Mehr Chand Mahajan DAV College for Women, Sector – 36A, Chandigarh
Tentative Monthly Teaching Plan (Odd Semester)
Session – 2026 -2027

Name of the Teacher: Dr. Kanika Sofat
Department: Post Graduate Department of Commerce
Class: BBA I (Sem 1)
Subject: NBFSI 101- FUNDAMENTALS OF MANAGEMENT

S. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1.	20th July 2026	31st July 2026	Management: Concept, Definitions, Nature, Scope, Levels, Principles, Functions and Significance of Management; Management vs. Administration; Role of Managers. Evolution of Management Thought: Classical, Neo-Classical Theory; Behavioural Sciences Approach; Quantitative, Systems, Contingency and Contemporary Approach (Likert, Drucker, Porter, Prahalad).	Lecture Method, Group Discussion
2.	1st August 2026	31stAugust 2026	Planning: Concept, Nature, Process, Significance and Types of Planning. Decision Making – Concept, Process and Types; Effective Decision making; Rationality in Decision Making; Management By Objectives (MBO). Organization: Concept, Nature, Process, Significance, Principles, Types; Organisational Structure – Concept and types.	Lecture Method, Online Sources and Group Discussion
3.	1st September 2026	30th September 2026	Span of Control – Concept and Types; Factors affecting span of control. Authority and Responsibility, Delegation of Authority, Centralization and Decentralization, Departmentation. Direction: Concept, Features, Principles, Importance and Limitations of Direction; Elements of Direction. Supervision – Concept and Features; Responsibilities, Functions and Qualities of Supervisors.	Lecture Method, Power Point Presentations and Group Discussion
4.	1st October 2026	31st October 2026	Motivation – Concept, Features, Importance and Theories; Motivational Techniques. Leadership – Concept, Features, Functions, Importance, Styles and Theories. Communication – Concept, Features, Process, Importance, Channels and Barriers. Coordination: Concept, Features, Importance and Limitations of Coordination; Internal and External Coordination.	Lecture Method, Online Sources, Group Discussion, Case Studies
5.	1st November 2026	17th November 2026	Control: Concept, Features, Principles, Process, Importance and Limitations of Control; Essentials of a Good Control System; Relationship between Planning and Control. Techniques of Control. Revision	Lecture Method, Case Studies and Group Discussion

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Tentative Monthly Teaching Plan (Odd Semester)
Session – 2026 -2027

Name of Teacher: Dr. Vandita Kapoor
Department: Commerce
Class: BBA, BBA (BFSI)-1st year
Subject: FINANCIAL ACCOUNTING
Course Code NBBA 103

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1	20th July 2026	14th August 2026	Accounting: Definitions, Objectives, Nature, Functions, Branches and Limitations. Book Keeping and Accounting. Interrelationship of Accounting with other Disciplines. Generally Accepted Accounting Principles (GAAP), Concepts and Conventions. Accounting cycle Accounting Equation	Lectures, Power Point Presentations, Practical Questions in Class
2	17st August 2026	11th September 2026	Basics of GST Journal Ledger Cash Book Trial Balance. Depreciation (SLM & WDV)	Lectures, Power Point Presentations, Group Discussion
3	12th September 2026	6th October 2026	Final Accounts: Trading, Profit and Loss Account and Balance Sheet of a Sole Proprietary Concern. Accounting for Issue and Forfeiture of Shares	Lectures, Power Point Presentations, Group Discussion
4	7th October 2026	17th November 2026	Reissue of Shares Accounting for Issue of Debentures, Redemption of Debentures	Lectures, Power Point Presentations, Group Discussion

Practical: Students shall learn creation of vouchers and recording transactions, preparing reports, cashbook, ledger accounts, trial balance, income statement and balance-sheet by using any one reputed accounting software package.

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Session – 2026 -2027

Name of Teacher/s: Dr Mamta Ratti / Dr. Pallvi Rani/ Dr. Meenu Singla
Department: PG Department of Commerce
Class: B. Com I/BBA/BBA BFSI Semester 1st
Subject: Commercial Law (MDC)

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1	20th July 2026	31st July 2026	Indian Contract Act, 1872: Definition & Nature of Contract, Classification; Offer & Acceptance; Consideration; Capacity of Parties; Free Consent; Legality of Objectives	Lecture method, Discussion of Relevant Cases of law
2	1st August 2026	31stAugust 2026	Void Agreements; Performance of Contracts; Discharge of Contract; Contingent Contracts; Quasi Contracts	Lecture method, Class Discussion of Relevant Cases of law
3	1st September 2026	30th September 2026	Remedies for Breach of Contract. Special Contracts: Indemnity & Guarantee	Lecture method, Mid-Sem. Exams.
4	1st October 2026	31st October 2026	Bailment & Pledge; Contract of Agency. Introduction to Right to Information Act, 2005	Lecture method, Assignments Allotted
5	1st November 2026	17th November 2026	Revision	Lecture method, Revision

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Session – 2026 -2027

Name of Teacher: Dr. Rupinder Kaur and Dr. Smriti Nayyar
Department: PG Department of Commerce
Class: - B.Com/BBA/BFSI 2nd Year (Semester-3)
Subject: Fundamentals of International Business COM/BBA (MDC) – 101 A

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1	20th July 2026	31st July 2026	Trade: Domestic Vs international - Advantages of International Trade, International Business Environment (IBE), Components of International Business Environment: Economic, Demographic, Political, Legal, Technological, Natural and Social-cultural, Importance of understanding IBE.	Lectures, Power Point Presentations, Group Discussion, Online Sources
2	1st August 2026	31stAugust 2026	GATS - Trade in services, Terms of trade. Theories of international trade: classical theories - Adam Smith's theory of absolute advantage, Ricardo's comparative cost theory, modern theory of international trade, Haberler's opportunity cost theory, Heckscher-Ohlin's modern theory - International trade and factor price, Leontiff paradox - international trade and economic growth: Immiseration of growth.	Lectures, Power Point Presentations, Group Discussion
3	1st September 2026	30th September 2026	Free Trade Vs Protection: Barriers to Trade - Tariff and Non-Tariff barriers. State Trading and Canalisation: Meaning and Purpose, WTO - Origin, Objectives, Structure and Functions, Organs of WTO - GATS, TRIPS, DSB, TPRM, UNCTAD - Origin, Objectives, Structure and Functions.	Lectures, Power Point Presentations, Group Discussion
4	1st October 2026	31st October 2026	International Economic Groupings: Meaning and Stages in their evolution - Regional Trading Agreements - Important Economic Groupings - EU, NAFTA, BRICS, SAFTA, BIMSTEC, ASEAN - their Objectives and Functions - Cartels: its impact on World Trade	Lectures, Power Point Presentations, Group Discussion
5	1st November 2026	17th November 2026	Multinational Corporations (MNCs): Stages in Internationalizations of a firm - Emergence, Definition, Characteristics and Classification of MNCs - Merits and demerits of MNCs, Regulation of MNCs - MNCs and International Business.	Lectures, Power Point Presentations, Group Discussion

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Tentative Monthly Teaching Plan (Odd Semester)
Session – 2026 -2027

Name of the Teachers: Dr. Raman Ghuman, Dr Pallvi Rani & Dr Mamta Ratti

Department: Commerce

Class: BCom- I / BBA I / BA-I Semester I

SKILL ENHANCEMENT COURSE: COMSEC101 Digital Marketing

S. No	DATE (Monthly)		Topics to be Covered	Academic Activity Undertaken
	FROM	TO		
1	20th July 2026	31st July 2026	Digital marketing: Meaning, importance, traditional online marketing vs digital marketing.	Lecture method, Discussion method.
2	1st August 2026	31stAugust 2026	Online market place analysis, Micro Environment, Online Macro Environment, trends in digital marketing, competitive analysis.	Lecture method, Discussion method, Assignments, Case studies, Quiz.
3	1st September 2026	30th September 2026	SEO: Meaning: History and growth of SEO, Importance of Search Engine, On page Optimization, Off page optimization, Role of Search Engine Operation. Google Ad words.	Lecture method, Discussion method, Case studies. Quiz, Assignments.
4	1st October 2026	31st October 2026	Search Engine Marketing: Campaign Creation, Ad Creation, Approval and Extensions.	Lecture method, Discussion method, Assignments, case studies, Mid Semester Tests.
5	1st November 2026	17th November 2026	Social media and E mail Marketing. Revision tests.	Lecture method, Discussion method, Revision Quizzes and self- assessment sheets.

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Session – 2026 -2027

Name of the Teachers: Dr. Kiran Jindal
Department: Commerce
Class: B. Com/BBA/BBA BFSI I Semester
Subject: Security Analysis (B. COM/BBA (SEC) – 101B)

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	20th July 2026	31st July 2026	Basics of Equity Fundamentals: Industry & Economics Analysis, Financial Research Analysis.	Lecture Method
2	1st August 2026	31stAugust 2026	How to Identify Valuation Parameters, Three Statement Analysis, Evaluating Sector & Industry Structure – Top down vs. Bottom-Up approach, Understanding Competitive Advantage and how it affects companies.	Lecture Method
3	1st September 2026	30th September 2026	Basics of technical analysis: Meaning and its basic assumptions, Dow theory, Charts- Candlestick chart patterns and its various types of candles.	Lecture Method
4	1st October 2026	31st October 2026	Pattern study-Support and resistance, head and shoulders, Gap theory, double top and double bottom. Indicators and Oscillators-Moving averages, application of Simple and exponential moving averages, Moving average convergence/divergence.	lecture Method
5	1st November	17th November	Momentum study, Relative	Lecture method

	2026	2026	strength index, Understanding volume for analysis	

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Session – 2026 -2027

Name of Teacher/s: Dr Mamta Ratti
Department: PG Department of Commerce
Class: B. Com I/BBA/BBA BFSI/ BA
Semester 1st
Subject: Understanding Human Rights

Sr. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken
	From	To		
1	20th July 2026	31st July 2026	Introducing Human Rights Understanding the idea of Human Rights through a walkthrough of the historical, philosophical and cultural premises Indian Constitution and Human Rights	Lecture method, Class Discussions
2	1st August 2026	31stAugust 2026	Developing in-depth insight into the constitutional, statutory and institutional aspects of human rights protection in India.	Lecture method, Class Discussions
3	1st September 2026	30th September 2026	United Nations and Human Rights – Recognizing and interpreting a. United Nations international human rights law	Lecture method, Mid-Sem. Exams.
4	1st October 2026	31st October 2026	Human Rights: What you can do– Capacity building for respecting, defending and promoting human rights	Lecture method, Assignments Allotted
5	1st November 2026	17th November 2026	Revision	Lecture method, Revision

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Name of the Teacher/s: Dr. Rupinder Kaur, Dr. Smriti Nayyar
Department: PG Department of Commerce
Class: B. Com. / BBA / BBA(BFSI) / BA 1st year (Sem I)
Subject: NBCM 106A (Financial Literacy) - VAC

S. No.	Date (Monthly)		Topics to be Covered	Academic Activity Undertaken*
	From	To		
1	20th July 2026	31st July 2026	Introduction to Financial Planning and Budgeting: Meaning, Importance and Need for Financial Planning; Personal Budget, Family Budget, Business Budget; Procedure for Financial Planning and preparing budget.	Lecture Method, PPTs, Group Discussion, Online Sources
2	1st August 2026	31stAugust 2026	Avenues for savings from surplus. Financial Literacy – Components of financial literacy – Financial Institutions: Meaning, Banking and Non-Banking Financial Institutions.	Lecture Method, PPTs, Group Discussion, Online Sources
3	1st September 2026	30th September 2026	Banking and Insurance: Meaning and Types of Banks, Various Services offered by Banks, Types of Bank Deposit Accounts, Formalities to open various types of bank accounts, KYC Norms.	Lecture Method, PPTs, Group Discussion, Online Sources
4	1st October 2026	31st October 2026	Various types of loans: short term, medium term and long-term loans. Insurance: Meaning and types. Life Insurance	Lecture Method, PPTs, Group Discussion, Online Sources
5	1st November 2026	17th November 2026	Health Insurance Plan, Property	Lecture Method, PPTs, Group Discussion, Online Sources

			Insurance, General Insurance- Types.	