

A Roadmap for College Admission

Non-Centralized Courses

B.A - I, II & III Yr; B.Com, BCA, BBA - II & III Yr
B.Sc / B.Sc MFT – I, II & III Yr
B.Voc (RM) I, II & III Yr
BBA, BBA (BFSI) I, II & III Yr
All PG courses – I & II Yr

1. Visit the link

<https://admissions.mcmdav.com/student-login>
Click on Register (Old/New applicants)
Open your email & activate your account

2. Login to student dashboard by clicking on the link given above.

3. Read the instructions, scroll down, tick the check box and click 'Continue'

4. Fill your details in the admission form & attach documents.
SAVE the information.

5. Click College Processing Fee in the left panel and pay fee online.

6. Preview the Form and click 'Final Submission' after checking the details.

7. Scrutiny and display of Merit List by office.

8. Generation of Fee slip by office as per Panjab University Schedule

Centralized Courses

B.Com/ BBA/ BCA – Ist Year
Fill admission form first on DHE portal
www.dhe.chd.gov.in

After the seat allocation through DHE portal, visit college website

<https://mcmdavcwchd.edu.in/centralized-admission-procedure/>
for referring to the college admission instructions.

Important Instructions

- Applicants approved for admission will be issued a Fee Slip on the Dashboard after which they will proceed to pay the Admission Fee through Net Banking/ Debit Card/ Credit Card/ UPI or QR Code. Fee must be paid within the stipulated time.
- After paying the fee, the applicant should wait on the webpage until "Success" status is flashed. Otherwise, fee payment process might remain incomplete.
- Status of fee paid can be checked on the Dashboard by clicking on the "Online Payments" option on the left panel.
- After paying the fee, applicants must visit the college as per schedule for verification of documents with a print copy of their Fee Paid Receipt and Admission Entry Slip (available on the Student Dashboard) along with their original certificates and documents.
- Applicants seeking Hostel Admission should fill the Hostel Admission Form separately after paying the college fee, using the same login credentials as those used for college admission. See Hostel Prospectus on College website for details.