

Mehr Chand Mahajan DAV College for Women

Sector 36A Chandigarh

Monthly Teaching Plan(Session 2025-26)

Name of the Teacher: Sukarma Verma

Department: Add on Course (1st Semester)

Course: Under Graduate

Subject: Video Reporting Advanced Diploma(Theory and Practical)

Month	Topics to be covered	Academic activity
August 8th to August 31	• Introduction to the course contents • Orientation to the programme • Definition of script, meaning of TV news script writing	• Discussion • Black board • Interactive session
September 1 to September 30	• Characteristics of writing script for TV • Difference between TV and Radio script • Principles of writing TV news script • Structure of TV news story • MST	• Lecture Method • Black board • PPT • Audio Visual Aids • Role Plays
October 1 to October 31	• Types of TV show formats • Introduction to TRP • Significance and role of TRPs • Method of calculating TRP	• Lecture Method • Interactive sessions • Black board • PPT • Visual Aids

November 1 to November 16	• Introduction to CPM • Significance of CPM • Basics of camera handling • Camera shots: meaning and types	• Lecture Method • Black board • Interactive session • Audio visual aids • PPT
December	• PU Semester Examination	
January 15 to January 31	• Camera movements: meaning and types • Introduction to camera angles • Camera composition and camera perspective	• Lecture Method • Black Board • Discussion Method • Audio visual aids • PPT
February 1 to February 28	• Meaning of vision mixing • Basic language of vision mixing • Meaning of visuals and graphics • Significance of graphics in news bulletins	• Lecture Method • Black board • Interactive session • Audio visual aids
March 1 to March 31	• Introduction to Video Production • Basics of above and below the line functions • Introduction to the process of pre production • Production and post production process	• Lecture Method • Black board • Interactive session • Audio visual aids • PPT
April 1 to April 30	• Basic of editing and editing system • Video lighting process • Introduction to microphone and pick up pattern	• Lecture Method • Black board • Interactive session • Audio visual aids • PPT

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