



Mehr Chand Mahajan
D.A.V. College for Women
Sector 36-A, Chandigarh – 160036
Phone: 0172-2603355, Fax: 0172-2613047

MEHR CHAND MAHAJAN DAV COLLEGE FOR WOMEN

Sector 36-A, Chandigarh-160036

Dated: 20.11.2023

Attendance Sheet

A meeting of IQAC coordinators, IQAC core committee, and criteria heads, Registrar and Bursar in Principal's office today at 12:00 noon. All concerned teachers are required to attend.

Registrar

Mrs. Suman Mahajan

IQAC Coordinators

Dr Vibha Sharma

Dr. Bindu Sharma

Bursar

Mrs. Madhvi Bajaj

NAAC Core Committee

Mrs Vandana Syal

Mrs Sukhpreet Bhatia

Dr Mridula Sharma

Dr Vandana Sharma

Dr Bindu Dogra

AQAR Committee

Dr Mini Grewal

Mrs Baljeet Kaur Tiwana

Dr Neha Pandeya

Dr Manjit Sidhu

Profile & Criterion Heads

Profile Mrs. Baljeet Kaur Tiwana

Criterion – I Mrs Raman Ghuman

Criterion – II Mrs Anuradha Sehgal

Criterion – III Dr Nitasha Khehra

Criterion – IV Mrs Madhvi Bajaj

Criterion – V Dr Komil Tyagi

Criterion – VI Dr Mridula Sharma

Criterion – VII Mrs Neena Sharma

Principal

Principal
Principal
Mehr Chand
DAV College
Chandigarh

Agenda: IQAC Meeting (November 20, 2023)

Item – 1

Presentation of the Minutes of the IQAC Meeting held on March 21, 2023 and Action Taken Report thereof.

Item – 2

NAAC Grade sheet to be discussed in detail. The Criteria, in which the points secured are less, will be discussed to find the reasons thereof.

Item – 3

Detailed discussion related to Student Progression and problems related to data collection and proofs to be discussed.

Item –4

Need to conduct more Skill Development Programmes as per the requirement of NEP-2020.

Item – 5

Issues related to Student Support eg. scholarships/freeships/fee-concession.

Item – 6

Any Other Item with the Permission of the Chair



Minutes of the Meeting

A meeting of IQAC Coordinators, NAAC Core Committee, and Profile and Criteria Heads, Registrar and Bursar was held on November 20, 2023 at 12:00 noon in the office of the Principal.

Item – 1: Presentation of the Minutes of the IQAC Meeting held on March 21, 2023 and Action Taken Report thereof.

Proceedings of the IQAC meeting dated March 21, 2023 were read and adopted

Item – 2: NAAC Grade sheet to be discussed in detail. The Criteria in which the points secured are less, will be discussed to find the reasons thereof.

Discussion

The criterion heads were asked to go through the questions and answers and data submitted once again for a proper understanding of the marks allotted.

Members of the faculty were encouraged to take an active part in designing curriculum and also apply for different academic bodies of Panjab University, Chandigarh

Action Taken

Detailed discussion on the Peer Team Report and Metric-wise Grade Sheet was held by the members. The IQAC members and Criterion heads identified

Item – 3: Detailed discussion related to Student Progression and problems related to data collection and proofs to be discussed.

Discussion

Members informed the House that students were reluctant to share their IDs and NAAC considers only those as a part of progression where IDs are attached.

The Student Progression Committee was asked to look into the data collection form again and revise the questions if required. Members were also asked to approach students personally for the requisite data.

Action Taken

The Student Progression Committee has revised the form to ensure that the students gave the required information.

Item – 4: Need to conduct more Skill Development Programmes as per the requirement of NEP-2020.

Discussion

The Heads of the PG Departments were asked to hold workshops in different skills – soft skills, communication skills, research skills etc. They were also asked to design skill oriented courses and

send the same to their respective Board of Studies so that they are included in Panjab University basket of courses under NEP.

Action Taken

Members of the Faculty started the process of designing skill oriented courses as members of Board of Studies/special invitees.

Item – 5: Issues related to Student Support eg. scholarships/freeships/fee-concession.

Discussion

Discussion to increase the number of scholarships/freeships was taken. It was also felt that it must be as per the requirements of NAAC and NIRF.

It was resolved that a separate meeting of Scholarship Committee would be held to look into the matter as per the requirements of NAAC and NIRF.

Action Taken

Meetings of the Scholarship Committee was held and after discussions and deliberations the Committee has revised the Scholarship Policy


Prepared by:
Nancy Garg


Dr. Vibha Sharma
Chief-Coordinator, IQAC


Dr. Nisha Bhargava
Principal




Mehr Chand Mahajan
D.A.V. College for Women
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Phone: 0172-2603355, Fax: 0172-2613047

IQAC Meeting (November 23, 2023)

Agenda

- Item-1**
Presentation of the Minutes of the IQAC Meeting held on November 20, 2023 and Action Taken Report thereof.
- Item-2**
Submission of AQAR 2022-2023
- Item-3**
Revision of the IQAC after the 3rd cycle of Assessment and Accreditation Process
- Item-4**
Focus on Skill Development in light of implementation of NEP-2020 by Panjab University, Chandigarh.
- Item-5**
Any Other Item with the Permission of the Chair


Principal
Mehr Chand Mahajan
DAV College for Women
Chandigarh

Minutes of the Meeting (November 23, 2023)

A meeting of the NAAC Core Committee and other members of the faculty was held on November 23, 2023 at 12:00 noon in the Golden Jubilee Conference Room.

Item – 1: Presentation of the Minutes of the IQAC Meeting held on November 20, 2023 and Action Taken Report thereof.

Proceedings of the IQAC meeting dated November 20, 2023 were read out and adopted.

Item – 2: Submission of AQAR 2022-2023

Discussion

The Principal said that AQAR has to be submitted till 31st December 2023. No data should be missed out and a print out of the latest AQAR template to be circulated to collect the data accordingly.

Action Taken

The house was informed that NAAC has extended the date of submission of AQAR till February 29, 2024. Uploading of the AQAR is in process and will be submitted by the due date. A soft copy of the AQAR template was shared with the Profile and Criterion Heads.

Item 3: Revision of the IQAC after the Assessment and Accreditation Process of 3rd Cycle

Discussion

Dr. Vibha Sharma suggested revising IQAC team also. The Principal said that the stakeholders/Industry/Alumni/members etc. who actively attend the meetings, should be retained in the IQAC team.

Action Taken

The Principal informed all present that the NAAC Committee has been revised.


Item 4: Need to focus on Skill Development in light of implementation of NEP-2020 by Panjab University, Chandigarh.

Discussion

Discussions were held regarding Skill courses to be picked up from the basket of Courses made available by the Panjab University, Chandigarh.

The Principal told the teachers that the college can be the forerunner in introducing skill development courses. They were told to work on the courses and then a request can be sent to (Prof.) Dr. Latika Sharma to address the teachers regarding this. The teachers were told to prepare a list of queries/questions to clear their doubts from Dr. Latika Sharma, Professor, Panjab University, Chandigarh.

Dr. Sukhpreet Bhatia suggested that proposals of courses to be designed should avoid overlapping.


Prepared by:
Nancy Garg


Dr. Vibha Sharma
Chief-Coordinator, IQAC


Dr. Nisha Bhargava
Principal



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Notice: IQAC Meeting: January 31, 2024

The College underwent the 3rd cycle of Assessment and Accreditation process by NAAC in April 2023. The final score and grade were declared by NAAC on November 30, 2023. To share the Peer Team Report and review the result, the Internal Quality Assurance Cell is holding its periodical meeting as per the following schedule:

Date : January 31, 2024
Time : 11:00 a.m.
Venue : Conference Hall, Administrative Block

The following members are required to attend:

Category	Name	Signature
Chief Coordinator	Dr Vibha Sharma	Vibha
Coordinator	Dr Bindu Sharma	Bindu
Registrar	Mrs Suman Mahajan	Suman
Bursar	Mrs Madhvi Bajaj	Madhvi
Staff Representatives to the Governing Body	Dr. Gurvinder Kaur	Gurvinder
	Dr Mridula Sharma	Mridula
NAAC Core Committee (2021-2023)	Mrs Vandana Syal	Vandana
	Mrs Sukhpreet Bhatia	Sukhpreet
	Dr Mridula Sharma	Mridula
	Dr Vandana Sharma	Vandana
AQAR Committee (2021-2023)	Dr Bindu Dogra	Bindu
	Dr Mini Grewal	Mini Grewal
	Mrs Baljeet Kaur Tiwana	Baljeet
NAAC Core Committee 2024 onwards	Dr Neha Pandeya	Neha
	Dr Manjit Sidhu	Manjit
	Ms. Neena	Neena
2024 onwards	Dr. Indu Arora	Indu
	Dr. Neha Soi	Neha
	Dr. Vandana Sharma	Vandana

NSM

	Dr. Nitasha Khehra	<i>Nitasha</i>
	Dr. Shefali Dhiman	<i>Shefali</i>
	Dr. Gagandeep Kaur	<i>GK</i>
	Dr. Swati Sidana	<i>Swati</i>
AQAR Committee	Ms. Baljeet Kaur Tiwana	<i>Baljeet</i>
2024 onwards	Dr. Ritu Khosla	<i>Ritu</i>
	Dr. Neha Pandeya	<i>Neha</i>
	Dr. Manjit Sidhu	<i>Manjit Sidhu</i>
	Dr. Rishu	<i>Rishu</i>
Profile & Criterion Heads (2021-2023)		
Profile	Ms. Meenakshi Vashisht	<i>Meenakshi</i>
Criterion - I	Mrs Raman Ghuman	<i>Raman</i>
Criterion - II	Mrs Anuradha Sehgal	<i>Anuradha</i>
Criterion - III	Dr Nitasha Khehra	<i>Nitasha</i>
Criterion - IV	Mrs Madhvi Bajaj	<i>Madhvi</i>
Criterion - V	Dr Komil Tyagi	<i>Komil</i>
Criterion - VI	Dr Mridula Sharma	<i>Mridula</i>
Criterion - VII	Mrs Neena Sharma	<i>Neena</i>
Students	President Students' Council	
	Academic Achiever	
	Sports Achiever	
	Cultural Achiever	
	Hostel Student	
Non-Teaching Staff	Mr Kuldeep Singh	<i>Kuldeep</i>
	Mr Pawan Sharma	<i>Pawan</i>
	Mr Ashish Mudgal	<i>Ashish</i>
	Mr Hari Singh	
	Mr Surjit Singh	<i>Surjit</i>
	Ms. Nancy Garg to record the minutes of the meeting	<i>Nancy Garg</i>

Sharma

Principal

Agenda: IQAC Meeting (January 31, 2024)

Item – 1

Reading of the Minutes of Meeting & Action Taken Report of the IQAC Meeting on November 23, 2023

Item – 2

Review of the NAAC Peer Team Visit Report

Item – 3

Suggestions for further improvement in quality initiatives

Item – 4

Preparation for the implementation of NEP-2020 from 2024-2025 session.

Item – 5

Reading of the Peer Team Report

Item – 6

Any Other Item with the Permission of the Chair



Chandigarh, Chandigarh, India
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Long 76.749829°
31/01/24 12:08 PM GMT +05:30

GPS Map Camera









Minutes of Meeting (January 31, 2024)

A meeting of the IQAC Coordinators, NAAC Core Committee, and Heads of NAAC Criteria, Registrar and Bursar was held on January 31, 2024 at 11:00 a.m. in the Golden Jubilee Conference Room.

Item – 1: Reading of the Minutes of Meeting & Action Taken Report of the IQAC Meeting on November 23, 2023

Proceedings of the IQAC meeting held on November 23, 2023 were read out and their implementation was confirmed.

Item – 2: To review the NAAC Peer Team visit

Discussion

Shri H. R. Gandhar, Hon'ble Vice-President DAV CMC and Senior Governing Body member addressed the members present and appreciated the IQAC team for their efforts during NAAC Peer team visit. He further stated that teaching faculty, non-teaching staff and the students had put in their best. The infrastructure, labs, conference halls and other facilities were wonderful. The Chief-Coordinator Dr. Vibha Sharma and Coordinator Dr. Bindu Sharma were felicitated by Shri H. R. Gandhar.

The house was informed that:

- Non-implementation of NEP/CBCS in PU Affiliated colleges led to less marks in some metrics.
- Research endeavours needed to be emphasized.
- Parameters related to Student Support Services required to be strengthened.

Action Taken

The Principal and members of the IQAC thanked Shri H.R. Gandhar for his encouraging words and ensured him that his suggestions would definitely be followed.

Item – 3: Suggestions for improvement of IQAC

Discussion

Shri H.R. Gandhar stated that the following areas could be improved:

- Skill Development
- Research and enrolment in Research -
- Inter-disciplinary aspects
- Student Progression

The College has to emphasize on Skill Development. Short term, middle term and long term objectives need to be determined while adopting NEP. The College needs to devise ways to tracking Students' Progression so that information about them can be collected. Sh. H. R. Gandhar said that the recommendations of the Radha Krishnan Committee should be followed as Think Tank for near future.

Action Taken

The Principal, Dr Nisha Bhargava informed the house that the College had taken the lead in submitting 55 Skill Development Courses, Skill Enhancement Courses, and Inter-Disciplinary Courses to the Panjab University, Chandigarh and the DAV College Managing Committee, New Delhi. At Panjab University Chandigarh, these courses were much appreciated as MCM emerged as the only college to have sent such courses. Sh. H. R. Gandhar lauded the College for being the forerunner.

Item – 4: Preparation of implementing NEP from the next session – 2024-2025

Discussion

Panjab University, Chandigarh intends to implement NEP from the next session. In this regard the templates provided by the Panjab University were discussed in detail.

Action Taken

Teachers of the College are taking an active part in designing syllabus as members or special invitees to the Board of Studies. They are also following up with their respective Board of Studies to ensure that these courses are approved and added to the PU basket of courses so that different colleges can opt for them.

Item – 5: Presentation of the Peer Team Report

As per the NAAC requirement, the Peer Team Report was read out by Dr. Vibha Sharma, Chief-Coordinator, of the IQAC, to the Teaching Faculty, Non-Teaching Staff and Student Representatives.

Shri H. R. Gandhar commended the efforts of the Principal, IQAC, Teaching Faculty, Non-Teaching Staff and Students during the accreditation and assessment process.

Item – 6: Any other item with the permission of the chair

The house was informed about the project of QR Coding of trees undertaken by the IQAC and that it was first such project undertaken by any college in this region. The QR coding plates were unveiled by Shri H. R. Gandhar.

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Prepared by:
Nancy Garg


Dr. Vibha Sharma
Chief- Coordinator, IQAC


Dr. Nisha Bhargava
Principal