



# HOSTEL PROSPECTUS

## 2026-27



## MEHR CHAND MAHAJAN DAV COLLEGE FOR WOMEN

Sector 36-A, Chandigarh-160036

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## आर्यसमाज के नियम

1. सब सत्यविद्या और जो पदार्थ विद्या से जाने जाते हैं, उन सबका आदिमूल परमेश्वर है।
2. ईश्वर सच्चिदानन्दस्वरूप, निराकार, सर्वशक्तिमान, न्यायकारी, दयालु, अजन्मा, अनन्त, निर्विकार, अनादि, अनुपम, सर्वाधार, सर्वेश्वर, सर्वव्यापक, सर्वान्तर्यामी, अजर, अमर, अभय, नित्य, पवित्र और सृष्टिकर्ता है, उसी की उपासना करनी योग्य है।
3. वेद सब सत्यविद्याओं का पुस्तक है। वेद का पढ़ना-पढ़ाना और सुनना-सुनाना सब आर्यों का परम धर्म है।
4. सत्य के ग्रहण करने और असत्य को छोड़ने में सर्वदा उद्यत रहना चाहिए।
5. सब काम धर्मानुसार अर्थात् सत्य और असत्य को विचार करके करने चाहिए।
6. संसार का उपकार करना इस समाज का मुख्य उद्देश्य है अर्थात् शारीरिक, आत्मिक और सामाजिक उन्नति करना।
7. सबसे प्रीतिपूर्वक धर्मानुसार यथायोग्य वर्तना चाहिए।
8. अविद्या का नाश और विद्या की वृद्धि करनी चाहिए।
9. प्रत्येक को अपनी ही उन्नति से संतुष्ट न रहना चाहिए किन्तु सबकी उन्नति में ही अपनी उन्नति समझनी चाहिए।
10. सब मनुष्यों को सामाजिक सर्वहितकारी नियम पालने में परतन्त्र रहना चाहिए और प्रत्येक हितकारी नियम में सब स्वतन्त्र रहें।



## FROM THE PRINCIPAL'S DESK

Dear Students,

It gives me immense pleasure to welcome you to our institution as we begin the academic session 2026–27 with renewed enthusiasm and a continued commitment to excellence. Our institution has always believed in nurturing young minds through an environment that encourages intellectual curiosity, cultural awareness, compassion, and inclusivity. Rooted in enduring Vedic values and enriched by modern learning, we strive to shape confident and responsible women prepared to lead with wisdom and integrity.

MCM Hostel is more than just a residence. It is a warm and cohesive space that soon becomes a second home for the students. With comfortable furnished rooms, a digital lounge, library, common room, gymnasium and lush green surroundings, the campus offers an atmosphere that inspires both learning and personal growth. Ranked first among Residential Colleges in the Swachhta Rankings by the Government of India in 2018, the hostel reflects our shared commitment to cleanliness, sustainability, and harmonious living.

The strength of any institution lies in the dedication of its entire team. Our Hostel Committee and Superintendents work tirelessly to ensure a safe, secure and caring environment for all students. In today's rapidly changing and challenging world, where young minds often face emotional and social stress, we remain proactively committed to their well-being, confidence and growth.

I am certain that your stay here will be filled with meaningful experiences, lasting friendships, and cherished memories that will remain close to your heart for years to come.

As you embark upon this enriching journey, I wish you success, happiness, and fulfilment in all your endeavours.

**Ms Neena Sharma**  
(Officiating Principal)

## OUR HOSTEL: A PERFECT BLEND OF COMFORT & CARE

At Mehr Chand Mahajan DAV College for Women, we believe that true excellence is nurtured in an environment that inspires learning, growth, and well-being. Guided by student-centric philosophy and Vedic value-system we are committed to providing our students with the finest opportunities and facilities that enrich both their academic journey and personal development in all spheres. Situated within the secure and serene college campus, our hostel serves as a welcoming home away from home for nearly 1000 students. It is spread across six spacious blocks which are fully equipped with contemporary amenities. The MCM hostel is renowned across the region for its comfort, safety and vibrant residential life. Designed with a vision for modern and sustainable living, the hostel proudly features an eco-friendly green space. The hostel rooms are elegantly designed to offer comfort and convenience. There are ample and spacious common areas to foster friendship, interaction and a sense of belonging among the students. Facilities such as the Friends Lounge, Evening Cafeteria, Digital Lounge and Mini Library create warm, lively and enriching atmosphere where students can relax, learn and connect. The complimentary gym access further encourages a healthy and active lifestyle. We are committed to cultivate a caring, disciplined and harmonious environment. MCM family warmly welcomes our residents to become active contributors to this vibrant community by upholding the values of discipline, mutual respect and cooperation while pursuing academic excellence and creative growth with enthusiasm and confidence.



Hostel Committee

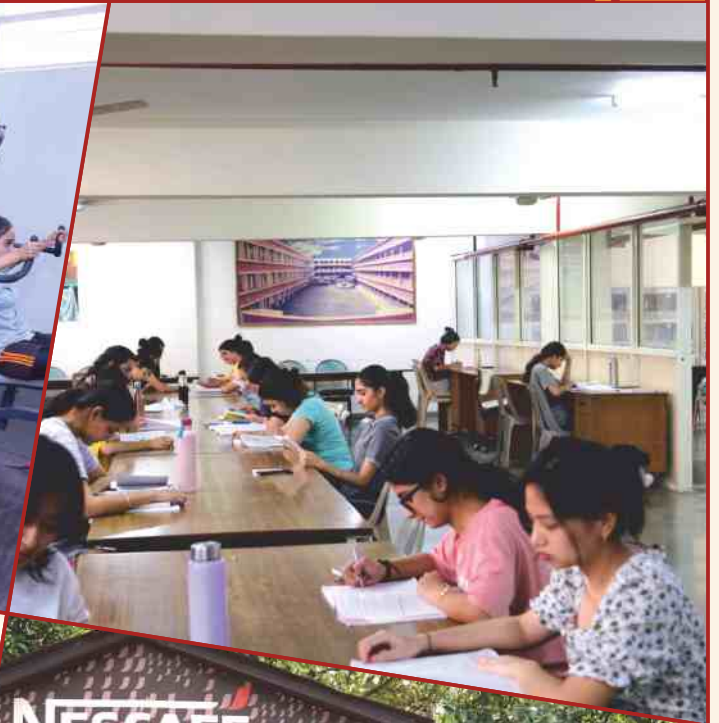
## VALUE-ADDED SERVICES: REDEFINING HOSTEL LIFE

### Value-Added Facilities

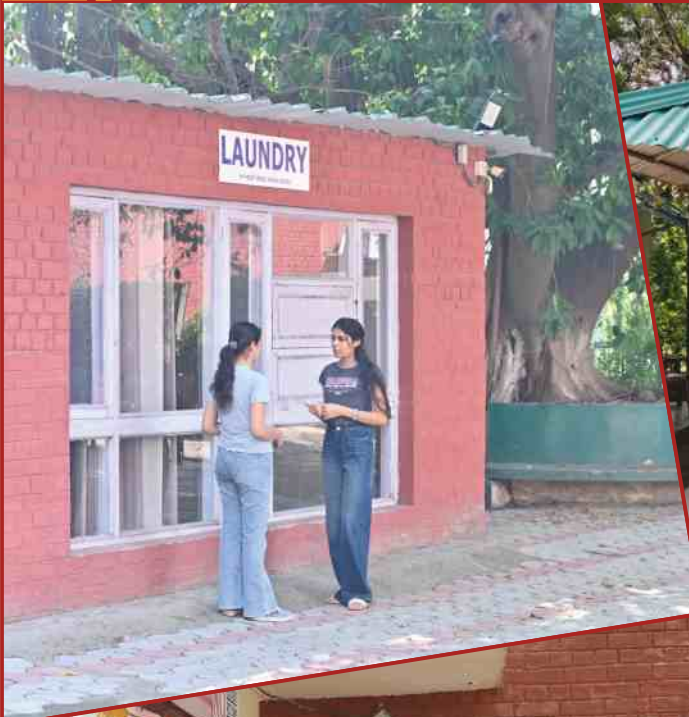
- Well-furnished rooms. Two hostel blocks (E&F) and dormitories (C&D) are Air-conditioned.
- Bathrooms with the latest fittings and proper maintenance of hygiene.
- Fully automatic washing machines in each block for laundry work & additional laundry services.
- Well-equipped Medical Room and Dental Clinic on campus with a qualified doctor to offer prompt medical care.
- 24X7 nurse available in the hostel campus
- Digital lounge & Mini Library for reading/ studying/referring to educational resources.
- Reading Lounges.
- Meditation room.
- Common rooms with TV.
- Magazines and Newspapers
- Evening Cafeteria.
- Three messes for sumptuous breakfast, lunch, evening snacks and dinner are equipped with Air Conditioners and TVs. Bain Marie heating facility for quick service.
- Fully modernized kitchen/mess with the latest equipment for hygienic food.
- Indoor and outdoor games.
- Hot water dispensers.
- Free Gym with the latest equipment.
- Express Cyber Cafe and photocopying facility in the campus.
- Fresh fruit/juice shop in the campus.
- Open air theatre.
- On campus State Bank of India Branch.
- Geetanjali Counselling Helpline to provide unconditional and emotional support to the students.



STATE OF THE ART CAMPUS: CRAFTED FOR STUDENTS' COMFORT



# A MODERN SPACE WITH SEAMLESS SERVICES





Ministry of Health & Family Welfare  
Government of India

# IT'S OKAY TO ASK FOR HELP

You don't have to fight your  
battle alone.  
Talk to us.



 TOLL FREE NUMBER

Tele MANAS:

14416

1800-89-14416

## COMPASSION, CARE AND COUNSELLING: MENTAL HEALTH MATTERS

Our Geetanjali Counselling Helpline, under the Student Support Services of the college, is committed to providing a safe, inclusive, and supportive environment for students' emotional well-being and holistic growth. Guided by the UMMEED Draft Guidelines, MANODARPAN initiative, National Suicide Prevention Strategy, NAAC, and UGC frameworks, the college ensures timely psychosocial support through qualified psychologists and trained faculty members. Free short-term counselling, referral services, and strict confidentiality are maintained as per institutional policy. Students requiring specialized psychiatric care are referred to recognized Government Medical Institutes in the Tricity region. To promote mental health awareness and resilience, the college regularly organizes workshops, sensitization programmes, and expert-led sessions (including National Task Force on Mental Health, Anxiety, Depression, Suicide Prevention, Alcoholism, Child Abuse, Examination Anxiety, Stress Management and Mindfulness, Bullying, etc), while helpline information including Tele-MANAS is displayed across the campus and hostel premises.



### MEMBERS OF THE COMMITTEE

Dr Nitasha Khehra (Co-ordinator)	9872068658
Ms. Baljeet Tiwana	8054172336
Dr Rishu	8968055223
Dr. Pallvi Rani	9463082269
Ms. Aditi Kaushish	9855702542
Ms. Tanisha Sankhyan	8968012751

# A HOME AWAY FROM HOME



# • HOSTEL ACCOMODATION: IMPORTANT GUIDELINES •

## **RULES FOR ROOM ALLOTMENT**

- Rooms are allotted to the students as per their respective classes and streams.
- Room preference taken from the students is only tentative and not binding on the Hostel Authorities.
- The students should indicate their choice of roommates in the Hostel Admission form, clearly indicating the class, roll number, and contact number of the students they are giving preference to.

## **HOSTEL RESERVATION (for Students of Semester III & V)**

- Hostel seat is allotted for one academic year only.
- Admission will have to be sought afresh in every academic session.
- Undergraduate students from the final year of various streams cannot reserve a seat for the Postgraduate courses.
- The reservation of the hostel seat for the next session is done before leaving the hostel. However, the seat may be denied to the old resident if her conduct, attendance, and results in the mid-semester and annual examinations have not been up to the mark.
- Even after the confirmation of the hostel seat, it is mandatory for every student to report on the scheduled admission date for their respective class. The college will send no separate intimation of the same.

## **CRITERIA FOR RESERVATION FOR THIS SESSION**

- Presentation of good conduct of the resident in the Hostel, with other Hostellers and College Authorities.
- Maintenance of exemplary discipline.
- Proper upkeep of Hostel property.
- Students admitted late will be allotted a room as per availability. No preference shall be entertained in such cases.
- Timely return to Hostel after various outings/holidays.
- All decisions regarding room allotment and change are finally at the discretion of the Principal.





## SECURE AND HYGIENIC ENVIRONMENT

MCM Hostel attracts a wide range of demographics and our students are precious to us. Here we believe in giving them safe, clean and a protected environment.

Hence all measures stated are strictly adhered to by the college.

- Daily cleaning and proper schedule of maintenance of premises and facilities (Kitchen, Common Areas, Corridors, Toilets).
- Regular cleaning and disinfecting of water tanks.
- Pest Control Program periodically.
- Enough dust bins with lids are kept in the corridors, washrooms and hostel mess areas, which are regularly cleaned.
- Food waste is disposed- off after every meal which goes to biogas plant.
- Regular cutting of overgrown vegetation and grass.
- All sanitary pipes and fittings are in good working condition is ensured. Leakages are attended to immediately.
- Check for stagnant water to destroy potential breeding of mosquitoes.
- Regular monitoring of cleanliness and food by the inspection team.

**Note: Resident student will be responsible for the care and cleanliness of the room allotted to her and the furniture provided to her. Furniture cannot be rearranged or removed from the room. No additional furniture can be brought into the Hostel premises.**

**Hostellers should keep toilets clean and the floor dry at all times along with maintaining their menstrual hygiene.**

# MANDATORY DIRECTIONS FOR PARENTS, GUARDIANS AND VISITORS

- Please read the rules/regulations mentioned in the Hostel Prospectus carefully.
- Keep a regular record of your ward's progress through interaction with the Teachers/Hostel Superintendents/official college website.
- Only Parents or Local Guardians will be allowed to visit the residents.
- Kindly come to collect your ward only with prior permission.

**In case of ignorance on the part of parents regarding the Admission Rules, Vigilance rules, Outing rules, Leave rules and Mess rules, the College will not be held responsible.**

## **Dear Parents, please ensure this:**

- At the time of joining the hostel, the parents/ guardians are required to compulsorily submit to the Hostel Superintendent, the name and the address of the local guardians in the specified form.
- It is mandatory for the parents to sign in the record register in front of the hostel superintendents of the respective block.
- Identity card will be issued to the parents and local guardians by the Hostel authority.
- Visitors must carry their I-cards with them at the time of visiting their wards in the hostel.
- Any facts/documents/correspondence from parents must be certified as genuine by the concerned resident.
- Parents can come in person or contact hostel superintendents to check on their wards' attendance and record of the day outs/night-outs.
- Students should open an SBI Bank Account in their home towns and carry the ATM Cards along for convenient monetary transactions. The same account can be operated from the SBI Branch in the College.
- Any Change of Address / Phone No. to be informed to the Hostel Superintendent in writing by the parents.

## **For Visitors**

- A resident is allowed to meet a visitor only with the prior permission of the Hostel Superintendent and after making an entry in the Visitors' Register.
- The visitors will meet their wards within the college premises.
- No parents/guardians will be allowed to go to the resident's room.

## **Dear Local Guardians**

- Only a married couple should preferably be the local guardian. Real brother/sister, married or unmarried is also eligible to be the local guardian. Local guardians should be from the tricity only.
- Single males shall neither be considered as local guardian nor will they be allowed to visit the residents.
- In case of loss of Identity card of the local guardians, a duplicate card can be issued only in the presence of the parents on a payment of Rs. 100/-

- Only parents/authorized local guardians should be in possession of Visitor I-Cards
- It is mandatory for Hostel residents to carry I-Cards at all times. Losing it will lead to fine.

## RULES FOR OUTING

**The outings will be allowed to the residents as follows:**

**Coaching-** The pass shall be issued with parents' Permission along with submission of a copy of the letter of admission/fee-slip by the concerned coaching institute to the hostel superintendent. Outing for coaching is only allowed after 2:00 pm.

**Day Out-** It is allowed on every alternate day from 2:00 pm to 6:00 pm. On Sundays, timings are extended from 9:00 am to 6:00 pm.

**Night Out-** This is only allowed with the consent of the parents/local guardians for which a pass is issued by the Hostel Superintendent.

- A resident can leave the hostel only on outing days and at specified outing time. In case outing is sought for in an emergency before 2 in the afternoon, a special pass from the Block superintendent is to be taken by the resident, which is valid for one student for one day only. Residents must enter their timings of departure and arrival in the outing register for the same.
- **Residents shall strictly adhere to the timings of their return i.e. 6:00 pm in case of both day outs and night outs. The next day out/night out will be cancelled in case of reporting late. Students are not authorized to convert day out into night out even on parental consent. For this, prior permission from the Principal should be taken.**
- Residents will not be allowed to stay in the Hostel during the Summer Vacation after the University Examinations (theory and practical) are over.
- Students are expected to report on the day of the reopening of the college after the holidays, failing which their Hostel seat will be cancelled.
- If a resident frequently overstays during her leave, her Hostel seat may be cancelled and it may also entail refusal of admission to the college in the next session.



## HOSTEL LEAVE RULES

- Hostel Superintendents can grant leave only on weekends and not during college days and timings. Special permission of the Principal is required to leave the Hostel for attending birthday/engagement/wedding of relatives. The wedding card and a letter from parents with the proof of their identity should be attached with the leave application. In all such cases the parents must send an e-mail directly to the Principal at least two days in advance.
- Residents will be granted permission to attend family functions only if they have the requisite attendance in classes, have appeared in the mid-semester examinations and have adhered to the rules and regulations of the college.
- If any student extends her leave period of night stay, the parents/ guardians should inform the Hostel Superintendent in advance.
- The Hostel Superintendent can sanction leave up to two days and leave exceeding two days shall be sanctioned by the Principal.
- The Principal is the only authority to grant leave in case of emergency.
- The residents can avail the services of the consultant physician/dentist on the college premises. The college provides the medical facility of 24\*7 for consultation and first aid. In case of an emergency, the resident is also taken to a nearby hospital.
- Extended leave beyond 7 days requires the Principal's approval, granted only upon request by the Resident's Local Guardian or Parent in-person.
- College attendance will not be granted for medical leave or any other leave taken by the student.

### **RULES FOR VACATING THE HOSTEL**

- Residents who wish to vacate the hostel during the session must apply to the Principal in person through the Hostel Superintendent. The presence of the parents is mandatory for this purpose.
- At the end of the academic session residents may leave the Hostel only after submitting all the I-Cards, clearing all dues, and taking the University Exams.



# REGULAR INSPECTION AND MAINTENANCE

## VIGILANCE

- The principal conducts regular inspections of the hostel to ensure residents' comfort and productive engagement.
- Any kind of misbehaviour in the mess would be considered as an act of indiscipline which is subject to disciplinary action.
- The Principal/Hostel Superintendent reserves the right to censor the correspondence of residents.
- All the rooms, including almirahs and belongings, are open to inspection by the Principal/Hostel Superintendents.

## HOSTEL MAINTENANCE

- The resident will be held responsible for any breakage or damage to the furniture and other hostel property.
- Repair charges for any damages, including electric switches, window panes etc. will have to be paid by the resident concerned.
- The resident will have to return the furniture issued to her before she leaves the hostel.
- Residents must ensure the rooms are thoroughly cleaned before vacating the hostel.
- The hostel resident should not paint or paste posters on the walls and doors of their rooms/corridors. Defaulters will be fined.
- Residents are warned against tampering with the electrical installations.
- Use of personal electrical appliances (kettle, press, induction, heating rod) without permission and any payment of charges in the Hostel is strictly banned.
- Cooking in the hostel room is prohibited and may attract disciplinary action.
- Residents should not record audios/videos of roommates, college peers, or teachers without their consent.
- Possessing or using items associated with substance abuse, including but not limited to cigarettes, lighters, alcohol, and vapes, is strictly prohibited on campus and will result in immediate expulsion from the hostel.



## IMPORTANT DISCIPLINARY GUIDELINES

- Residents are not allowed to visit any block/room other than their own.
- Residents are not permitted to stay in the hostel during college working hours. In case of any emergency, special permission from the Hostel Superintendent must be taken. Any resident/non-resident found staying in a hostel room without the Principal's permission shall be penalized.
- Attendance in the evening assembly is compulsory for all residents. Mobile phones are not allowed during assembly time.
- Any kind of shouting, creating rumours, knocking on the doors or any other such act likely to create disturbance is strictly prohibited within hostel premises.
- Residents should observe proper discipline in the Common Room and the Mess and follow a formal dress code.
- Meals and eatables should not be taken to the Hostel Rooms and Common Rooms.
- Any matter of dispute with fellow boarders should be reported immediately to the Hostel Superintendent/Principal.
- The residents must be in their rooms from 10:00 PM to 6:00 AM. Action will be taken against the students found absent from the room or moving about or in other boarders' rooms during the above-mentioned hours.
- Residents should keep only one lock with multiple keys shared by all the roommates of the respective room, which they should carry along separately whenever they leave the room.
- Residents are not allowed to keep their belongings in other rooms or shift their room without the permission of the Principal.
- Residents must switch off the fans and lights, lock their rooms and respective almirahs before leaving for a night out, a day out, and during the college hours. They will be heavily fined for failing to do so.
- Washing machines are not to be used by the residents between 10:00 PM and 6:00 AM.
- Any kind of misbehaviour or non-violent behaviour with the roommates will be viewed seriously and may lead to strict disciplinary action.
- Non-vegetarian food is not allowed in the hostel rooms or within the campus.



## FOOD FACILITIES AND MESS RULES

- Varieties of good vegetarian food at reasonable rates are served in the hostel.
- Meals will be served in the Dining Hall only.
- Students must observe the mess rules in the Dining Hall
- Meals will not be served before or after the fixed hours. Residents must observe meal timings.
- Residents must be decently and appropriately dressed with their hair tied when entering the dining hall.
- Residents are not permitted to enter or use the cooking area.
- Residents must behave cordially with the Mess Staff.
- Outside food and non-vegetarian food is not allowed in the mess.

### WEEKLY HOSTEL MENU 2026-2027

Days	Breakfast	Lunch	Evening Snacks	Dinner
Monday	Aloo Parantha, Milk 200 ml, Tea	Aloo gobhi, Black Channa, Chawal, Tandoori Roti, Dahi Raiyta	Tea, Bread Pakora	Salad, Dal Moongi Massari, Veg Kofta, Roti, Kheer
Tuesday	Milk 200 ml, Tawa Parantha, Methi Aloo	Aloo Bean, Kadi Pakora, Chawal, Roti, Ice Cream	Roohafza (cold), Biscuits – Parle	Salad, Ghiya ki Subzi, Dal Channa, Tandoori Roti
Wednesday	Toast with Butter or Jam, Veg Cutlets, One Banana, Milk 200 ml, Tea	Aloo Shimlamirch, Rajmah Chitra, Plain Rice, Roti, Dahi Raiyta	Tea, Samosa	Chilly Nutrela or Nutria Keema Muttar, Muttar Paneer, Jeera Rice, Tawa Chapati, Suji ka Halwa
Thursday	Tandoori Stuffed Parantha, Milk 200 ml, Tea	Cabbage Aloo Muttar, White Channa, Dahi Rayita, Chawal, Tandoori Roti	Tea, Veg Cutlets	Salad, Dal Mah Channa, Mix Vegetable, Roti
Friday	Daliya Sweet, Veg Poha, Tea	Dry Aloo Zeera, Sambhar, Chawal, Roti	Tea, Aloo Dal Tikki	Salad, Dal Mah Makhani, Kadu Katha Mitha, Chapatti, Jeera Rice, Fruit Custard
Saturday	Amritsari Kulcha Stuffed, Tea, Milk 200 ml	Moongi Sabut, Aloo Shimlamirch, Tandoori Roti, Dahi Raiyta	Tea, Bread Roll	Salad, Palak Paneer, Aloo Muttar, Tandoori Roti
Sunday	Channa Bhatura or Poori, Aloo ki Subzi, Milk 200 ml	Rongi, Dahi Rayita, Roti, Vegetable Muttar Pulao	Nimbu Pani (cold), Biscuits – Parle	Salad, Kale Masar Dal, Aloo Amritsari Vadiya (Gajar Muttar in Winters), Chapatti, Rice, Mithi Sevian

# RAZZMATAZZ OF GLITZ AND GLAMOUR



# GLIMPSES OF " उड़ान " : A FAREWELL TO REMEMBER



# A VIVACIOUS AND VIBRANT GATHERING



# HOSTEL ADMISSION GUIDELINES

## Hostel Fee

### NON- AC ROOM CHARGES

135000 –(NEW STUDENTS) and 134000 (OLD STUDENTS) .

### 15000 (NON REFUNDABLE)

### AC ROOM CHARGES

155000 (NEW STUDENTS) and 154000 (OLD STUDENTS).

### 15000 (NON REFUNDABLE)

(Limited seats, On first come, first serve basis)

Students to pay fees in two installments

First installment–AC-98000 and Non-AC 90000 **within 48 hours after the hostel fee is generated on the dashboard.**

Second installment- Balance amount within 7 days after paying the first installment.

Online Hostel Prospectus <https://mcmdavcwchd.edu.in/prospectus/>

Online Hostel Forms <https://admissions.mcmdav.com/student-login>

(Fee is for accommodation, food, laundry, cleaning, hostel maintenance, hostel library and digital lounge facility)

**Hostel prospectus form filling is mandatory for both old and new students.**

**Note:** Fee will be refunded only till the last date of admissions as per the academic calendar of Panjab University, Chandigarh.

The students are required to bring a printout of the duly filled Hostel Admission Form, Visitor's Form, Medical Fitness Certificate, and Hostel Fee Receipt on their respective date of hostel entry.

The receipt of the second instalment must be submitted to the Hostel Superintendent at the time of hostel entry.

## REQUIREMENTS FOR HOSTEL ADMISSION

### DOCUMENTATION

- Mere submission of the application form does not ensure admission.
- Admission will be provisional till the time of declaration of University/Board Examination results.
- All students, old and new, seeking hostel accommodation are required to get a printout of the duly filled Hostel Admission Form, Visitor's Form, Certificate of Medical Fitness (in the given format) and Hostel Fee receipt at the time of hostel entry.
- It is mandatory to carry the original Medical Fitness Certificate by an authorised medical practitioner at the time of entry to the Hostel. The Medical Certificate should carry the information of the blood group of the student. If a student is suffering from any allergy or sensitivity to any medicine, then the same should also be mentioned.
- It is mandatory for all the students and their parents/guardians to read the regulations on curbing the menace of ragging carefully and fill the online anti-ragging affidavit while filling the college admission form. The anti-ragging affidavit is available at [www.antiragging.in](http://www.antiragging.in) and [www.ugc.ac.in](http://www.ugc.ac.in)
- The Principal holds the discretion to grant or refuse admission to the Hostel to any student without giving any reason.
- **It is mandatory for parents to come to the college at the time of hostel entry.**

List of documents to be carried at the time of Hostel Entry:

- Medical Fitness Certificate in the given format
- 10 passport-size photographs of the student
- 4 passport-size photographs of the parents
- 2 passport-size photographs of each local guardian

# FEE PAYMENT PROCEDURE

## Online Procedure

Online Hostel Admission form is to be filled by all the students seeking admission to hostel after filling the College Admission Form. Hostel Fee Slip will be generated in student dashboard only after the student has paid College Admission Fee. **Hostel fee will be accepted online only. All admissions are provisional.**

## How to Apply

### Step I

Filling Online Hostel Admission Form

- Read the Hostel Prospectus carefully.
- For Online Admission Form visit <https://admissions.mcmandav.com/student-login>
- Log-in with the same credentials used for college admission.
- In the Student Dashboard, select Hostel Form from left pane and fill in the details.
- Preview the Hostel Form and make corrections (if any) by clicking 'Edit Hostel Form'.
- In the Student Dashboard from Left Menu option, select 'Hostel Processing Fee'.
- Processing Fee for hostel prospectus will not be refunded in any circumstances.
- Make the Final Submission, Preview Hostel Form and download it for future reference.
- Take a printout of Visitor Form and Medical Fitness Certificate and submit the duly filled forms in the given format, at the time of Hostel Entry only. Printed copy of duly filled Hostel Admission Form should be brought along at the time of hostel admission.

### Step II

Provisional Hostel Admission

- Provisional Hostel Admission will be given only after: Scrutiny of the Hostel Admission Form by Hostel Committee, approval by the Dean Hostel, and payment of hostel admission fee online.
- After approval by the hostel committee, hostel fee slip will be generated in the student dashboard and the student will pay the hostel fee online within 48 hours of fee slip generation.
- To pay hostel fees, click PAY HOSTEL DUES from left pane on student dashboard, then click on SHOW button, further click on PAY button and then go to the option of NET BANKING/ DEBIT CARD/ CREDIT CARD/ UPI/ QR. Prefer to use QR Scanner. **Finally pay your dues and wait** till the transaction is successful and do not close the tab before that.
- Bank drafts or cheques will strictly not be accepted.
- Fee and dues once paid will only be refunded as per rules.

## ROOM SETUP CHECKLIST

ITEMS PROVIDED BY THE COLLEGE	ITEMS TO BE BROUGHT BY THE STUDENTS
1. Bed	1. Bucket, Mug, Toiletries
2. Mattress	2. Bed Sheet, Top Sheet, and Curtains
3. Study Table	3. Lock and Key
4. Chair	4. Broom, Mop, Cloth for Dusting
5. Wardrobe	5. Umbrella
6. Book Rack	6. First Aid Kit
7. Display Board	7. Torch

**Note:** Students are required to switch off fans, ACs, and coolers/table fans when they are not in their rooms. Keeping unauthorized electrical appliances will result in a Rs. 1000 fine and confiscation of the appliances.

## HOSTEL ETHOS, VALUES, AND CODE OF CONDUCT

1. Residents are advised not to keep large amounts of cash, jewellery, or other valuables in the hostel premises, as the college shall not be responsible for any loss.
2. Residents are expected to maintain decent and appropriate attire within the hostel premises at all times.
3. Day scholars are not permitted to visit or stay in the hostel without prior permission from the Principal.
4. Caution Money will be refunded only after the resident has cleared all dues and formally handed over possession of the allotted room.
5. Any unclaimed Caution Money after one year of leaving the hostel shall stand forfeited.
6. Parents or local guardians must personally accompany a resident at the time of vacating the hostel. Visitors' Identity Cards issued to parents/local guardians must be returned to the Hostel Superintendent at the end of the session.
7. The Principal reserves the right to amend hostel rules, regulations, and dues whenever necessary, and such changes shall be binding on all residents.
8. Any false declaration, misleading information, or deliberate concealment of facts will be treated seriously and may invite disciplinary action.
9. Residents must respect the privacy of others and should not record or share videos of roommates or fellow students without their consent.

### Important

- Residents must treat the Hostel Superintendent, staff, and fellow students with respect and maintain cordial relationship within the hostel community.
- Any resident found involved in indiscipline, activities bringing disrepute to the hostel, or negative politics shall be liable for immediate expulsion.
- Students are advised to use social media responsibly and **\*Must Not\*** engage in inappropriate or illegal activities which undermine the ethos of the institution or are aimed at maligning fellow students.





# RAGGING IS STRICTLY BANNED PUNISHABLE BY LAW

## ANTI-RAGGING CELL

### Members

Dr. Mridula Sharma	9465218615
Dr. Nitasha Khehra	9872068658
Ms. Baljeet Kaur Tiwana	8054172336
Dr. Ritu Khosla	9872282161
Dr. Amardeep Kaur	9855007657
Dr. Pallavi Rani	9463082269
Dr. Purnima Bhandari	9872863320

### Contact No.

## HOSTEL GRIEVANCES REDRESSAL CELL

### Members

Dr. Bindu Dogra	9872663614
Dr. Jasmine Anand	8146531523
Ms. Baljeet Kaur Tiwana	8054172336
Dr. Neha Pandeya	9915007660

### Contact No.

## Anti-Ragging Policy and Guidelines

### Ragging is Strictly Prohibited

### Ragging is a Punishable Offence Under Law

As directed by the Hon'ble Supreme Court of India, ragging in any form is a criminal offence and is strictly banned within the institution and hostel premises.

### Ragging Includes Any Act Involving:

- Mental or physical harassment
- Verbal abuse
- Indecent or humiliating behaviour
- Criminal intimidation
- Wrongful restraint
- Violation of human dignity
- Financial exploitation or extortion
- Use of force or coercion

### Disciplinary Action Against Students Involved in Ragging

- Any student found indulging in or abetting ragging may face:
- Expulsion from the institution
- Suspension from the hostel and mess facilities
- Withdrawal of scholarship or financial benefits
- Debarment from examinations
- Denial of admission to other institutions
- Criminal proceedings as per law
- The institution is duty-bound to lodge an FIR with the local police against individuals involved in ragging activities.

### Reporting of Ragging

Any incident of ragging or related misconduct must be reported immediately to the Warden or Principal.

**SAY NO TO RAGGING**

**BEFORE YOU EVEN THINK OF RAGGING**

Download ANTI RAGGING App

**THINK OF**

- Humiliation
- Suspension
- Ruined Career
- Blacklisting
- Expulsion
- Possible Prosecution

**Don't just stand and watch. Stop Ragging! Show Character**

Remember RAGGING is for LOSERS

Visit UGC Website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti Ragging regulations.

Are You Being Ragged ?

Immediately call UGC Anti Ragging Helpline- 1800-180-5522 (24x7 Toll Free)

(Or Scan QR Code to [helpline@antiragging.in](mailto:helpline@antiragging.in))

MHRD DEPARTMENT OF HIGHER EDUCATION  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
GOVERNMENT OF INDIA

विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
quality higher education for all

**Let Us Work Together to Keep the Campus Ragging-Free**

UGC Anti-Ragging Helpline

1800-180-5522 (24x7 Toll-Free)

Or send an email to [helpline@antiragging.in](mailto:helpline@antiragging.in)

## HIGHLIGHTS

- Re-accredited Grade 'A' by NAAC in 2023
- Bagged a rank in the 151–200 band in NIRF, Ministry of Education, Govt. of India in 2025.
- Ranked 1st in the country in Swachh Campus Ranking of Higher Education Institutions–2018 under Residential Colleges Category
- Ranked 3rd in India under Swachh Sarvekshan 2019 in Citizens-led Initiatives
- Ranked among top-most Colleges in India by the leading periodicals: India Today, The Week etc.
- Winner of Panjab University General Efficiency Sports Shield 43 times
- 100 Top Positions in Panjab University Examinations 2024–25



## Hostel Committee

Ms. Baljeet Kaur Tiwana (Dean)	8054172336
Dr. Jasmine Anand (Co-ordinator)	8146531523
Dr. Neha Pandeya.	9463495055
Dr. Mandeep Chawla	9463495055
Dr. Nisha Dawra	9654215401

## Hostel Superintendents

Ms. Shailey Bhagi	9878960088
Dr. Mamta Rathee	7404106859
Ms. Sonika Srivastav	9855743158
Ms. Sushma Gautam	9876192244

## Hostel Prospectus

(Concept and Design Co-ordinators)

Dr. Zeenat Khan

Mr. Ashish Mudgal



*“There are no strangers here; only friends you haven’t yet met.”*

*— William Butler Yeats*



# MEHR CHAND MAHAJAN DAV COLLEGE FOR WOMEN

Sector 36-A, Chandigarh-160036



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Website: [www.mcmdavcwchd.edu.in](http://www.mcmdavcwchd.edu.in)