SKILL ENHACEMENT COURSES

S. No.	Department	Semester-I	Semester-II	Semester-III
1	Music	Hindustani Music Vocal and Instrumental	Hindustani Music Vocal and Instrumental	Hindustani Music Vocal and Instrumental
2	Public Administration	Basic Administrative Skills	Office Executive Skills	Social Audit Skills
3	Sociology	Basics of Social Research	Basics of Social Research II	Basics of Social Research III
4	Home Science	1. Bakery 2. Basics of Beauty Care -I 3. Interior Designing and Decoration-I	1. Basics of Cookery 2. Interior Designing and Decoration-II	1. Fabric Surface Ornamentation 2. Interior Designing and Decoration-III
5	Fine Arts	Fabric Painting, Best out of waste and Bookmark Designing	Photography, Greeting Card and File Folder Designing	
6	Office Management & Secretarial Practice	1. Application Software for Office Automations 2.Computer Literacy	1. Application Software for Office Automations 2.Computer Literacy	Computer Literacy
7	Physical Education	Fitness and Conditioning	First Aid	GYM Training and Management
8	Economics	Data Collection & Handling-I	Data Collection & Handling-II	
9	English	1. Public Speaking 2.Business Communication	1. Translation Studies 2. Academic Writing	Functional English for Electronic Media
10	Mass Communication	Creative Writing	Event Management	NA
11	Commerce	1. Digital Marketing 2. Security Analysis 3. Contemporary Banking	1. E-Commerce 2. Financial Market Simulation Trading 3 Digital Banking	1. Personality Development and Professional Skills 2. International Banking
12	Mathematics	Maths Based Practicals	Discrete Mathematics	Mathematical Modelling
13	Physics	Physics Instrumentation Skills-I	Physics Instrumentation Skills-II	
14	Chemistry	Hands on Chemistry Lab Skill I	Hands on Chemistry Lab Skill II	Hands on Chemistry Lab Skill III*
15	Computer Science & Applications	Computer Fundamentals and Personal Computing Software	Desktop Publishing using GIMP	Backend Development
16	Zoology	Vermiculture and Vermicomposting	Apiculture	Poultry Farming*
17	Botany	Basic Lab and Field Skills in Botany	Bio fertilizers	Organic Farming*

* subject to approval by Panjab University