

<b>Skill Enhancement Courses (SECs) ( 3 Credits )</b>		
<b>Department</b>	<b>Semester I</b>	<b>Semester II</b>
Philosophy	Applied Reasoning	Ethical Decision Making
Punjabi	Creative writing Art	Computerization of Punjabi Language
English	Public Speaking	Academic Writing
English	Business Communication	Translation Studies
Public Administration	Basic Administrative Skills	Office Executive Skills
Sociology	Basics of Social Research- I	Basics of Social Research- II
Office Management	Computer Literacy- I	
Fine Arts	Fabric Painting, Best out of Waste and Bookmark Designing	Photography, Greeting Card and File Folder Designing
Home Science	Bakery I	Bakery II
Home Science	Basics of Beauty Care-I	Basics of Beauty Care- II
Home Science	Interior Designing and Decoration-I	Interior Designing and Decoration-II
Mass Communication	Creative Writing	Event Management
Zoology	Vermiculture and Vermicomposting	Apiculture
Computer Science	Computer Fundamentals and Personal Computing Software	Desktop Publishing using Photoshop
Computer Science		Desktop Publishing using GIMP
MFT	Entrepreneurship in Millet Processing	Entrepreneurship skills in Microbiology
Chemistry	Chemistry Lab Skills- I	Chemistry Lab Skills- II
Commerce	Digital Marketing	E-Commerce
Commerce	Security Analysis	Financial Market Simulation Trading
Music	Hindustani Music Vocal & Instrumental- I	Hindustani Music Vocal & Instrumental- II
Physics	Instrumentation Skills- I	Instrumentation Skills- II