GST no. (Attach copy) :
- x. PAN no. (Attach copy) :
- xi. EPF code no. (Attach copy):
- xii. ESI code no. (Attach copy): :

A certificate from the Statutory Auditor/ Chartered Accountant, indicating turnover of the company as per Annexure for the last three accounting years. Bidder is to submit annual audited accounts along with auditor reports for

All supported documents submitted with the tender shall be stamped and signed either by the Managing Director/Head of the entity or by an authorized representative holding proper authorization from the Head of the Entity.

*M.H.K.*  
*Sharma*

## Annexure-1

Format for Annual Turnover for the last 3 years as per the Audited Accounts (attach Audited Balance sheet)

S. No.	Financial Year/Accounting Year	Total Turnover Indian Rupees(INR)	Turnover from Similar works as per eligibility criteria Indian Rupees(INR)
1	Financial year 2020-21		
2	Financial year 2021-22		
3	Financial year 2022-23		

**Note:**

- If average annual turnover during last three years is less than Rs. 50Lakh, the bidder will not be eligible.
- Should not have incurred any loss in any financial year during the last three years ending on 31st March,2023.

This is to certify that the above information has been examined by us on the basis of relevant documents; books of accounts & other relevant information and the information submitted above is as per record and as per details annexed.

\_\_\_\_\_  
(Signature of Authorised Signatory of bidder)

*M. K. Sharma*



**Annexure-3**

List of all works in hand irrespective of monetary limit with following details: :

Name of work with detailed scope of work	Name and address of client with telephone no and contact person	Date of allotment & value of work	Date of start of work	Stipulated date of completion	Present status of work

*M.A.K. Alshave*

\_\_\_\_\_  
(Signature of Authorised Signatory of bidder)



**Annexure-4**

Arbitrations/Court cases, if any during last five years.

Name of work with detailed scope of work	Name and address of client with telephone no of contact person	Date of allotment & value of work	Present status of work

\_\_\_\_\_  
(Signature of Authorised Signatory of bidder)

*M.H.K. Akhtar*

### Annexure-5

Key personnel/ Engineers/ supervisor permanently in your organization:

Sr. no	Name	Qualification	Experience	Particular of work done	Employed in your firm since	Any other

Attach copy of qualifications and bio-data of key Staff

*mlk* *Alshar*

\_\_\_\_\_  
(Signature of Authorised Signatory of bidder)

### Annexure-6

Furnish the names of three responsible clients/ persons to whom the major works carried out by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization:

Name of the official	Organization & Address	Contact number
		Office:  Mobile:
		Office:  Mobile:
		Office:  Mobile:

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(Signature of Authorised Signatory of bidder)

*mtk* *Abbas*

## Annexure-7

**1. APPLICANTS ARE ADVISED THAT:**

- (a) All details required above are to be submitted. An application with incomplete information is liable to be rejected.
- (b) Submission of the above information and /or meeting of the minimum criteria shall not automatically qualify the applicants for issues of tender.
- (c) Short listing of contractors is only for issues of tender and it shall be clearly understood that short-listed contractors do not automatically qualify for award of contract.
- (d) Administration does not bind itself to accept any offer of short-listing of contractor(s) and reserve to itself the right to accept or reject any or all the offers of short listing of contractor(s) either whole or in part without assigning any reasons for doing so.

**2. DECLARATION:**

- (a) All the information furnished by me / us here above is correct to the best of my knowledge and belief.
- (b) I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets /annexure.
- (c) I / We agree that the decision of The Employer in selection of contractors will be final and binding to me /us.
- (d) I / We have read all the instructions and I / we understand that if any false information is detected at a later date the tender can be canceled and earnest money will be forfeited.

Place: Date:

\_\_\_\_\_  
(Signature of Authorised Signatory of bidder)

*m/h*  
*Abbas*

## Annexure 8

### CHECK LIST

Bidder must ensure through this check list that all requisite documents for pre- qualification cum technical documents are enclosed while submitting the tender documents.

1	Structure/Brief Profile of the firm.	
2	Experience with documentary support	
3	Relevant Documents for ascertaining the existence of entity like certificate of Year of establishment of firm	
4	Earnest Money	
5	Copy of PAN No.	
6	Copy of GST Registration	
7	Copy of PF registration	
8	Copy of ESI registration	
9	Authorization letter to sign the tender	
11	Completion certificates of work done	
12	Audited balance sheet of last three years	
13	List Plants, machinery & equipment's available	
14	Bio data of key staff <b>Admin/Engineers/Site Supervisors</b>	
15	Signing of all pages of tender document and attached proofs/documents	
16	No. of certificates enclosed	
17	No. of additional annexure	

\_\_\_\_\_  
(Signature of Authorized Signatory of bidder)

*M/As*  
*Akhil*



**B.O.Q OF PARKING AREA IN FRONT OF CAMPUS MCM DAV COLLEGE  
SECTOR -36 CHANDIGARH**

S. No.	Description	Quantity	Unit	Rate	Amount
1	Earth work in Excavation by mechanical means/manual means over areas including disposal of excavated earth lead up to 50 M and lift upto 1.5 M disposed earth to be levelled and neatly dressed in all kinds of soil including consolidation of area of excavation.	270	cum.		
2	Providing and laying in position cement concrete of specified grade excluding the cost of centering and Shuttering all work up to plinth level 1:5:10 (1 cement :5 coarse sand : 10 graded stone agg. 40 mm normal size)	180	cum.		
3	Providing and Laying in position cement concrete in pavements with M25 grade concrete in flooring making alternate panels mixing with floor hardner as per specification to desired slope complete in all respect.	200	cum		
4	Providing of laying of factory made kerb stone of M 20 grade cement concrete near ground level jointed with cm 1:3 (1 cement :3 concrete cement) (size 300 x 100 mm)	300	rmt		
5	Providing and fixing saucer drain Of size 30 mm wide x 100 mm thick as per design.	100	rmt		
6	Providing of laying cement concrete of specified grade including centring and shuttering 1:2:4 (1 cement 2 coarse sand : 4 graded stone agg. 20 mm normal size)	3.5	cum.		
7	Providing and fixing 150 mm duly ISI marked 6 kg pressure PVC pipe for water disposal i/c cost of all fitting as per site conditions. (make Displast/ supreme / Finolex)	200	rmt		
8	Providing and fixing M.S grating to storm water chambers i/c welding, fixing, painting complete in all respect as per design and size at site	600	kg		
9	Brick work with class designation 100 in storm water chambers in cement mortor 1:6(1 cement:6 coarse sand)	10	cum.		
10	12mm cement plaster in cement mortor 1:6 (1 cement;6 fine sand)	20	sqm		
11	Earth work in Excavation in trenches including refilling and disposal of surplus excavated earth lead up to 50 M for storm watwr drains.	150	m		
		<b>Total</b>			

*M. H. K.*  
*Alshauq*