

Monthly Teaching Plans (Odd Semester-III)
Session – (2025-26)

Name of Teacher – Dr. Amanjot Kaur
Class – B.A. II
Paper– MDSC- Civil Services in India

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	01.08.2025	31.08.2025	Civil Services: Meaning, Features, Significance and Changing Role of Civil Services, Constitutional Provisions with respect to Civil Services and Classification of Civil Services in India	Classroom Lecture, Group Discussion and Case Studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
2.	01.09.2025	30.09.2025	Union Public Service Commission (UPSC) and State Public Service Commission (SPSC): Structure, Functions and Role	Classroom Lecture, Group Discussion and Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
3.	01.10.2025	31.10.2025	Recruitment to Civil Services: Pattern of Examination, Training of Civil Services in India (MST_____)	Classroom Lecture, Group Discussion and Case Studies. Practice Test
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
4.	01.11.2025	13.11.2025	Code of Conduct and Discipline, Promotion and Administrative Ethics	Lecture, Group Discussion and Case Studies. Practice Test.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				

***Any of these** – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc. Other Methods adopted by the teacher – Please write the specific teaching method.

Monthly Teaching Plans (Odd Semester-III)
Session – (2025-26)

Name of Teacher – Dr. Amanjot Kaur

Class – B.A. II

Paper– Social Audit Skills

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	01.08.2025	31.08.2025	Social Audit – Concept and Significance, Principles of Social Auditing, Difference between Social, Operational and Financial Auditing,	Classroom Lecture, PPT, Group Discussion, Role-Play and Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
2.	01.09.2025	30.09.2025	Rules and Regulations for Social Audit, Agencies for conducting Social Audit - Civil society and community organizations	Classroom Lecture, PPT, Role-Play, Group Discussion and Case Studies. Practice Test
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
3.	01.10.2025	31.10.2025	Tools and Modes of Social Audit: Public hearings, focus group discussions, community scorecards, Social Audit Process, Issues and Challenges during Social Audit	Lecture, PPT, Role- Play, Group Discussion and Case Studies. Practice Test.
4.	01.11.2025	13.11.2025	Practical: Teachers to conduct internal practicals covering skills in both units. They have to ensure students get hands-on exposure to skills required for designing a social audit and conducting it. The practical may be conducted in any one of the following ways: • Designing a Format for Social Audit • Study and present findings from a documented local scheme audits. • Simulate a Gram Sabha public hearing with assigned roles (auditors, villagers, officials). • Chose any activity / programme/ event/ facility on campus of your college and conduct a social audit using principles, skills and tools mentioned in the syllabus	Lecture, PPT, Role- Play, Group Discussion and Case Studies. Practice Test.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				

***Any of these** – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc. Other Methods adopted by the teacher – Please write the specific teaching method.

Monthly Teaching Plans (Odd Semester-III)
Session – (2025-26)

Name of Teacher – Dr. Gurvinder Kaur

Class – B.A. II

Paper– VAC- Governance For Sustainability

S.No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	01.08.2025	31.08.2025	Sustainable Development Goals - Meaning, Content and Rationality Approaches: Governance for Sustainability Versus Environment Governance	Classroom Lecture, Group Discussion and Case Studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
2.	01.09.2025	30.09.2025	Institutional Framework - Local Govt., Central Govt., International Organizations, Civil Society,	Classroom Lecture, Group Discussion and Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
3.	01.10.2025	31.10.2025	Pre-Requisites for Implementation: Innovation, Negotiation and Bargaining, Indigenous Technology, Networking, Values: Knowledge Sharing, Adaptiveness, Inclusiveness, Equity, Resilience (MST_____)	Classroom Lecture, Group Discussion and Case Studies. Practice Test
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
4.	01.11.2025	13.11.2025	Empowerment of Community and all Stakeholders	Lecture, Group Discussion and Case Studies. Practice Test.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				

***Any of these** – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc. Other Methods adopted by the teacher – Please write the specific teaching method.

