

**Lesson Plan**  
**Mehr Chand Mahajan DAV College for Women, Sector – 36A, Chandigarh**  
**Department of Public Administration**

**Monthly Teaching Plans (Odd Semester-1)**  
**Session – (2024-25)**

**Name of Teacher – Dr. Rimpi**

**Class – B.A. I**

**Paper– VAC-1: Information and Communication Technology and Governance**

<b>S.No.</b>	<b>Date (Monthly)</b>		<b>Topics to be Covered</b>	<b>Academic Activity Undertaken*</b>
	<b>From</b>	<b>To</b>		
1.	22.7.2024	31.7.2024	Communication: Meaning, Types, Principles	Classroom Lecture, Group Discussion and Case Studies
2.	01.08.2024	31.08.2024	ICT: Concept, Components, Data communications and networking Advantages and disadvantages	Classroom Lecture, Group Discussion and Case Studies
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
3.	01.09.2024	30.09.2024	Role of ICT in Governance: Government to Business; Government to Citizen; Government to Government	Classroom Lecture, Group Discussion and Case Studies.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
4.	01.10.2024	31.10.2024	National e-Governance Plan: Concept and Role	Classroom Lecture, Group Discussion and Case Studies. Practice Test
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				
5.	01.11.2024	20.11.2024	e-PRAMAAN: Concept and Services	Lecture, Group Discussion and Case Studies. Practice Test.
Departmental Meeting to Coordinate and Review the Monthly completion of Syllabus as per lesson plans				

**\*Any of these – (i) Lecture Method; (ii) PPT; (iii) Online Sources; (iv) Group Discussion; (v) Case Studies etc. Other Methods adopted by the teacher – Please write the specific teaching method.**