

MCM DAV College for Women, Sector – 36A, Chandigarh
Monthly Teaching Plan
Session 2025-26

Name of the Teacher/s: Dr. Sunaina Jain

Department: English

Title/Code of Subject/Paper: Public Speaking, ENG SEC – 101

Class/es: BA 1

Semester: 1

Subject: Public Speaking

Section: A

Dates (Monthly)		Topics to be Covered	Academic Activity Undertaken
From	To		
24 July 2025	31 July 2025	Ice Breaking Session	Introduction
01 August 2025	31 August 2025	UNIT 1 <ul style="list-style-type: none"> • Differences between Speech and writing • Features of Oral Communication • Soft skills and Body Language • Group Discussions • TED Talks 	<ul style="list-style-type: none"> • Enacting Famous Speeches • Group Discussion • Group PS Activities
01 September 2025	30 September 2025	<ul style="list-style-type: none"> • Stress, Intonation, Voice Modulation, Pronunciation • Vocabulary • Debate and Elocution • Poem Recitation • Public Address • Storytelling 	<ul style="list-style-type: none"> • Group Discussions • Debate • Elocution • Poetry Recitation • Public Address • Storytelling
01 October 2025	30 October 2025	• UNIT 4 Interpersonal Communication <ul style="list-style-type: none"> • Greeting,, Leave Applications, Making and 	<ul style="list-style-type: none"> • Anchoring Script • Mock Cultural Event

		Granting/Refusing Requests, Queries and Giving Information <ul style="list-style-type: none"> • Rules of Interruption in Civil Discourses • Interview • Telephone Conversation 	<ul style="list-style-type: none"> • Interview • Narrating Events
01 November 2025	13 November 2025	<ul style="list-style-type: none"> • Complaints and Apologies • Alerts and Warnings • Dialogues • Telephone Conversation 	Miscellaneous Public Speaking Activities